

Minutes of the Board of Education

Date: **Wednesday, March 19, 2014**      **Regular Meeting**

Place: High School Library

Board Members Present: James Zimar, Richard Drain, Dennis Carlson, Kevin Bennett  
Absent: Francis Curran II

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds, High School Principal, Michelle Sincerbox, Elementary Principal, Theresa Stopka, Treasurer, Lynda Lowin, Karen Derr, Jeff Martello, Tom & Brian Mitchell, Jenn Bower, Joelle Webster, Erin Kellogg, Sarah Dickinson, Tracy & Rachel Wood, Mr. & Mrs. Bob Desyne, The Stoekel family

**I. Call to Order and Approve Agenda**

President Zimar called the meeting to order at 6:12 p.m.  
He asked if there were additions /changes to the agenda.  
There were:

Add:

**V. Correspondence**

Add:

1. Urbana Parks Committee – letter regarding presentation on the proposed Hammondspport Parks and Trail project.

**IX. Old Business**

Add:

1. Response to Jamie Johnson/IDA correspondence

**X. New Business**

Add:

9. Approve donation of \$136.00 from the Hammondspport PTO to the Class of 2015.

Vote

## **XII. Personnel**

Add:

5. Ami Corell, modified Boy's Tennis coach, at the rate of \$2,417.13 per the current HTA contract for the 2014 season.
6. Carissa VanGelder, certified on-call substitute teacher at the rate of \$80/day; Substitute TA at the rate of \$70/day; substitute non-instructional at the rate of \$60/day for the 2013-2014 school year.

On motion by James Zimar, seconded Richard Drain:  
RESOLVED: That the revised agenda for this meeting be approved.

APPROVE REVISED  
AGENDA  
Unanimously approved

## **II. Pledge of Allegiance**

## **III. Welcome Visitors and Guests**

1. Ipad Initiative presentation by Elementary teachers – 3<sup>rd</sup> Grade Sarah Dickson and Joelle Webster, and their students: Emily Sage, Rachael Wood; 4<sup>th</sup> grade Jenn Bower and Erin Kellogg and their students: Ryan Stoekel, Cooper Watson and Maggie Durand

## **IV. Executive Session**

On motion by James Zimar, seconded Kevin Bennett:

EXECUTIVE SESSION  
Unanimously approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby enters into this Executive Session for the purposes of discussing Collective negotiations pursuant to Article 14 of the Civil Service Law and, the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

**In: 6:35p.m.**

**Out: 7:18p.m.**

## **V. Correspondence/Board Information**

1. Urbana Parks Committee – letter regarding presentation on the proposed Hammondsport Parks and Trail project.

**VI. Approve Minutes of the Regular Meeting of February 19, 2014 and Budget Workshop of March 5, 2014**

**APPROVE  
MINUTES**

Unanimously approved

On motion by Richard Drain, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School District approves the minutes of the Regular Meeting of February 19, 2014 and Budget Workshop of March 5, 2014.

**VII. Reports**

1. Tad Rounds, High School Principal
2. Michelle Sincerbox, Elementary Principal
3. Board of Education – Town of Urbana Land Exchange proposal
4. Kyle Bower, Superintendent – 2014-2015 budget

**VIII. Financial Items**

1. Treasurer's Report for February 2014

**ACCEPT  
TREASURER'S REPORT**

On motion by Dennis Carlson, seconded by Kevin Bennett:

Unanimously approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby accepts the Treasurer's Report for February 2014.

2. Trustees reviewed the Budget Status Report for February 2014
3. Trustees reviewed the Warrant Report for February 2014
4. Trustees reviewed the Cafeteria Report for February 2014
5. Extra Curricular Report for February 2014

**IX. Old Business**

1. Steuben County IDA revised strategic plan response.

**XII. New Business**

1. Approve legal notice for 2014-2015 budget vote and school trustee vacancy

On motion by Richard Drain, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the legal notice for 2014-2015 budget vote and school trustee vacancy.

APPROVE LEGAL  
NOTICE FOR 2014-2015  
BUDGET VOTE AND  
SCHOOL TRUSTEE  
VACANCY

Unanimously Approved

2. Approve resolution to Return Residual Tax Certiorari Reserve Funds to the General Fund

On motion by Dennis Carlson, seconded by James Zimar:

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution to Return Residual Tax Certiorari Reserve Funds to the General fund

APPROVE RESOLUTION  
TO RETURN RESIDUAL  
TAX CERTIORARI  
RESERVE TO THE  
GENERAL FUND

Unanimously Approved

3. Approve Capital Reserve Resolution to be placed on the May 20, 2014 ballot.

On motion by Richard Drain, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Capital Reserve Resolution to be placed on the May 20, 2014 ballot.

APPROVE CAPITAL  
RESERVE RESOLUTION  
TO BE PLACED ON THE  
MAY 20, 2014 BALLOT

Unanimously Approved

4. Approve Resolution to Appropriate and Expend from Capital Reserve Fund and Purchase Motor Vehicles to be placed on the May 20, 2014 ballot.

On motion by Dennis Carlson, seconded by James Zimar:

RESOLVED: That the Board of Education of Hammondspport

APPROVE RESOLUTION  
TO APPROPRIATE AND  
EXPEND FROM CAPITAL  
RESERVE FUND AND  
PURCHASE MOTOR  
VEHICLES TO BE  
PLACED ON THE MAY  
20, 2014 BALLOT

Central School hereby approves the resolution to appropriate and expend from Capital Reserve Fund and Purchase Motor Vehicles to be placed on the May 20, 2014 ballot.

Unanimously Approved

5. Approve Resolution approving the transfer of an amount, not to exceed \$250,000 from 2013-2014 unreserved, unappropriated fund balance to the Employee Benefit Accrued Liability Reserve.

APPROVE RESOLUTION  
APPROVING THE  
TRANSFER OF AN  
AMOUNT NOT TO  
EXCEED \$250,000  
FROM 2013-2014  
UNRESERVED,  
UNAPPROPRIATED  
FUND BALANCE TO THE  
EMPLOYEE BENEFIT  
ACCRUED LIABILITY  
RESERVE.

On motion by James Zimar, seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the transfer of an amount, not to exceed \$250,000 from 2013-2014 unreserved, unappropriated fund balance to the Employee Benefit Accrued Liability Reserve.

Unanimously Approved

6. Approve Resolution approving the transfer of an amount, not to exceed \$200,000 from 2013-2014 unreserved, unappropriated fund balance to the Employee Retirement System Reserve.

APPROVE RESOLUTION  
APPROVING THE  
TRANSFER OF AN  
AMOUNT, NOT TO  
EXCEED \$200,000 FROM  
2013-2014 UNRESERVED,  
UNAPPROPRIATED  
FUND BALANCE TO THE  
EMPLOYEE  
RETIREMENT SYSTEM  
RESERVE.

On motion by Dennis Carlson, seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Resolution approving the transfer of an amount, not to exceed \$200,000 from 2013-2014 unreserved, unappropriated fund balance to the Employee Retirement System Reserve.

Unanimously approved

7. Approve Class of 2015 Fundraiser for the Prom on May 17, 2014

APPROVE CLASS OF  
2015 FUNDRAISER FOR  
THE PROM ON  
MAY 17, 2014

On motion by Kevin Bennett, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Class of 2015 Fundraiser for the Prom on May 17, 2014 .

Unanimously approved

8. Approve First Reading of Policies:
  - a. Policy #5110 Budget Planning and Development
  - b. Policy #5111 School District Budget Hearing
  - c. Policy #5120 Budget Adoption
  - d. Policy #5150 Contingency Budget
  - e. Policy #5230 Acceptance of Gifts, Grants and Bequests to the School District

FIRST READING OF  
POLICIES: #5110, #5111,  
#5120, #5150, #5230

On motion by Richard Drain, seconded by Dennis Carlson :

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the first reading of policies: #5110, #5111, #5120, #5150, #5230

9. Approve donation of \$136.00 from the Hammondspport PTO to the Class of 2015

APPROVE DONATINO  
OF \$136.00 FROM PTO  
TO CLASS OF 2016

On motion by Richard Drain, seconded by Kevin Bennett :

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the donation of \$136.00 from the Hammondspport PTO to the Class of 2015.

## **XI. Executive Session**

EXECUTIVE SESSION

On motion by James Zimar, seconded Kevin Bennett:

RESOLVED: That the Board of Education of Hammondspport Central School hereby enters into this Executive Session for the purpose discussing Collective negotiations pursuant to Article 14 of the Civil Service Law .

**In: 8:39pm**

**Out: 9:16pm**

**XII. Personnel Report**

**PERSONNEL REPORT**

**A. Create/Abolish Positions**

None

Unanimously Approved

**B. Resignations/Retirements/Leaves**

1. Stephanie Conover, paid/unpaid maternity leave, concurrent with FMLA, effective January 27, 2014 through the remainder of the school year.

**C. Appointments**

1. Michael Lane-Strait, certified on-call substitute teacher at the rate of \$80 per diem for the 2013-2014 school year.
2. Marvella Ellison, substitute nurse, at the rate of \$80 per diem, for the 2013-2014 school year.
3. Richard Rice, substitute bus driver at the rate of \$13.00 per trip for the 2013-2014 school year.
4. Kayla Williams, long term substitute teacher beginning on or about April 12, 2014 through June 26, 2014.
5. Ami Corell, modified Boy's Tennis coach, at the rate of \$2,417.13 per the current HTA contract for the 2014 season.
6. Carissa VanGelder, certified on-call substitute teacher at the rate of \$80/day; substitute TA at the rate of \$70/day; substitute non-instructional at the rate of \$ 60/day for the 2013-2014 school year.

On motion by James Zimar; seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves this personnel report.

**XIII. Public Comment**

None

**XIV. Topics for Next Meeting**

Meeting with Urbana Parks Committee

**XV. Board Information Meetings and Dates**

April 9, 2014 Regular Meeting Board of Education, 6:00pm  
April 9, 2014 Vote on BOCES Budget (New Business item)

**XVI. CSE/CPSE Recommendations**

CSE/CPSE

On motion by James Zimar; seconded by Francis Curran;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the following CSE/CPSE Recommendations: 22001, 18075, 17063, 17019, 20061, 14077, 22011, 25031, 22044, 27025, 28002, 17029, 17036

**XVII. Adjourn**

ADJOURN

On motion James Zimar, seconded by Dennis Carlson :

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School District hereby adjourns this meeting. Time 9:34p.m.

By:

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Nancy Clark  
District Clerk











