

Minutes of the Board of Education

Date: **Tuesday, May 9, 2017 Regular Meeting**

Place: HS Library

Board Members Present: James Zimar, Richard Drain, Dennis Carlson, Kevin Bennett, Lynda Lowin

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Theresa Stopka, Treasurer, Tad Rounds, HS Principal, Joe and Jolene Koehler, Jeff Martello, Mike Fox, Rico Bonzano, Mary Moyer, Beth King, Kim Jensen, Christine Albright, Stephanie Conover, Sarah Jaynes, Katie Boyer, Erin Kellogg, Brandon Pierson, Angela Staszak, Barb Yahn, Kammi Sanford, Tom Mitchell,

**I. Call to Order and Approve Agenda**

President Zimar called the meeting to order at 6:02 p.m.  
He asked if there were additions /changes to the agenda.  
There were:

**VI. Personnel**

Add:

**C. Appointments**

5. 2017 Summer Bus Drivers – (list part of packet)

**XII. New Business**

Add:

9. Approve 2017-2018 Student Accident Insurance Policy

Vote

On motion by James Zimar, seconded by Kevin Bennett:  
RESOLVED: That the agenda for this meeting be approved.

APPROVE  
AGENDA  
Unanimously approved

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

1. Mike Fox and Rico Bonzano, addressed the Board regarding the success of the Foreign Exchange Student program at Hammondsport, and presented the Global Educational Award to HCS Board of Education
2. Joe Koehler, Elementary principal candidate and his wife Jolene

**IV. Executive Session**

**EXECUTIVE SESSION**

Unanimously Approved

On motion by James Zimar, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School District hereby enters executive session to discuss matters leading to the appointment or employment of a particular person.

**V. Student/Staff Recognition**

None

**VI. Correspondence**

1. Douglas Mitchell, Chairman of Steuben County Chapter of SCOPE re: NYS High School Clay Target League
2. Christine Schnars, NYSSBA Board of Director Elections
3. GST BOCES – Southern Tier Scholars Ceremony invitation
4. Thank you note from Jim Derr for Teacher Appreciation

**VII. Personnel Report**

**PERSONNEL REPORT**

Unanimously Approved

**A. Abolish Positions**

None

**B. Resignations/Retirements/Leaves**

None

**C. Appointments**

1. Joseph Koehler, as District Administrator in the tenure area of School District Administrator, assigned to the Elementary Principal position for a probationary period of four (4) years, at the rate of \$83,500, effective July 1, 2017.
2. Cora Moyer, on-call, uncertified substitute teacher at the rate of \$10/hr; substitute TA and teacher aide at the rate of \$9.70/hr. for the 2016-2017 school year.
3. Julianna Philipson, day to day, certified substitute teacher, at the rate of \$11.50/hour, for the 2016-2017 school year.
4. Jeff Martello and Kevin Morrison, volunteers for the Hammondsport Basketball Development Program
5. 2017 Summer Bus Drivers – (list part of packet)

On motion by Dennis Carlson; seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report.

**VIII. Approve Minutes** of the Regular Meeting of April 19, 2017 and Public Hearing on the Budget of May 2, 2017

**APPROVE MINUTES**

On motion by Richard Drain; seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the minutes of the Regular meeting of April 19, 2017 and Public Hearing on the Budget of May 2, 2017

April 19, 2017:

Yay: James Zimar

Dennis Carlson

Richard Drain

Abstain: Kevin Bennett

Lynda Lowin

May 2, 2017

Unanimously Approved

**IX. Reports**

1. Sheri Frail, Cafeteria Manager
2. Tad Rounds, HS Principal
3. Kyle Bower, Superintendent

**X. Financial Items**

A. Reports

1. Treasurer's Report for April 2017

On motion by James Zimar, seconded by Dennis Carlson:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's Report for April 2017.

2. Trustees reviewed the Budget Status Report for April
3. Trustees reviewed the Warrant Report for April
4. Trustees reviewed the Cafeteria Participation Report for April
5. Trustees reviewed the Extracurricular Report for April

**XI. Old Business**

1. August 23, 2017 BOE retreat location – Curtiss Museum

**APPROVE TREASURER'S REPORT**

Unanimously Approved

**XII. New Business**

1. Approve first reading of School Lunch Program Meal Charge Guidelines

APPROVE FIRST READING OF SCHOOL LUNCH PROGRAM MEAL CHARGE GUIDELINES

On motion Richard Drain, seconded by Kevin Bennett;

After discussion of the guidelines, Mr. Drain withdrew his motion

2. Approve the purchase of 2016-2017 retiree plaques in an amount not to exceed \$50 per retiree

APPROVE THE PURCHASE OF 2016-2017 RETIREE PLAQUES IN AN AMOUNT NOT TO EXCEED \$50 PER RETIREE

On motion Lynda Lowin, seconded by Kevin Bennett;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the purchase of 2016-2017 retiree plaques in an amount not to exceed \$50 per retiree

3. Approve recommended increases in prices for school breakfast, lunches and a la carte items for the 2017-2018 school year

APPROVE RECOMMENDED INCREASES IN PRICES FOR SCHOOL BREAKFAST, LUNCHES AND A LA CARTE ITEMS FOR THE 2017-2018 SCHOOL YEAR

On motion James Zimar, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the recommended increases in prices for school breakfast, lunches and a la carte items for the 2017-2018 school year

Unanimously Disapproved

4. Approve first reading of policies:

- a. Policy #5661 Wellness
- b. Policy #7517 Head Lice

APPROVE FIRST READING OF POLICY #5661 WELLNESS POLICY #7517 HEAD LICE

Unanimously Approved

On motion Richard Drain, seconded by Lynda Lowin:

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the first reading of policies #5661 and #7517

5. Approve Hammondsport Basketball Developmental Program

APPROVE  
HAMMONDSPORT  
BASKETBALL  
DEVELOPMENTAL  
PROGRAM

On motion Kevin Bennett, seconded by Richard Drain;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Hammondsport Basketball Developmental Program

6. Approve non-resident students attending Hammondsport Central School

APPROVE NON-RESIDENT  
STUDENTS ATTENDING  
HAMMONDSPORT  
CENTRAL SCHOOL

On motion Lynda Lowin, seconded by Richard Drain;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the non-resident students attending Hammondsport Central School

7. Approve changes to the 2016-2017 school calendar to add June 22nd as a non-school vacation day due to the lack of need for emergency closing days.

APPROVE CHANGES TO  
THE 2016-2017 SCHOOL  
CALENDAR TO ADD JUNE  
22ND AS A NON-SCHOOL  
VACATION DAY DUE TO  
THE LACK OF NEED FOR  
EMERGENCY CLOSING  
DAYS.

On motion Lynda Lowin, seconded by Dennis Carlson;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby approve changes to the 2016-2017 school calendar to add June 22nd as a non-school vacation day due to the lack of need for emergency closing days.

8. Approve Agreement with Health Economics for Professional Services for Flexible Spending Account Arrangement and Health Reimbursement Arrangement Programs

APPROVE AGREEMENT  
WITH HEALTH  
ECONOMICS FOR  
PROFESSIONAL SERVICES  
FOR FLEXIBLE SPENDING  
ACCOUNT EMENT AND  
HEALTH

On motion Dennis Carlson, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Agreement with Health Economics for Professional Services for Flexible Spending Account Arrangement and Health Reimbursement Arrangement Programs

REIMBURSEMENT  
ARRANGEMENT  
PROGRAMS

Unanimously Approved

9. Approve 2017-2018 Student Accident Insurance Policy

On motion Kevin Bennett, seconded by Richard Drain;

APPROVE 2017-2018  
STUDENT ACCIDENT  
INSURANCE POLICY

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2017-2018 Student Accident Insurance Policy

Unanimously Approved

**XIII. Public Comment**

1. Jeff Martello addressed the Board about the Wellness policy and the of District facilities/equipment

**XIV. Board Topics for Next Meeting**

1. District SAVE plan and District Code of Conduct
2. Fund Balance report
3. Wellness Committee update

**XV. CSE/CPSE Recommendations**

None

CSE/CPSE  
RECOMMENDATIONS

**XVI. Meetings/Dates**

Tuesday, May 16, 2017 Budget/Trustee VOTE noon–8:00  
Tuesday, May 16, 2017 4-6 Elementary Band/Choir Concert  
7:00pm  
Friday, June 2, 2017 Sr. High Awards 8:00am  
Monday, June 5, 2017 Russ Cutshall Reception, 6:00pm  
Friday, June 9, 2017 Jr. High Awards 8:00 a.m.  
Friday, June 16, 2017 – 6<sup>th</sup> grade graduation, 10:00am

Wednesday, June 21, 2017 – Public Hearing on Code of  
Conduct and SAVE Plan 5:45pm  
Wednesday, June 21, 2017 Regular Meeting 6:00 p.m.  
Friday, June 23, 2017 – Graduation 6:00pm

**XVII. Executive Session**

**EXECUTIVE SESSION**

On motion by James Zimar, seconded Kevin Bennett:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central school hereby enters into this Executive Session for the purpose of discussing collective negotiations pursuant to Article 14 of the Civil Service Law

In: 8:02pm

Out: 8:22pm

**XVIII. Adjourn**

**ADJOURN**

On motion by Dennis Carlson, seconded by Kevin Bennett:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School District hereby adjourns this meeting.

Time 8:23p.m.

By: \_\_\_\_\_

Nancy R. Clark  
District Clerk