

Minutes of the Board of Education

Date: **Wednesday, June 15, 2016 Regular Meeting**

Place: HS Library

Board Members Present: James Zimar, Richard Drain, Dennis Carlson, Kevin Bennett,
Lynda Lowin

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds,
High School Principal, Michelle Sincerbox, Elementary Principal, Don Gardiner, Maintenance
Supervisor

I. Call to Order and Approve Agenda

President Zimar called the meeting to order at 6:26pm
He asked if there were additions /changes to the agenda.

There were:

IX. New Business

Delete:

11. Approve Summer Transportation for the 2017 Summer SLE program

Add:

- | | |
|--|------|
| 22. Approve 2016-2017 Board of Education meeting calendar | Vote |
| 23. Declare surplus 2013 Chevrolet Express Van, VIN#
1GNSHBF43D1129624 for the purpose of disposal | Vote |
| 24. Approve emergency authorization of the purchase of a replacement
motor vehicle for the purpose of transporting district pupils to and
from school. | Vote |

X. Personnel Vote

Correction:

3. Tenure Recommendation for Courtney Johnston in the tenure area of
Elementary Education effective August 31, 2016

Add:

17. Michael Sewel, volunteer/substitute for summer learning program
at the rate of \$26/hr.

On motion by James Zimar, seconded by Kevin Bennett:
RESOLVED: That the agenda for this meeting be approved.

APPROVE
AGENDA
Unanimously approved

II. Student/Staff Recognition

1. Recognition of Retirees: Suzanne Curran, Librarian
Diane Davis, Bus Driver
Karen Derr, Business Teacher
2. Recognition of Tenure Teacher: Courtney Johnston

III. Welcome Visitors and Guests

IV. Correspondence

1. Thank you notes from HATA and Jen Kuhl-Peterson for staff recognition treats
2. Jody Ordway, Varsity Softball Coach, letter

- V. Approve Minutes of Regular Meeting of May 10, 2016, Budget and
Trustee Vote of May 17, 2016**

APPROVE MINUTES

Approved

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes Regular Meeting of May 10, 2016, Budget and Trustee Vote of May 17, 2016

VI. Reports

1. Mrs. Sincerbox reported on the principal's 2015-2016 areas of study in the elementary grades (formative data tool in ELA K-6, formalize screening and intervening, and goal setting and data analysis/departmentalization at 5th and 6th grades), as well as the various 2015-2016 areas of action of faculty, staff and parent-student involvement
2. Mr. Rounds reported on the principal's areas of study in the HS (pathways to graduation, staff utilization, and formative assessment tool), as well as areas of action – intervention and Spec. Ed., prevention strategies (attendance, academic and behavioral), and 7-12 math access.
3. Mr. Bower discussed the building condition survey results that were presented and the process and options available in developing a capital project based on the results.

ACCEPT
TREASURER'S
REPORTS

Unanimously approved

VII. Financial Items

1. Treasurer's Report for May 2016

On motion by James Zimar, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport
May 2016.

2. Trustees reviewed the Budget Status Report for May
3. Trustees reviewed the Warrant Report for May
4. Cafeteria Report for May
5. Trustees reviewed the Extracurricular Report for May

VIII. Old Business

None

IX. New Business

1. Approve 2016-2017 Employment Agreement with Nancy
Clark, District Clerk

APPROVE 2016-2017
EMPLOYMENT
AGREEMENT WITH
NANCY CLARK, DISTRICT
CLERK

On motion Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central
School hereby approves the 2016-2017 Employment Agreement with
Nancy Clark, District Clerk

Unanimously Approved

2. Approve 2016-2017 Employment Agreement with Bill R.
Fries, Transportation Supervisor

2016-2017 EMPLOYMENT
AGREEMENT WITH BILL R.
FRIES, TRANSPORTATION
SUPERVISOR

On motion Dennis Carlson, seconded by Richard Drain ;

RESOLVED: That the Board of Education of Hammondsport Central
School hereby approves the 2016-2017 Employment Agreement with
Bill R. Fries, Transportation Supervisor

Unanimously Approved

3. Approve 2016-2017 Employment Agreement with Don Gardiner, Maintenance Supervisor

APPROVE 2016-2017
EMPLOYMENT
AGREEMENT WITH DON
GARDINER,
MAINTENANCE
SUPERVISOR

On motion Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2016-2017 Employment Agreement with Don Gardiner, Maintenance Supervisor

Unanimously Approved

4. Approve 2016-2017 Employment Agreement with Theresa Stopka, Sr. Account Clerk

APPROVE 2016-2017
EMPLOYMENT
AGREEMENT WITH
THERESA STOPKA, SR.
ACCOUNT CLERK

On motion Dennis Carlson, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2016-2017 Employment Agreement with Theresa Stopka, Sr. Account Clerk

Unanimously Approved

5. Approve 2016-2017 Employment Agreement with Vickie Tracy, Account Clerk

APPROVE 2016-2017
EMPLOYMENT
AGREEMENT WITH VICKIE
TRACY, ACCOUNT CLERK

On motion Richard Drain, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2016-2017 Employment Agreement with Vickie Tracy, Account Clerk

Unanimously Approved

6. Approve Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2021

APPROVE AMENDMENT
TO EMPLOYMENT
AGREEMENT WITH
KYLE C. BOWER
EXTENDING THE TERM OF
THE AGREEMENT BY ONE
ADDITIONAL YEAR, TO
JUNE 14, 2021

On motion James Zimar, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2021

Unanimously Approved

7. Approve agreement between Hammondspport Central School and Catholic Charities for Contracted Services, effective 9/1/16-6/30/17

On motion Kevin Bennett, seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the agreement between Hammondspport Central School and Catholic Charities for Contracted Services, effective 9/1/16-6/30/17

8. Approve 2016-2017 Student Accident Insurance Policy

On motion Kevin Bennett, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2016-2017 Student Accident Insurance Policy

9. Approve 2016-2017 Billing for Transportation Usage for outside organizations

On motion Richard Drain, seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2016-2017 Billing for Transportation Usage for outside organizations

10. Approve 2016 Summer Transportation for Town of Urbana Summer Recreation Program

On motion Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2016 Summer Transportation for Town of Urbana Summer Recreation Program

11. Approve three-year agreement with Juventas Services effective July 1, 2016 through June 30, 2019

On motion James Zimar, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the three-year agreement with Juventas Services effective July 1, 2016 through June 30, 2019

APPROVE AGREEMENT
BETWEEN
HAMMONDSPORT
CENTRAL SCHOOL AND
CATHOLIC CHARITIES FOR
CONTRACTED SERVICES,
EFFECTIVE 9/1/16-6/30/17

Unanimously Approved

APPROVE 2016-2017
STUDENT ACCIDENT
INSURANCE POLICY

Unanimously Approved

APPROVE 2016-2017
BILLING FOR
TRANSPORTATION USAGE
FOR OUTSIDE
ORGANIZATIONS

Unanimously Approved

APPROVE 2016 SUMMER
TRANSPORTATION FOR
TOWN OF URBANA
SUMMER RECREATION
PROGRAM

Unanimously Approved

APPROVE THREE-YEAR
AGREEMENT WITH
JUVENTAS SERVICES
EFFECTIVE JULY 1, 2016
THROUGH JUNE 30, 2019

Unanimously Approved

12. Approve Agreement with Health Economics for Professional Services for Flexible Spending Account Arrangement and Health Reimbursement Arrangement Programs effective July 1, 2016-September 30, 2017

On motion Richard Drain, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Agreement with Health Economics for Professional Services for Flexible Spending Account Arrangement and Health Reimbursement Arrangement Programs effective July 1, 2016-September 30, 2017

APPROVE AGREEMENT WITH HEALTH ECONOMICS FOR PROFESSIONAL SERVICES FOR FLEXIBLE SPENDING ACCOUNT ARRANGEMENT AND HEALTH REIMBURSEMENT ARRANGEMENT PROGRAMS EFFECTIVE JULY 1, 2016-SEPTEMBER 30, 2017

Unanimously Approved

13. Approve contract between OCCUSTAR, Inc. and Hammondspport Central School for drug and alcohol testing services, effective July 1, 2016-June 30, 2017

On motion James Zimar, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the contract between OCCUSTAR, Inc. and Hammondspport Central School for drug and alcohol testing services, effective July 1, 2016-June 30, 2017

APPROVE CONTRACT BETWEEN OCCUSTAR, INC. AND HAMMONDSPORT CENTRAL SCHOOL FOR DRUG AND ALCOHOL TESTING SERVICES, EFFECTIVE JULY 1, 2016-JUNE 30, 2017

Unanimously Approved

14. Approve resolution to adopt Workers' Compensation Municipal Cooperation Agreement

On motion Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution to adopt Workers' Compensation Municipal Cooperation Agreement

APPROVE RESOLUTION TO ADOPT WORKERS' COMPENSATION MUNICIPAL COOPERATION AGREEMENT

Unanimously Approved

15. Approve First Reading of policy:
a. Policy #5684, Use of Surveillance Cameras in the School District and on School Buses

On motion Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the First Reading of policy:
a. Policy #5684, Use of Surveillance Cameras in the School District and on School Buses

APPROVE FIRST READING OF POLICY #5684, USE OF SURVEILLANCE CAMERAS IN THE SCHOOL DISTRICT AND ON SCHOOL BUSES

Unanimously Approved

16. Approve 2015 Building Condition Survey from SEI Design

APPROVE 2015 BUILDING
CONDITION SURVEY
FROM SEI
DESIGN

On motion Kevin Bennett, seconded by James Zimar;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2015 Building Condition Survey from SEI Design

17. Approve resolution for the transfer of an amount, not to exceed \$100,000 from current and projected, unreserved, unappropriated, general fund balance to the District Employee Retirement Reserve

APPROVE RESOLUTION
FOR THE TRANSFER OF AN
AMOUNT, NOT TO
EXCEED \$100,000 FROM
CURRENT AND
PROJECTED,
UNRESERVED,
UNAPPROPRIATED,
GENERAL FUND BALANCE
TO THE DISTRICT
EMPLOYEE RETIREMENT
RESERVE

On motion Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution for the transfer of an amount, not to exceed \$100,000 from current and projected, unreserved, unappropriated, general fund balance to the District Employee Retirement Reserve

Unanimously Approved

18. Approve resolution for the transfer of an amount, not to exceed \$100,000 from current, and projected, unreserved, unappropriated, general fund balance to the District Reserve for Accrued Employee Benefits Liability

APPROVE RESOLUTION
FOR THE TRANSFER OF AN
AMOUNT, NOT TO EXCEED
\$100,000 FROM CURRENT,
AND PROJECTED,
UNRESERVED,
UNAPPROPRIATED,
GENERAL FUND BALANCE
TO THE DISTRICT
RESERVE FOR ACCRUED
EMPLOYEE BENEFITS
LIABILITY

On motion Dennis Carlson, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution for the transfer of an amount, not to exceed \$100,000 from current, and projected, unreserved, unappropriated, general fund balance to the District Reserve for Accrued Employee Benefits Liability

Unanimously Approved

19. Approve resolution for the transfer of an amount, not to exceed \$500,000 from current, and projected, unreserved, unappropriated, general fund balance to the 2014 Reserve for Capital Building Projects

On motion Richard Drain, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution for the transfer of an amount, not to exceed \$500,000 from current, and projected, unreserved, unappropriated, general fund balance to the 2014 Reserve for Capital Building Projects

APPROVE RESOLUTION FOR THE TRANSFER OF AN AMOUNT, NOT TO EXCEED \$500,000 FROM CURRENT, AND PROJECTED, UNRESERVED, UNAPPROPRIATED, GENERAL FUND BALANCE TO THE 2014 RESERVE FOR CAPITAL BUILDING PROJECTS

Unanimously Approved

20. Approve resolution for the transfer of an amount, not to exceed \$115,000 from current, and projected, unreserved, unappropriated, general fund balance to the 2012 Worker's Compensation Reserve

On motion Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution for the transfer of an amount, not to exceed \$115,000 from current, and projected, unreserved, unappropriated, general fund balance to the 2012 Worker's Compensation Reserve

APPROVE RESOLUTION FOR THE TRANSFER OF AN AMOUNT, NOT TO EXCEED \$115,000 FROM CURRENT, AND PROJECTED, UNRESERVED, UNAPPROPRIATED, GENERAL FUND BALANCE TO THE 2012 WORKER'S COMPENSATION RESERVE

Unanimously Approved

21. Approve 2016-2017 Board of Education meeting calendar

On motion Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2016-2017 Board of Education meeting calendar

Approve 2016-2017 Board of Education meeting calendar

Unanimously Approved

22. Declare surplus 2013 Chevrolet Express Van, VIN# 1GNSHBF43D1129624 for the purpose of disposal

DECLARE SURPLUS 2013
CHEVROLET EXPRESS
VAN, VIN#
1GNSHBF43D1129624 FOR
THE PURPOSE OF
DISPOSAL

On motion Lynda Lowin, seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus the 2013 Chevrolet Express Van, VIN#1GNSHBF43D1129624 for the purpose of disposal

Unanimously Approved

23. Approve emergency authorization of the purchase of a replacement motor vehicle for the purpose of transporting district pupils to and from school.

APPROVE EMERGENCY
AUTHORIZATION OF THE
PURCHASE OF A
REPLACEMENT MOTOR
VEHICLE FOR THE
PURPOSE OF
TRANSPORTING DISTRICT
PUPILS TO AND FROM
SCHOOL.

On motion Lynda Lowin, seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the emergency authorization of the purchase of a replacement motor vehicle for the purpose of transporting district pupils to and from school.

Unanimously Approved

X. Personnel Report

A. Abolish Positions

None

B. Resignations/Retirements/Leaves

1. Cora Moyer, resignation as uncertified substitute teacher, substitute TA and substitute Aide
2. Brandon Pierson, resignation as special education teacher effective June 30, 2016

C. Appointments

1. Brandon Pierson, three year probationary appointment in the tenure area Elementary Education; Step 7 of the current HTA contract, effective July 1, 2016
2. Ruth Stiles, four year probationary appointment in the tenure area of Library Media Specialist; Step 3 of the current HTA contract, effective July 1, 2016
3. RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that **Courtney Johnston** be appointed on tenure to the position of Elementary Education teacher, who holds a valid New York State Certificate, permitting her to teach subject in the aforesaid tenure area, the

PERSONNEL REPORT
Unanimously Approved

Board does hereby make this appointment effective
August 31, 2016

4. 2016 Summer Bus Drivers – (list part of packet)
5. Richard Rice, 26-week probationary appointment as bus driver, Step 3 of the current HESPA contract at the rate of \$16.31 an hour, effective July 1, 2016
6. Sheri Frail, temporary summer cook/manager at the rate of \$21.00 per hour, effective July 5, 2016 through August 31, 2016.
7. Diane Morlan, temporary food service worker at the rate of \$17.75, effective July 5, 2016 through August 31, 2016.
8. Kim Miller, temporary food service worker at the rate of \$14.20, effective July 5, 2016 through August 31, 2016.
9. Ruth Stiles, District Website Coordinator, 7/1/16-6/3-/17, stipend of \$2000
10. Lisa Stone, Substitute Coordinator 7/1/16-6/30/17 stipend of \$2,300
11. Ami Corell, Public Information Coordinator, 7/1/16-6/30/17stipend of \$4,000
12. Dan Conley (.75) and Barb Fries, (.25) Co-Athletic Directors effective 7/1/16– 06/30/17
13. Katie Boyer, CSE chair – 7/1/16 – 6/30/17 stipend of \$5,000 per the HTA contract
14. Summer Learning program staff: Rachel Krohn, Kasi Long, Guilia Dickinson, Erica Streicher, Caitlin Dates, at the rate of \$26/per hour
Volunteer/Substitute Staff: Leo Stermole, Michel Sewel
15. William R. Fries, Jr., temporary summer cleaner at the rate of \$12.53 per hour
16. Temporary Summer Student Workers at the rate of \$9.00 an hour, effective
7/5/16-8/31/16:
Cleaner/Groundskeeper: Micah Flink, Michael Cranmer, Brooke Caforio

On motion by Dennis Carlson seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report

XI. Public Comment

None

XII. Board Topics for Next Meeting

1. Student Gender Identity policy
2. Building Condition Survey Results discussion
3. BOE Handbook

CSE/CPSE

XIII. CSE/CPSE Recommendations

Unanimously Approved

On motion by James Zimar; seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the following CSE/CPSE Recommendations: 25072 23054, 28004, 26036, 10492, 22050, 30001, 23057, 17022, 20049, 17038, 16024, 19016, 19017, 20026

XIV. Meetings/Dates

Wednesday, June 22, 2016 Val/Sal Recognition reception/dinner,
6:00pm
Graduation – June 24, 2016, 6:00 p.m.
Reorganization Meeting - July 13, 2016 6:00 p.m.
Regular Meeting - July 13, 2016 – to follow Reorg. Meeting

EXECUTIVE SESSION

XV. Executive Session

Unanimously Approved

On motion by James Zimar, seconded Lynda Lowin:

RESOLVED: That the Board of Education of Hammondspport Central school hereby enters into this Executive Session for the purpose of discussing the employment history of a particular person

In: 8:16pm

Out: 9:16pm

XVI. Adjourn

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondspport Central School District hereby adjourns this meeting.

Time 9:28 p.m.

ADJOURN

Unanimously Approved

By: _____

Nancy R. Clark
District Clerk

