

Minutes of the Board of Education

Date: **Wednesday, June 20, 2018 Regular Meeting**

Place: HS Library

Board Members Present: James Zimar, Dennis Carlson, Kevin Bennett, Richard Drain,
Lynda Lowin

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds,
High School Principal, Joe Koehler, Elementary Principal, Theresa Stopka, Treasurer, Jeff Martello

I. Call to Order and Approve Agenda

APPROVE
AGENDA

Unanimously approved

President Zimar called the meeting to order at 6:00 p.m.
He asked if there were additions /changes to the agenda.
There were:

X. New Business

Add:

24. Ratify 3-year, July 1, 2018 – June 30, 2021 agreement between
Hammondsport Central School and Hammondsport Teachers
Association

Vote

XII. Personnel Report

Add:

C. Appointments

7. Brandon Pierson, substitute Summer Learning program staff at
the rate of \$26/hr.

XVII. Executive Session (*proposed*)

On motion by Dennis Carlson, seconded by Kevin Bennett:
RESOLVED: That the agenda for this meeting be approved.

II. Pledge of Allegiance

III. Welcome of Visitors and/or Guests

IV. Student/Staff Recognition

The Board recessed at 6:02pm for recognition of the retirees, and reconvened at 6:25pm

1. Recognition of Retirees: Craig Byrd, Cleaner
Becky Jensen, Teacher
Jen Kuhl Peterson, Teacher
Tom Shugars, Bus Driver
Vickie Tracy, Account Clerk
Belinda Trickey, Teacher
Jim Zimar, President, Board of Education

V. Correspondence

1. Thank you notes from HATA, several HTA members and Cheryl Berlin for staff recognition treats
2. 2018-2019 Budget Vote Exit Poll survey results

- VI. Approve Minutes of the Regular Meeting of May 8, 2018, Vote of May 15, 2018, and Special Meetings of May 22, 2018 and June 4, 2018**

APPROVE
MINUTES

Unanimously
Approved

On motion by Kevin Bennett, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondspport Central School District approves the minutes of the Regular Meeting of May 8, 2018, Vote of May 15, 2018, and Special Meetings of May 22, 2018 and June 4, 2018

VII. Reports

1. Dan Conley, Athletic Director – Spring sports summary (written only)
2. Joe Koehler, Elementary Principal
3. Tad Rounds, High School Principal (written only)
4. Kyle Bower, Superintendent

VIII. Financial Items

1. Treasurer's Report for May 2018

APPROVE
TREASURER'S REPORT

On motion by Richard Drain, seconded by Dennis Carlson:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby accepts the Treasurer's Report for May 2018.

2. Trustees reviewed the Budget Status Report for May
3. Trustees reviewed the Warrant Report for May
4. Trustees reviewed the Cafeteria Participation Report for May
5. Trustees reviewed the Extracurricular Report for May

IX. Old Business

1. Approve final reading of Policy #5512 Fund Balance

APPROVE FINAL
READING OF POLICY
#5512 FUND BALANCE

On motion by Kevin Bennett, seconded by Dennis Carlson;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the final reading of Policy #5512 Fund Balance

X. Executive Session

EXECUTIVE SESSION

On motion by James Zimar, seconded by Lynda Lowin:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School District hereby enters into this Executive Session for the purpose of discussing collective negotiations pursuant to Article 14 of the Civil Service Law, and the employment history of a particular person

In: 7:13pm

Out: 8:05pm

XI. New Business

1. Approve District Code of Conduct for 2018-2019

APPROVE DISTRICT
CODE OF CONDUCT
FOR 2018-2019

On motion by Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the District Code of Conduct for 2018-2019

Unanimously Approved

2. Approve 2018-2019 District SAVE Plan

APPROVE 2018-2019
DISTRICT SAVE PLAN

On motion by Kevin Bennett, seconded by Richard Drain;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2018-2019 District SAVE Plan

3. Ratify 4-year, July 1, 2017-June 30, 2021 agreement between Hammondspport Central School and Hammondspport Association of Teaching Assistants

RATIFY 4-YEAR, JULY 1,
2017-JUNE 30, 2021
AGREEMENT BETWEEN
HAMMONDSPORT
CENTRAL SCHOOL AND
HAMMONDSPORT
ASSOCIATION OF
TEACHING ASSISTANTS

On motion by Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby ratifies the 4-year, July 1, 2017-June 30, 2021 agreement between Hammondspport Central School and Hammondspport Association of Teaching Assistants

Unanimously Approved

4. Approve the June 21, 2018-June 20, 2023 Employment Agreement with Kyle C. Bower, Superintendent

APPROVE JUNE 21, 2018-
JUNE 20, 2023
EMPLOYMENT
AGREEMENT WITH
KYLE C. BOWER,
SUPERINTENDENT

On motion by Dennis Carlson, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the June 21, 2018-June 20, 2023 Employment Agreement with Kyle C. Bower, Superintendent

Unanimously Approved

5. Ratify July 1, 2018-June 30, 2020 Employment Agreement with Cheryl Berlin, Account Clerk

RATIFY JULY 1,2018-
JUNE 30,2020
EMPLOYMENT
AGREEMENT WITH
CHERYL BERLIN,
ACCOUNT CLERK

On motion by Richard Drain, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby ratifies the July 1, 2018-June 30, 2020 Employment Agreement with Cheryl Berlin, Account Clerk

Unanimously Approved

6. Ratify 3-year, July 1, 2018-June 30, 2021 agreement between Hammondspport Central School and Hammondspport Administrators' Association

RATIFY 3-YEAR, JULY 1,
2018-JUNE 30, 2021
AGREEMENT BETWEEN

On motion by Richard Drain, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby ratifies the 3-year, July 1, 2018-June 30, 2021 agreement between Hammondspport Central School and Hammondspport Administrators' Association

HAMMONDSPORT
CENTRAL SCHOOL AND
HAMMONDSPORT
ADMINISTRATORS'
ASSOCIATION

Unanimously Approved

7. Approve agreement between Hammondspport Central School and Catholic Charities for Contracted Services, effective 9/1/18-6/30/19

On motion by Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the agreement between Hammondspport Central School and Catholic Charities for Contracted Services, effective 9/1/18-6/30/19

APPROVE AGREEMENT
BETWEEN
HAMMONDSPORT
CENTRAL SCHOOL
AND CATHOLIC
CHARITIES FOR
CONTRACTED
SERVICES, EFFECTIVE
9/1/18-6/30/19

Unanimously Approved

8. Approve 2018-2019 Billing for Transportation Usage for outside Organizations

On motion by Richard Drain, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2018-2019 billing for transportation usage for outside organizations

APPROVE 2018-2019
BILLING FOR
TRANSPORTATION
USAGE FOR OUTSIDE
ORGANIZATIONS

Unanimously Approved

9. Approve 2018 Summer Transportation for Town of Urbana Recreation Program

On motion by Dennis Carlson, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2018 Summer Transportation for Town of Urbana Recreation Program

APPROVE 2018 SUMMER
TRANSPORTATION FOR
TOWN OF URBANA
RECREATION
PROGRAM

Unanimously Approved

10. Approve the combining of teams for volleyball and cross country with Prattsburgh CSD for the 2018 fall season

On motion by Kevin Bennett, seconded by Lynda Lowin;

APPROVE THE
COMBINING OF TEAMS
FOR VOLLEYBALL

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the combining of teams for volleyball and cross country with Prattsburgh CSD for the 2018 fall season

AND CROSS COUNTRY
WITH PRATTSBURGH
CSD FOR THE 2018
FALL SEASON

Unanimously Approved

11. Approve Class of 2019 Senior Trip to New York City, October 5-7, 2018

Approve Class of 2019 Senior Trip to New York City, October 5-7, 2018

On motion by Richard Drain, seconded by Lynda Lowin;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Class of 2019 Senior Trip to New York City, October 5-7, 2018

12. Approve contract between OCCUSTAR, Inc. and Hammondsport Central School for drug and alcohol testing services, effective July 1, 2018-June 30, 2019

APPROVE CONTRACT
BETWEEN OCCUSTAR,
INC. AND
HAMMONDSPORT
CENTRAL SCHOOL FOR
DRUG AND ALCOHOL
TESTING SERVICES,
EFFECTIVE JULY 1,
2018-JUNE 30, 2019

On motion by Dennis Carlson, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the contract between OCCUSTAR, Inc. and Hammondsport Central School for drug and alcohol testing services, effective July 1, 2018-June 30, 2019

Unanimously Approved

13. Approve change order #CO-GC1, 2018 for the 2018 Capital Outlay project in the amount of \$15,000

APPROVE CHANGE
ORDER #CO-GC1, 2018
FOR THE 2018 CAPITAL
OUTLAY PROJECT IN
THE AMOUNT OF
\$15,000

On motion by Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the change order #CO-GC1, 2018 for the 2018 Capital Outlay project in the amount of \$15,000

Unanimously Approved

14. Approve change order for the 2018 Capital Outlay project in the amount of \$7,500

APPROVE CHANGE
ORDER FOR THE 2018
CAPITAL OUTLAY

On motion by Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the change order for the 2018 Capital Outlay project in the amount of \$7,500

PROJECT IN THE
AMOUNT OF \$7,500

Unanimously Approved

15. Approve agreement with GST BOCES and Hammondspport Central School for BOCES services for the 2018-19 school year

On motion by James Zimar, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the agreement with GST BOCES and Hammondspport Central School for BOCES services for the 2018-19 school year

APPROVE AGREEMENT
WITH GST BOCES AND
HAMMONDSPORT
CENTRAL SCHOOL FOR
BOCES SERVICES FOR
THE 2018-19 SCHOOL
YEAR

Unanimously Approved

16. Approve the (revised) purchase price of 2017-2018 retiree plaques in an amount not to exceed \$60 per retiree

On motion by Lynda Lowin, seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the (revised) purchase price of 2017-2018 retiree plaques in an amount not to exceed \$60 per retiree

APPROVE THE
(REVISED) PURCHASE
PRICE OF 2017-2018
RETIREE
PLAQUES IN AN
AMOUNT NOT TO
EXCEED \$60 PER
RETIREE

Unanimously Approved

17. Approve (revised) 2018-2019 Board of Education Meeting Calendar

On motion by Richard Drain, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the (revised) 2018-2019 Board of Education Meeting Calendar

APPROVE (REVISED)
2018-2019 BOARD OF
EDUCATION MEETING
CALENDAR

Unanimously Approved

18. Declare surplus bus #119, VIN 4UZABRDJ59CZ84940 for the purposes of sale

On motion by Dennis Carlson, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby declares surplus bus #119, VIN 4UZABRDJ59CZ84940 for the purposes of sale

DECLARE SURPLUS BUS
#119, VIN
4UZABRDJ59CZ84940
FOR THE PURPOSES OF
SALE

Unanimously Approved

19. Approve HCS facility usage agreement with KLP

On motion by Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central

APPROVE HCS
FACILITY USAGE
AGREEMENT WITH KLP

Unanimously Approved

School hereby approves the HCS facility usage agreement with KLP

20. Approve 2018-2019 Student Accident Insurance Policy

On motion by Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2018-2019 Student Accident Insurance Policy

APPROVE 2018-2019
STUDENT ACCIDENT
INSURANCE POLICY

Unanimously Approved

21. Approve Superintendent recommendations of internal budget transfers

On motion by James Zimar, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Superintendent recommendations of internal budget transfers

APPROVE
SUPERINTENDENT
RECOMMENDATIONS
OF INTERNAL BUDGET
TRANSFERS

Unanimously Approved

22. Approve Superintendent's recommendations of reserve transfers

On motion by James Zimar, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Superintendent recommendations of reserve transfers

APPROVE
SUPERINTENDENT'S
RECOMMENDATIONS
OF RESERVE
TRANSFERS

Unanimously Approved

23. Approve Services Agreement Reinstatement with OMNI Financial Group, Inc. to be appointed as Third Party Administrator of the District's 403(b) and 457 (b) retirement plan effective 7/1/2018

On motion by Richard Drain, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Services Agreement Reinstatement with OMNI Financial Group, Inc. to be appointed as Third Party Administrator of the District's 403(b) and 457 (b) retirement plan effective 7/1/2018

APPROVE SERVICES
AGREEMENT
REINSTATEMENT WITH
OMNI FINANCIAL

Unanimously Approved

24. Ratify 3-year, July 1, 2018 – June 30, 2021 agreement between Hammondsport Central School and Hammondsport Teachers Association

On motion by James Zimar, seconded by Dennis Carlson;

RATIFY 3-YEAR, JULY 1,
2018 – JUNE 30, 2021
AGREEMENT BETWEEN
HAMMONDSPORT
CENTRAL SCHOOL AND

RESOLVED: That the Board of Education of Hammondspport Central School hereby ratifies the 3-year, July 1, 2018 – June 30, 2021 agreement between Hammondspport Central School and Hammondspport Teachers Association

HAMMONDSPORT
TEACHERS
ASSOCIATION

Unanimously Approved

XII. Personnel Report

A. Abolish Positions

None

B. Resignations/Retirements/Leaves

1. William R. Fries, Jr. – resignation as food service worker effective June 30, 2018.

PERSONNEL REPORT

Unanimously Approved

C. Appointments

1. Sheri Frail, temporary summer cook/manager at the rate of \$21.00 per hour, effective June 25, 2018 through August 17, 2018.
2. Diane Morlan, temporary food service worker at the rate of \$18.02, effective June 26-30; at the rate of \$18.56 July 9-August 17, 2018
3. Kim Miller, temporary food service worker at the rate of \$14.41, effective June 26-30; at the rate of \$14.84 July 9-August 17, 2018
4. Stacy Nadjadi, temporary food service worker substitute at the rate of \$17.00/hr., effective July 9-August 17, 2018
5. Lisa Stone, Substitute Coordinator 7/1/18-6/30/19 stipend of \$2,300 per the stipend of the current HTA contract
6. Katie Boyer, CSE chair – 7/1/18 – 6/30/19 stipend of \$5,000 per the HTA contract
7. Summer Learning program staff at the rate of \$26/per hour:
Kristen VanValkenburg, Brittany Studley
Substitute Staff: Erica Morse, Leo Stermole,
Kim Jensen, Guilia Dickinson,
Brandon Pierson
Staff at the rate of \$16/hour: Susan Domanico,
Lisa Bailey, Betty Fitzpatrick
8. Holly Badeau, 26-week probationary appointment as Typist, Step 1 of the HESPA contract at the rate of \$11.76/hr., effective July 9, 2018.
9. William R. Fries, Jr., 26-week probationary appointment as Cleaner, Step 5 of the HESPA contract, at the rate of \$13.10 per hour, effective July 1, 2018
10. Laura Gugliotta, three-year probationary/provisional Appointment in the tenure area of Mathematics grades 7-12, at step 13 of the HTA contract effective August 30, 2018
11. Julie Philipson, 4-year probationary/provisional appointment in the tenure area of Science grades 7-12, at Step 2 of the HTA contract effective July 1, 2018
12. Olivia Todd, 4-year probationary/provisional appointment in

CSE/CPSE
RECOMMENDATION

Unanimously Approved

the tenure area of Science grades 7-12, at step 1 of the HTA contract effective August 30, 2018

13. Temporary Summer Maintenance Workers:
Theresa Hoerter, at the rate of \$12.48 per hour
Mindy Jensen, at the rate of 12.39
14. Temporary Summer Student Workers at the rate of \$10.40 an hour, effective July 9, 2018 – August 29, 2018
Paige Stopka, Keagan Thomas, Travis Raab
15. Summer Bus Drivers and Bus Attendant/Monitors
16. Substitute Bus Drivers for the 2018-2019 school year
17. Belinda Trickey, substitute teacher and substitute teaching assistant for the 2018-2019 school year, effective July 1, 2018

On motion by James Zimar; seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves this personnel report.

XIII. Public Comment

1. Jeff Martello addressed the Board regarding the proposed Special BOE meeting tentatively scheduled for June 26, 2018.
Mr. Zimar explained that that meeting would be cancelled as it will not be necessary to hold the meeting

XIV. Board Topics for Next Meeting

1. Re-org./regular meeting, July 11, 2018

XV. CSE/CPSE Recommendations

On motion by James Zimar; seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the following CSE/CPSE Recommendations:
22029, 30006, 29003, 26007, 27050, 24065, 24066, 24067, 17014, 31000, 22045, 31063, 23049, 17038,26052, 19016, 18032, 20026

XVI. Meetings/Dates

July 11, 2018 – Re-org./Regular Meeting, 6:00pm

XVII. Executive Session

EXECUTIVE SESSION

On motion by James Zimar, seconded by Kevin Bennett:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School District hereby enters into this Executive Session for the purpose of discussing the employment history of a particular person

In: 8:30pm

Out: 9:02pm

XVIII. Adjourn

ADJOURN

On motion by Richard Drain, seconded by Lynda Lowin:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School District hereby adjourns this meeting. Time 9:02 p.m.

By: _____
Nancy R. Clark
District Clerk

