## Date: Wednesday, June 17, 2015 Regular Meeting

Place: High School Library

Board Members Present: James Zimar, Francis Curran II, Dennis Carlson, Kevin Bennett Absent: Richard Drain

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Theresa Stopka, Treasurer, Tad Rounds, HS Principal, Michelle Sincerbox, Elementary Principal, Lynda & Jon Lowin, Karen & Jim Derr, Kate Miller, Becky Jensen, Diana Satterfield, Jeff Martello

#### I. <u>Call to Order and Approve Agenda</u>

President Zimar called the meeting to order at 5:56p.m. He asked if there were additions /changes to the agenda. There were:

IV. Correspondence

Add

- 3. Thank you note from Dick McCandless for award
- X. New Business Add
  - 24. Approve the creation of the Senior Trip Student Aid Fund
  - 25. Approve Agreement with Health Economics for Professional Services for Flexible Spending Account Arrangement and Health Reimbursement Arrangement Programs effective July 1, 2015-September 30, 2016

Vote Vote

- XI. Personnel **Delete:** 
  - C. Appointments

15. Dylan Storrs, temporary summer student worker

#### Amend:

15. Amanda Sprague, change title of Clerk to title of Student Aide

On motion by James Zimar, seconded Kevin Bennett: RESOLVED: That the revised agenda for this meeting be approved.

APPROVE REVISED AGENDA Unanimously approved

## II. <u>Pledge of Allegiance</u>

## III. <u>Welcome Visitors and Guests</u>

#### IV. <u>Student/Staff Recognition</u>

Recognition of Retirees: Stella Pulver, Teaching Assistant Mary White, School Psychologist Recognition of Tenure Teacher: Sarah Jaynes and Jill Livingston Recognition of Board Member: Frank Curran

## V. <u>Correspondence/Board Information</u>

- 1. Thank you note from Mary White for Teacher Appreciation Week
- 2. Christine Schnars, Area Director NYSSBA, re-election
- 3. Thank you note from Dick McCandless for award

#### <u>APPROVE</u> <u>MINUTES</u>

Unanimously approved

On motion by Kevin Bennett, seconded by Francis Curran;

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Regular Meeting of March 18, 2015 and Budget Workshop of April 8, 2015

#### VII. <u>Reports</u>

 Curriculum Development – Jason Brayman, Joanne LeClair, John Kloiber, Barb Yahn, Sarah Jaynes, Salina Buckley, Stacy McCarthy

The Board took a brief recess: 8:20pm - reconvened at 8:27pm

- 2. Michelle Sincerbox, Elementary Principal participated in the curriculum presentation
- Tad Rounds, High School Principal mentioned the US News & World Report's ranking HCS 200<sup>th</sup> out of 1,259 in NYS and 2,225 out of 29,270 high schools in the U.S., giving HCS the silver medal award.
- 4. Kyle Bower, Superintendent -discussed

#### VIII. <u>Financial Items</u>

1. Treasurer's Report for May 2015

On motion by Francis Curran, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's Report for May 2015

- 2. Trustees reviewed the Budget Status Report for May 2015
- 3. Trustees reviewed the Warrant Report for May 2015
- 4. Trustees reviewed the Cafeteria Report for May 015
- 5. Extra Curricular Report for May 2015

## IX. <u>Old Business</u>

None

#### X. <u>New Business</u>

1. Approve District Code of Conduct for 2015-2016

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the District Code of Conduct for 2015-2016

2. Approve 2015-2016 District SAVE Plan

On motion by Dennis Carlson, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2015-2016 District SAVE Plan

# APPROVE DISTRICT

CODE OF CONDUCT FOR 2015-2016

Unanimously Approved

APPROVE 2015-2016 DISTRICT SAVE PLAN

Unanimously Approved

ACCEPT TREASURER'S REPORT

Unanimously approved

3. Approve 2015-2016 Agreement between Hammondsport Central School and Catholic Charities for Contracted Services

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2015-2016 Agreement between Hammondsport Central School and Catholic Charities for Contracted Services

4. Approve 2015-2016 Student Accident Insurance Policy

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2015-2016 Student Accident Insurance Policy

5. Approve 2015-2019 Billing for Transportation Usage for outside organizations

On motion by Kevin Bennett, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2015-2019 Billing for Transportation Usage for outside organizations

6. Approve 2015 Summer Transportation for Town of Urbana Summer Recreation Program

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2015 Summer Transportation for Town of Urbana Summer Recreation Program

7. Approve Summer Transportation for the 2015 Summer SLE program

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Summer Transportation for the 2015 Summer SLE program

8. Approve Agreement with Juventas Services effective July 1, 2015 through June 30, 2017

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the agreement with Juventas Services effective July 1, 2015 through June 30, 2017 APPROVE 2015-2016 AGREEMENT BETWEEN HAMMONDSPORT CENTRAL SCHOOL AND CATHOLIC CHARITIES FOR CONTRACTED SERVICES

Unanimously Approved

APPROVE 2015-2016 STUDENT ACCIDENT INSURANCE POLICY

Unanimously Approved

APPROVE 2015-2019 BILLING FOR TRANSPORTATION USAGE FOR OUTSIDE ORGANIZATIONS

Unanimously Approved

APPROVE 2015 SUMMER TRANSPORTATION FOR TOWN OF URBANA SUMMER RECREATION PROGRAM

Unanimously Approved

APPROVE SUMMER TRANSPORTATION FOR THE 2015 SUMMER SLE PROGRAM

Unanimously Approved

APPROVE AGREEMENT WITH JUVENTAS SERVICES EFFECTIVE JULY 1, 2015 THROUGH JUNE 30, 2017

Unanimously Approved

9. Declare surplus (1) exercise bike and (1) treadmill for the purpose of sale/trade

On motion by Francis Curran, seconded by Kevin Bennett :

RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus (1) exercise bike and (1) treadmill for the purpose of sale/trade

10. Approve Keuka Lake Players' proposal for a production in the summer of 2015

On motion by Francis Curran, seconded by Kevin Bennett :

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Keuka Lake Players' proposal for a production in the summer of 2015

11. Approve Transportation uniform agreement with Unifirst effective July 1, 2015

On motion by Francis Curran, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Transportation uniform agreement with Unifirst effective July 1, 2015

12. Approve Recommendation of "Captain Laker" as the Visual Mascot

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the recommendation of "Captain Laker" as the Visual Mascot

13. Approve Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2020

On motion by Francis Curran, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2020

14. Approve creation of the Hazel Nichiporuk Memorial Award Scholarship

On motion by Kevin Bennett, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the creation of the Hazel Nichiporuk Memorial Award Scholarship

15. Approve creation of the Arthur Kelly Scholarship fund

On motion by Francis Curran, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the creation of the Arthur Kelly Scholarship fund

#### DECLARE SURPLUS (1) EXERCISE BIKE AND (1) TREADMILL FOR THE PURPOSE OF SALE/TRADE

Unanimously Approved

APPROVE KEUKA LAKE PLAYERS' PROPOSAL FOR A PRODUCTION IN THE SUMMER OF 2015

Unanimously Approved

<u>APPROVE</u> <u>TRANSPORTATION</u> <u>UNIFORM AGREEMENT</u> <u>WITH UNIFIRST</u> <u>EFFECTIVE JULY 1, 2015</u>

Unanimously approved

#### APPROVE RECOMMENDATION OF "CAPTAIN LAKER" AS THE VISUAL MASCOT

Unanimously approved

APPROVE AMENDMENT TO EMPLOYMENT AGREEMENT WITH KYLE C. BOWER EXTENDING THE TERM OF THE AGREEMENT BY ONE ADDITIONAL YEAR, TO JUNE 14, 2020

Unanimously approved

APPROVE CREATION OF THE HAZEL NICHIPORUK MEMORIAL AWARD SCHOLARSHIP

Unanimously approved

#### APPROVE CREATION OF THE ARTHUR KELLY SCHOLARSHIP FUND

Unanimously approved

16. Approve Resolution Authorizing the General Obligation of Bonds to finance the Acquisition of School buses

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the resolution Authorizing the General Obligation of Bonds to finance the Acquisition of School buses

17. Authorize transfer from General Fund to the Capital Fund the sum of \$309,019 for principal and \$44,381.51 in interest for the purpose of making a principal and interest payment on the new serial bond

On motion by Dennis Carlson, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Authorize transfer from General Fund to the Capital Fund the sum of \$309,019 for principal and \$44,381.51 in interest for the purpose of making a principal and interest payment on the new serial bond

 Approve the transfer of an amount, not to exceed \$300,000 from current and projected, unreserved, unappropriated, general fund balance to the District Employee Retirement System Reserve.

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the transfer of an amount, not to exceed \$300,000 from current and projected, unreserved, unappropriated, general fund balance to the District Employee Retirement System Reserve.

19. Approve the transfer of an amount, not to exceed \$300,000 from current and projected, unreserved, unappropriated, general fund balance to the District Reserve for Accrued Employee Benefits Liability.

On motion by Kevin Bennett, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the transfer of an amount, not to exceed \$300,000 from current and projected, unreserved, unappropriated, general fund balance to the District Reserve for Accrued Employee Benefits Liability.

20. Approve the transfer of an amount, not to exceed \$500,000 from current and projected, unreserved, unappropriated, general fund balance to the 2014 Reserve for Capital Building Projects. APPROVE RESOLUTION AUTHORIZING THE GENERAL OBLIGATION OF BONDS TO FINANCE THE VOTE ACQUISITION OF SCHOOL BUSES

Unanimously approved

AUTHORIZE TRANSFER FROM GENERAL FUND TO THE CAPITAL FUND THE SUM OF \$309,019 FOR PRINCIPAL AND \$44,381.51 IN INTEREST FOR THE PURPOSE OF MAKING A PRINCIPAL AND INTEREST PAYMENT ON THE NEW SERIAL BOND

Unanimously approved

APPROVE THE TRANSFER OF AN AMOUNT, NOT TO EXCEED \$300,000 FROM CURRENT AND PROJECTED, UNRESERVED, UNAPPROPRIATED, GENERAL FUND BALANCE TO THE DISTRICT EMPLOYEE RETIREMENT SYSTEM RESERVE.

Unanimously approved

APPROVE THE TRANSFER OF AN AMOUNT, NOT TO EXCEED \$300,000 FROM CURRENT AND PROJECTED, UNRESERVED, UNAPPROPRIATED, GENERAL FUND BALANCE TO THE DISTRICT RESERVE FOR ACCRUED EMPLOYEE BENEFITS LIABILITY.

Unanimously approved

APPROVE THE TRANSFER OF AN AMOUNT, NOT TO EXCEED \$500,000 FROM CURRENT AND PROJECTED, On motion by Dennis Carlson, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the transfer of an amount, not to exceed \$500,000 from current and projected, unreserved, unappropriated, general fund balance to the 2014 Reserve for Capital Building Projects.

21. Approve the transfer of an amount, not to exceed \$200,000 from current and projected, unreserved, unappropriated, general fund balance to the 2013 Capital Reserve for Information/Audiovisual Technology Equipment and Supplies.

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the transfer of an amount, not to exceed \$200,000 from current and projected, unreserved, unappropriated, general fund balance to the 2013 Capital Reserve for Information/Audiovisual Technology Equipment and Supplies.

22. Approve the transfer of an amount, not to exceed \$100,000 from current and projected, unreserved, unappropriated, general fund balance to the 2012 Worker's Compensation Reserve.

On motion by Dennis Carlson, seconded by Kevin Bennett:

**RESOLVED:** That the Board of Education of Hammondsport Central School hereby approves the transfer of an amount, not to exceed \$100,000 from current and projected, unreserved, unappropriated, general fund balance to the 2012 Worker's Compensation Reserve.

23. Approve Summer Enrichment Program funding in the amount of \$4,500

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Summer Enrichment Program funding in the amount of \$4,500

24. Approve the creation of the Senior Trip Student Aid Fund

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the creation of the Senior Trip Student Aid Fund

25. Approve Agreement with Health Economics for Professional Services for Flexible Spending Account Arrangement and Health Reimbursement Arrangement Programs effective July 1, 2015-September 30, 2016

#### UNRESERVED, UNAPPROPRIATED, GENERAL FUND BALANCE TO THE 2014 RESERVE FOR CAPITAL BUILDING PROJECTS.

Unanimously approved

Approve the transfer of an amount, not to exceed \$200,000 from current and projected, unreserved, unappropriated, general fund balance to the 2013 Capital Reserve for Information/Audiovisual Technology Equipment and Supplies

Unanimously approved

APPROVE THE TRANSFER OF AN AMOUNT, NOT TO EXCEED \$100,000 FROM CURRENT AND PROJECTED, UNRESERVED, UNAPPROPRIATED, GENERAL FUND BALANCE TO THE 2012 WORKER'S COMPENSATION RESERVE

Unanimously approved

APPROVE SUMMER ENRICHMENT PROGRAM FUNDING IN THE AMOUNT OF \$4,500

Unanimously approved

#### APPROVE THE CREATION OF THE SENIOR TRIP STUDENT AID FUND

Unanimously approved

APPROVE AGREEMENT WITH HEALTH ECONOMICS FOR PROFESSIONAL SERVICES FOR On motion by Kevin Bennett, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Agreement with Health Economics for Professional Services for Flexible Spending Account Arrangement and Health Reimbursement Arrangement Programs effective July 1, 2015-September 30, 2016

## XI. <u>Personnel Report</u>

- A. Create/Abolish Positions None
- **B.** Resignations/Retirements/Leaves
  - 1. Kory Merritt, resignation from art teacher position
- C. Appointments
  - 1. Katie Boyer, CSE chair 7/1/15 6/30/16 stipend of \$5,000 per the HTA contract
  - 2. Mary White, on-call uncertified substitute teacher, substitute TA and substitute non-instructional aide effective July 1, 2015
  - 3. Dan Conley (.75) and Barb Fries, (.25) Co-Athletic Directors effective 7/1/15–06/30/16 per the stipend of the current HTA contract
  - 4. Linda Grillo, on-call substitute TA at the rate of \$70 per day, and substitute non-instructional aide at the rate of \$66 per day, effective 6/18/15.
  - 5. Ami Corell, Public Information Coordinator, 7/1/15-6/30/16 stipend of \$4,000
  - 6. 2015 Summer Bus Drivers
  - 7. 2015-2016 Substitute Bus Drivers
  - 8. Tenure Recommendations for Sarah Jaynes in the tenure area of Elementary Education effective September 2, 2015
  - Tenure Recommendation for Jill Livingston in the tenure area of Elementary Education effective September 2, 2015
  - Summer Learning Program staff: Leo Stermole, Adam Travis, Sarah Jaynes, Sarah Dickson, Courtney Johnston, at the rate of \$26 per hour. Volunteer/Substitute Staff: Kristen Cornish, Rachael Krohn
  - 11. Renee Carvajal, Teacher Aide, Step 1 of the HESPA contract, at the rate of \$11.94 per hour, effective September 2, 2015.
  - 12. Mary Starkweather, Teacher Aide, Step 1 of the HESPA contract, at the rate of \$11.94 per hour, effective September 2, 2015.
  - 13. Jennifer Bauman, part-time art teacher, Step 3 of the HTA contract, effective September 2, 2015.
  - 14. Kimberly Davis, long term substitute cleaner at the rate of \$12.44 per hour
  - 15. Temporary Summer Student Workers at the rate of \$8.75 an hour, effective 7/6/15-8/31/15: <u>Cleaner/Groundskeeper</u>: Jessica Lawrence, Briana Powell, Jordon Thompson <u>Clerk</u>: Amanda Sprague
  - 16. Kimberly Shaut, temporary summer cleaner at the rate of \$12.44 per hour
  - 17. William R. Fries, Jr., temporary summer cleaner at the rate of \$12.19 per hour
  - Toni Campbell and Kim Jacobs of Keuka Lake Players as volunteer chaperones for the summer 2015 production

FLEXIBLE SPENDING ACCOUNT ARRANGEMENT AND HEALTH REIMBURSEMENT ARRANGEMENT PROGRAMS EFFECTIVE JULY 1, 2015-SEPTEMBER 30, 2016

Unanimously approved

#### PERSONNEL REPORT

Unanimously approved

On motion by James Zimar; seconded by Francis Curran;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report

## XII. Public Comment

## XIII. Topics for Next Meeting

- 1. Non-resident policy
- 2. Finalize agenda for retreat

## XIV. <u>CSE/CPSE Recommendations</u>

On motion by James Zimar; seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the following CSE/CPSE Recommendations:

## XV. Board Information Meetings and Dates

Graduation – June 26, 2015, 6:00 p.m. Reorganization Meeting - July 15, 2015 6:00 p.m. Regular Meeting - July 15, 2015 – to follow Reorg. Meeting

## XVI. <u>Adjourn</u>

On motion Francis Curran, seconded by Kevin Bennett :

RESOLVED: That the Board of Education of Hammondsport Central School District hereby adjourns this meeting. Time 9:24p.m.

CSE/CPSE

Unanimously Approved

## ADJOURN

Unanimously Approved

By:

Nancy Clark District Clerk

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