

Minutes of the Board of Education

Date: **Wednesday, August 21, 2013** **Regular Meeting**

Place: Urbana Town Hall

Board Members Present: James Zimar, Francis Curran II, Richard Drain, Dennis Carlson
Kevin Bennett

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds, High School Principal, Michelle Sincerbox, Elementary Principal, Theresa Stopka, Treasurer, Jim & Karen Derr

I. Call to Order and Approve Agenda

President Zimar called the meeting to order at 6:08 p.m.
He asked if there were additions /changes to the agenda.
There were:

I. Call to Order and Approve Agenda

Add:

Kevin Bennett – Oath of Office before approving agenda

IV. Correspondence /Board Information

Add:

1. Thank You note for Taylor Scholarships from Lauren Binnert

IX. New Business

7. Approve Equipment Transfer Agreement between Hammondsport Central School and Corning Incorporated for donation of office equipment/furniture

X. Personnel

B. Resignations/Retirement/Leaves

Add:

1. Rachel Sullivan, resignation, Food Service Worker, effective August 21, 2013

C. Appointments:

Add:

16. Patricia Katona, three-year probationary appointment in the tenure area of Special Education 7-12, Step 1 of the current HTA contract, effective September 4, 2013.
17. Barb Yahn, mentor, per the current HTA contract
18. Stacy McCarthy, mentor, per the current HTA contract
19. Julie Ullrich, mentor, per the current HTA contract
20. Rescind Lynn Binnert's appointment as JV Volleyball coach and appoint as Modified Volleyball coach for the 2013 season.
21. Rescind Wendy Para's appointment as Modified Volleyball coach for the 2013 season.
22. Leslie Stackhouse, substitute teacher assistant at the rate of \$70/day; substitute Aide and substitute clerical at the rate of \$60/day for the 2013-2013 school year.
23. Courtney Johnston, three-year probationary appointment in the tenure area of Elementary Education K-6, Step 1 of the current HTA contract, effective September 4, 2013.

On motion by James Zimar, seconded Francis Curran:
RESOLVED: That the revised agenda for this meeting be approved.

APPROVE REVISED
AGENDA
Unanimously approved

Newly appointed Board member, Kevin Bennett was administered the Oath of Office.

II. Pledge of Allegiance

III. Welcome of Visitors and/or Guests

1. Jamie Johnson Steuben County IDA - presentation on projects happening within the Town of Urbana and Village of Hammondsport as well as 485 B Tax Abatement program.

IV. Correspondence/Board Information

1. Thank You notes for Taylor Memorial Scholarships from Megan Erway, Katie Pizura, Connor Amsden, Diana Derr, Lauren Binnert; and from Sandy Heil for her retirement plaque.

V. **Approve Minutes** of Reorganization & Regular Meetings of July 10, 2013 and BOE Vacancy Workshop of July 31, 2013

APPROVE
MINUTES

Unanimously approved

On motion by Francis Curran, seconded by Richard Drain:
RESOLVED: That the Board of Education of Hammondspport Central School District approves the minutes of the Reorganization & Regular Meetings of July 10, 2013 and BOE Vacancy Workshop of July 31, 2013

VI. **Financial Items**

1. Treasurer's Report for July 2013

ACCEPT
TREASURER'S REPORT

On motion by James Zimar, seconded by Francis Curran:
RESOLVED: That the Board of Education of Hammondspport Central School hereby accepts the Treasurer's reports Report for July 2013.

Unanimously approved

2. Trustees reviewed the Budget Status Report for July 2013
3. Trustees reviewed the Warrant Report for July 2013
4. Extra Curricular Report for July 2013

VII. **Reports**

Tad Rounds, High School Principal - discussed the changes in the ELA common core curriculum and content of the Regents exams. Also discussed how these changes may affect the scheduling of classes in the future.

Michelle Sincerbox, Elementary Principal – the addition of the UPK teacher/Aides/classroom.

Kyle Bower, Superintendent, provided an update on the building project, the hiring of Charles Banik, School Resource Officer, tax levy and the BOE retreat on Aug. 29th.

VIII. **Old Business**

None

IX. New Business

1. Approve Tax Levy 2013-2014 and approve legal notice

**APPROVE 2013-2014 TAX
WARRANT AND LEGAL
NOTICE**

On motion by James Zimar, seconded by Francis Curran;
WHEREAS, Chapter 72 of the laws of 1977 amended Section 1318
subdivision 1 of the Real Property Tax Law requires the tax warrant to
state the amount of unappropriated fund balance, and

Unanimously Approved

The undesignated, unappropriated , unencumbered fund balance at
June 30, 2012 is \$1,028,646.

THEREFORE BE IT FURTHER RESOLVED, that the Board of
Education of Hammondsport Central School apply \$250,000 of the
unreserved fund balance to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the Tax Collector of the Hammondsport Central School District,
Towns of Urbana, Wayne, Pulteney, Wheeler, Bath and Tyrone in New
York State,

You are hereby commanded:

1. To give notice and start collection on September 1, 2013 (in
accordance with the provisions of Section 1322 of the Real
Property Tax Law).
2. To give notice that tax collection will end on October 31, 2013.
3. To collect taxes in the total sum of \$8,082,827.00 in the same
Manner that collectors are authorized to collect town and county
taxes in accordance with the provision of Section 1318 of the Real
Property Tax Law.
4. To make no changes or alterations in the tax warrant or the attached
tax rolls but shall return the same to the Board of Education. The
Board may recall its warrant and tax roll for correction of errors or
omissions in accordance with the provisions of Section 1316 of the
Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax
rolls within ten days after the start of collection a statement of taxes
due on his/her property in accordance with the provision of Section
922 of the Real Property Tax Law. To forward by mail, without

interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.

6. To receive from each of the taxable corporations and natural persons the sums listed on the tax rolls without interest penalties when such sums are paid before the end of the month of the tax collection period. To add two percent interest to account for such sums as income due to the school district.
7. To issue upon receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes as required by Section 986 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and, if any taxes on the tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town and the total assess valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law. The warrant is issued pursuant to Section 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. It is effective immediately and after it is properly approved by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2, of the Real Property Tax Law.

2 Approve 2013-2014 Fundraising Events

On motion by Richard Drain; seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2013-2014 Fundraising Events.

APPROVE 2013-2014 FUNDRAISING EVENTS

Unanimously Approved

3. Approve Substitute Bus Driver trip rate of \$13.00

On motion by Francis Curran; seconded by Richard Drain:
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Substitute Bus Driver trip rate of \$13.00.

APPROVE SUBSTITUTE BUS DRIVER TRIP RATE OF \$13.00

Unanimously Approved

4. Approve the agreement with Steuben County and Hammondsport Central School for the assignment of a School Resource Officer.

On motion by Francis Curran; seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the agreement with Steuben County and Hammondsport Central School for the assignment of a School Resource Officer.

APPROVE THE AGREEMENT WITH STEUBEN COUNTY AND HAMMONDSPORT CENTRAL SCHOOL FOR THE ASSIGNMENT OF A SCHOOL RESOURCE OFFICER.

Unanimously Approved

5. Declare surplus the 2004 Chevrolet Suburban, Vehicle #29, VIN#GNGK26UX4G24334 and a 2004 Chevrolet Suburban, Vehicle #30, VIN#3GNGK26U94G242325 for disposal.

On motion by Richard Drain; seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus the 2004 Chevrolet Suburban, Vehicle #29, VIN#GNGK26UX4G24334 and a 2004 Chevrolet Suburban, Vehicle #30, VIN#3GNGK26U94G242325 for disposal.

DECLARE SURPLUS THE 2004 CHEVROLET SUBURBAN, VEHICLE #29, VIN#GNGK26UX4G24334 AND A 2004 CHEVROLET SUBURBAN, VEHICLE #30, VIN#3GNGK26U94G242325 FOR DISPOSAL.

Unanimously Approved

6. Approve transfer of \$100,000 from 2012-2013 undesignated fund balance to the 2013 Capital Reserve for technology.

On motion by Francis Curran; seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the transfer of \$100,000 from 2012-2013 undesignated fund balance to the 2013 Capital Reserve for technology.

APPROVE TRANSFER OF \$100,000 FROM 2012-2013 UNDESIGNATED FUND BALANCE TO THE 2013 CAPITAL RESERVE FOR TECHNOLOGY.

Unanimously Approved

7. Approve Equipment Transfer Agreement between Hammondsport Central School and Corning Incorporated for donation of office equipment/furniture

On motion by James Zimar; seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Equipment Transfer Agreement between Hammondsport Central School and Corning Incorporated for donation of office equipment/furniture.

DONATION OF OFFICE EQUIPMENT/FURNITURE

Unanimously Approved

X. Personnel Report

PERSONNEL REPORT

A. Create/Abolish Positions - none

Unanimously Approved

B. Resignations/Retirements/Leaves

1. Rachel Sullivan, resignation, Food Service Worker, effective August 21, 2013

C. Appointments

1. 7-12 Staff Advisors for 2013-2014
2. Elementary Advisors for 2013-2014
3. Instructional and Non-Instructional Substitutes lists
4. RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Rachael McLoud be appointed on tenure to the position of teacher in the Mathematics, 7-12 area, who holds a valid New York State Certificate, permitting her to teach subject in the aforesaid tenure area, the Board does hereby make this appointment effective September 5, 2013.
5. On-call tutors for 2013-2014, at the rate of \$24/hr
6. Charles French, bus driver, 26-week probationary, Step 5 of the current HESPA contract, effective September 4, 2013.
7. Brandi Walruth, Teacher Aide, 26-week probationary appointment, Step 1 of the current HESPA contract, effective September 4, 2013.
8. Christina Watson, Teacher Aide, 26-week probationary appointment, Step 1 of the current HESPA contract, effective September 4, 2013.
9. Sarah Sechrist, on-call certified substitute teacher at the rate of \$80 per diem, substitute teaching assistant at the rate of \$70 per diem for the 2013-2014 school year.
10. Julia Siriani, on-call certified substitute teacher at the rate of \$80 per diem, substitute teaching assistant at the rate of \$70 per diem for the 2013-2014 school year.
11. Jessica Evarts, student teacher effective 9/3/13-10/25/13.
12. Christine Dedes, student teacher, effective 10/28/13-12/11/13
13. Korie Fitzgerald, student teacher, effective 9/3/13-10/25/13.
14. Ruth Stiles, student teacher, for the 2013-2014 school year.
15. Event Chaperones for 2013-2014, at the rate of \$12/hr.
16. Patricia Katona, three-year probationary appointment in the tenure area of Special Education 7-12, Step 1 of the current HTA contract, effective September 4, 2013.

17. Barb Yahn, mentor, per the current HTA contract
18. Stacy McCarthy, mentor, per the current HTA contract
19. Julie Ullrich, mentor, per the current HTA contract
20. Rescind Lynn Binnert's appointment as JV Volleyball coach and appoint as Modified Volleyball coach for the 2013 season.
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22. Leslie Stackhouse, substitute teacher assistant at the rate of \$70/day; substitute Aide and substitute clerical at the rate of \$60/day for the 2013-2013 school year.
23. Courtney Johnston, three-year probationary appointment in the tenure area of Elementary Education K-6, Step 1 of the current HTA contract, effective September 4, 2013.

On motion by James Zimar; seconded by Francis Curran;
 RESOLVED: That the Board of Education of Hammondspport Central School hereby this personnel report.

XI. Public Comment
 None

XII. CSE/CPSE Recommendations
 None

XIII. Topics for Next Meeting

Superintendent's Evaluation

XIV. Board Information Meetings and Dates

August 29, 2013 – Board Retreat 8:30am – 11:30am
 September 3, 2013 – Special Meeting, 7:30am
 September 4, 2013 – Conference Day
 September 5, 2013 – First Day of School
 September 18, 2013 - Regular BOE Meeting, 6:00pm

XV. Adjourn

On motion Richard Drain, seconded by Kevin Bennett:
 RESOLVED: That the Board of Education of Hammondspport Central School District hereby adjourns this meeting. Time 7:45p.m.

ADJOURN

Unanimously Approved

By:

Nancy Clark
 District Clerk

