

Minutes of the Board of Education

Date: **July 9, 2014**

Kind of Meeting: **Annual Reorganization Meeting/Regular Meeting, 6:00p.m.**

Place: HCS Bus Garage

Board Members Present: James Zimar, Francis Curran, Richard Drain, and and Dennis Carlson

Also present: Kyle Bower, Superintendent, Nancy Clark, District Clerk, Karen Derr

I. Reorganization

1. The meeting was called to order at 6:00 P.M. by the District Clerk, Nancy Clark.

CALL TO ORDER

2. Pledge of Allegiance

3. The Oath of Office was administered by the District Clerk to the newly elected board member, Kevin Bennett.

4. Nominations were opened for Board President and Vice President for the 2014-2015 year, with the Superintendent acting as chairperson. Mr. Bower, Superintendent, called for a motion on the nominations for the office of President.

NOMINATIONS AND ELECTION OF OFFICERS PRESIDENT

On motion by Richard Drain, seconded by Francis Curran:

RESOLVED: That **James Zimar** be elected President of the Board of Education for the 2014-2015 school year.

Unanimously approved

Mr. Zimar called for a motion on the nomination for the office of Vice President.

On motion by Francis Curran seconded by Kevin Bennett:

RESOLVED: That **Dennis Carlson**, be elected as Vice-President of the Board of Education for the 2014-2015 school year.

VICE PRESIDENT

Unanimously approved

The Oath of Office was administered by the District Clerk to the President and Vice President.

II. District Reorganization

5. Appointment of Officers

APPOINTMENT OF OFFICERS

Unanimously Approved

On motion by James Zimar, seconded by Dennis Carlson;
RESOLVED: That the Board of Education approved the
Appointment of Officers as listed:

- a. District Treasurer -----Theresa Stopka, Stipend of \$4,000
- b. Deputy Treasurer ----- Vickie Tracy
- c. Tax Collector --- E. "Jerry" Scott, Stipend of \$4,000
- d. Internal Claims Auditor --- GST BOCES, name, Cindy Luedeman
- e. Deputy Internal Claims Auditor - GST BOCES CBO
- f. District Audit Committee – HCS Board of Education Members
- g. Oath – The Oath of Office was administered by the District Clerk to the appointed officers

6. Appointment of Positions

APPOINTMENT OF POSITIONS

Unanimously approved

On motion by James Zimar, seconded by Francis Curran;
RESOLVED: That the Board of Education approves the
Appointment of Positions as listed:

- a. School Physician --- Werner Brammer, M.D. \$4,000
- b. School Attorney --- Harris, Beach, LLP, Pittsford, NY
- c. Central Treasurer of the Extra-Classroom Activity Fund --- Vickie Tracy.
- d. Furthermore, Theresa Stopka as Assistant Treasurer of the Extra-Classroom
- e. Activity Fund.
- f. Attendance Officer --- Linda Dickinson, School Nurse
- g. School Dentist --- Sam Pennise, DMD --- no retainer fee.
- h. Insurance Consultant --- Shaw Insurance Agency, Hammondsport, NY ---
no retainer fee.
- i. External Auditor --- Buffamonte Whipple Buttafaro, PC of Olean, New York
- j. Financial Consultant --- Bernard P. Donegan, Victor, New York

7. Bonding of Personnel

BONDING OF
PERSONNEL

Unanimously Approved

On motion by Francis Curran, seconded by Kevin Bennett;
RESOLVED: That the Board of Education approves the
Bonding of Personnel as listed:

Blanket All Employees	\$100,000 (per employee)
Tax Collector	\$1,100,000
Treasurers	\$1,100,000
Internal Auditors	\$1,100,000
Superintendent	\$1,000,000

8. Designations

DESIGNATIONS

Unanimously Approved

On motion by James Zimar, seconded by Francis Curran;
RESOLVED: That the Board of Education approves the
Designations as listed:

- a. Official Depository --- Five Star Bank and Chase Manhattan Bank
- b. Regular School Board Monthly Meeting Date – 3rd Wednesday of the month
- c. Official Newspapers--- The Observer & Southern Tier Shopper, Hammondsport, NY

9. Authorizations

AUTHORIZATIONS

Unanimously Approved

On motion by Francis Curran, seconded by Dennis Carlson;
RESOLVED: That the Board of Education approves the
Authorizations as listed:

- a. Payroll Certification Officer --- Kyle C. Bower, Superintendent
- b. School Purchasing Agent --- Kyle C. Bower, Superintendent
- c. Superintendent of Schools be designated to authorize expenses for attendance at meetings and conventions.
- d. Superintendent of Schools authorized to employ temporary, part-time, per diem, or substitute personnel.
- e. Superintendent of Schools authorized to purchase and consult professional services.
- f. Superintendent of Schools authorized to invest monies of the District.

- g. To establish Petty Cash Funds:
 - Main St. School - \$100 – Vickie Tracy
 - Athletic Director \$100 – Dan Conley, Barb Fries, Co-Directors
- h. That the District Treasurer be designated as signer of checks
- i. That the District Treasurer and Deputy Treasurer are authorized to make electronic wire transfers between approved district banks
- j. That the Superintendent of Schools be authorized to approve budget transfers.
- k. Establish a mileage reimbursement rate per IRS regulations for approved travel to conferences and meetings.
- l. The Board does and hereby approves legal indemnification of Board Members, Officers, the Superintendent and School Administrators against all uninsured financial or property loss arising out of any proceeding, claim, demand, suit, tort, arbitration or judgment by reason of alleged negligence or other conduct resulting in bodily or other injury to any person or damage to the property of any person committed while Board Member, Officer, Superintendent, School Administrator is acting within the scope of his/her employment or at the discretion of the Board of Education for fiscal year 2014-2015.

10. Other Items

OTHER
ITEMS

Unanimously Approved

On motion by James Zimar, seconded by Dennis Carlson;
RESOLVED: That the Board of Education approves the
Other Items as listed:

- a. Reaffirm all Policies and Code of Ethics currently in effect for the 2014-2015 school year.
- b. That the following persons be appointed members of the Committee on Special Education and Committee of Pre-School Special Education for the school year:
 - Mary White – Chairperson; LEA Rep
 - Tad Rounds – Alternate CSE Chair & LEA
 - Michelle Sincerbox, Alternate CSE Chair & LEA
 - Mary White – School Psychologist
 - Steuben County
 - Janelle Walker – Schuyler Co. Rep.
 - All General Education Teachers
 - All Special Education Teachers and Related Service providers
 - Sectary – Janice Littell
 - Werner Brammer, M.D.
 - Robin Sherman – Parent Member
 - Steven Copp – Parent Member
 - Also: **County Representatives for CPSE:** Joanne Fractarcangelo-
Schuyler County Steuben County

- c. That the following persons be appointed as “Occasional or Volunteer Bus Drivers” as defined in the regulations of the Commissioner of Motor Vehicles and the Commissioner of Education for the current school year:

Kyle Bower	Linda Dickinson	Tad Rounds
Thomas Mitchell	Donald Gardiner	James Derr
Mary White	Michelle Sincerbox	Dan Conley

And, furthermore, new coaches appointed throughout the school year will automatically be authorized as occasional bus drivers.

- d. That the following persons be appointed to the Board of Registration for the purpose of overseeing and conducting school district voter registration and school district election(s) for the current school year.

Linda Kressly	Diana D’Ingianni	Ruth Barry
Elizabeth Eckert	Luther Perkins	

Compensation: Inspectors	\$ 8.00 per hour
Machine Custodian –	\$ 192.00 per election setup

- e. That the following individual(s) be appointed as Impartial Hearing Officers for the current school year:

Dimeo, Maryanne
Flame, Lana
Kehoe, Martin III
Lazan, Michael
Lederman, Nancy
Luban, Edward
McKeever, James
Schad, Jerome
Tessler, Craig
Turetsky, Aaron
Walsh, James
Walsh, Marion
Wolman, Mindy
Alexander, Joan
Almeleh, Lynn
Briglio, Robert
Bumbalo, Paul

And including any revisions made by the State Education Department during the 2014-2015 year.

f. That the Board of Education of Hammondsport Central School District make the following committee appointments:

Fred and Harriett Taylor Scholarship	Richard Drain James Zimar
Teacher In-Service Committee:	Richard Drain
Wall of Fame Planning Committee:	Dennis Carlson
New York State School Boards	Voting Delegate Dennis Carlson

III. Welcome of Visitors and/or Guests

IV. Correspondence / Board Information

1. Corning STEM Pipeline Initiative
2. Jessica Michnevich, Bernie Donegan, Inc. Tax Cap Calculation
3. Thank You note from Lauren Farmer – Fred & Harriett Taylor Scholarship

V. Approve Minutes of Public Hearing on Code of Conduct and District SAVE Plan June 18, 2014 and Regular Meeting of June 18, 2013

APPROVE
MINUTES

Unanimously Approved

On motion by James Zimar, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Public Hearing on the Code of Conduct and District SAVE Plan of June 18, 2014 and Regular Meeting of June 18, 2014.

VI. Reports /Discussion

1. CAMPUS Construction – project update
2. Tad Rounds, High School Principal
3. Kyle Bower, Superintendent

VII. Financial Items

1. Treasurer Reports for June
2. Budget Status and Revenue Reports for June
3. Warrant Report for June
4. Extracurricular Report for June and Extracurricular Quarterly Report

ACCEPT
TREASURER'S REPORT

Unanimously approved

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondspport Central School hereby accepts the treasurer's report for June 2014.

VIII. Old Business

OLD BUSINESS

None

IX. New Business

1. Approve purchase of text books for Private School students in an amount not to exceed \$225

PURCHASE OF TEXT
BOOKS FOR PRIVATE
SCHOOL STUDENTS

On motion by Francis Curran, seconded by Dennis Carlson;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the purchase of text books for Private School students in an amount not to exceed \$225.

2. Approve Contract for BOCES Services for the 2014-2015 school year

CONTRACT FOR BOCES
SERVICES FOR THE 2014-
2015 SCHOOL YEAR

On motion by Francis Curran, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Contract for BOCES Services for the 2014 - 2015 school year.

Unanimously Approved

3. Approve 2014-2015 Guidance Plan

APPROVE 2014-2015
GUIDANCE PLAN

On motion by Francis Curran, seconded by Kevin Bennett;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2014-2015 Guidance Plan

4. Ratify the 2013-2017 Contractual Agreement with the Hammondsport Association of Teaching Assistants

RATIFY THE 2013-2017
CONTRACTUAL
AGREEMENT WITH THE
HATA

On motion by Francis Curran, seconded by Kevin Bennett;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby ratifies 2013-2017 Contractual Agreement with the Hammondsport Association of Teaching Assistants

5. Declare surplus encyclopedias from Academic American and The World Book for purposes of disposal

DECLARE SURPLUS
ENCYCLOPEDIAS FROM
ACADEMIC AMERICAN
AND THE WORLD BOOK
FOR PURPOSES OF
DISPOSAL

On motion by Francis Curran, seconded by Kevin Bennett;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus encyclopedias from Academic American and The World Book for purposes of disposal.

6. Declare surplus 72 copies of the 2008 Algebra 1 textbook for Purposes of disposal

DECLARE SURPLUS 72
COPIES OF THE 2008
ALGEBRA 1 TEXTBOOK
FOR PURPOSES OF
DISPOSAL

On motion by Francis Curran, seconded by Kevin Bennett;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus 72 copies of the 2008 Algebra 1 textbook for purposes of disposal.

7. Declare surplus 54 copies of the *Introduction of Business* textbook for purposes of disposal

DECLARE SURPLUS 54
COPIES OF THE
INTRODUCTION OF
BUSINESS TEXTBOOK
FOR PURPOSES OF
DISPOSAL

On motion by Francis Curran, seconded by Kevin Bennett;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus 54 copies of the *Introduction of Business* textbook for purposes of disposal.

8. Declare surplus various athletic surplus items for purposes of disposal

DECLARE SURPLUS
VARIOUS ATHLETIC
SURPLUS ITEMS FOR
PURPOSES OF DISPOSAL

Unanimously Approved

On motion by Keven Bennett, seconded by Francis Curran ;

RESOLVED: That the Board of Education of Hammondspport Central School hereby declares surplus various athletic surplus items for purposes of disposal.

9. Approve purchase of 50 copies of the *World History-The Modern Era* textbook series at a cost of \$5671.65

PURCHASE OF 50 COPIES
OF THE *WORLD HISTORY-
THE MODERN ERA*
TEXTBOOK SERIES AT A
COST OF \$5671.65

Unanimously Approved

On motion by Keven Bennett, seconded by Francis Curran;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves purchase of 50 copies of the *World History-The Modern Era* textbook series at a cost of \$5671.65

10. Approve the 2014-2015 fundraising calendar

2014-2015 FUNDRAISING
CALENDAR

Unanimously Approved

On motion by James Zimar, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2014-2015 fundraising calendar

11. Approve participation in the Cooperative Natural Gas Bid WFL 2015-2019

COOPERATIVE NATURAL
GAS BID WFL 2015-2019

Unanimously Approved

On motion by James Zimar, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the participation in the Cooperative Natural Gas Bid WFL 2015-2019e

GENERAL RESOLUTION

FOR THE PURPOSE OF
PARTICIPATING IN A COOPERTIVE BID COORDINATED BY
THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF
ONTARIO, SENECA, WAYNE AND YATES COUNTIES
FOR

WHEREAS, The School District of Hammondsport Central of New York State desires to participate in a Cooperative Bidding Program conducted by the Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties from year to year or, until this Resolution is rescinded, for the purchase for supply of natural gas. And...

WHEREAS, The School District of Hammondsport Central of New York is desirous of participating with The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties in the joint bid of the commodities and/or services mentioned below as authorized by General Municipal Law, Section 119-o...And...

WHEREAS, The School District of Hammondsport Central of New York has appointed The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties as representative to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids, report the results to Hammondsport Central School District and making recommendations thereon...

THEREFORE...

BE IT RESOLVED, That The School District of Hammondsport Central of New York State and The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties hereby accepts the appointment of The Board of Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters related above...And...

BE IT FURTHER RESOLVED, That the School District of Hammondsport Central of New York State authorizes the above-mentioned Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties to represent it in all matters regarding the entering into contract for the purchase of the below-mentioned commodities and/or services...And...

BE IT FURTHER RESOLVED, That The School District of Hammondsport Central of New York State agrees to assume its equitable share of the costs incurred as a result of the cooperative bidding...And...

NOW, THEREFORE, BE IT RESOLVED, That The Hammondsport Central School Board of Education on behalf of Hammondsport Central School of New York State hereby is authorized to participate in cooperative bidding conducted by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties for supply of natural gas and if requested to furnish The Board

Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties an estimated minimum number of units that will be purchased by The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties. The Board of Cooperative Educational Services of Ontario, Seneca, Wayne and Yates Counties is hereby authorized to award cooperative bids to the bidder deemed to be the lowest responsive and responsible meeting the bid specifications and otherwise complying with Article 5-A of the General Municipal Law of the State of New York relating to public bids and contracts.

Date

Municipality Representative
Hammondsport Central School District

X. Personnel Report

A. Create/Abolish Positions – none

B. Resignations/Retirements/Leaves - none

1. Stella Pulver, retirement from the position of TA, effective December 31, 2014
2. Mary White, retirement from the position of school psychologist, effective June 30, 2015
3. Kim Voss, paid maternity leave, concurrent with FMLA, beginning on or around November 12, 2014 and ending on or about January 12, 2015

C. Appointments

1. **Fall Coaching** assignments at the rate per the current HTA contractual rate:

Modified Girls Soccer	Alan Perry	\$2317.95
Varsity Girls Soccer	Dan Conley	\$3495.13
Modified Boys Soccer	Adam Travis	\$2317.95
Varsity Boys Soccer	Jody Ordway	\$3645.13
Varsity Volleyball	Erica Webster	\$3245.13
Modified Volleyball	Lynn Binnert	\$2517.95
Girls Tennis	Shelayne Wise	\$3445.13
Varsity Cross Country	Jason Brayman	\$3495.13

**PERSONNEL
REPORT**

Unanimously
Approved

2. **Class Advisors** assignments at the rate per the current HTA contractual rate.

7th:	John Kloiber Patricia Katona	10th	Julie Ullrich Kathleen Kressly
8th:	Lori Burdin Gina Pfleegor	11th:	Ami Corell Rachael McCloud
9th:	*TBA	12th:	Barb Fries Carrie Crane

Senior Activities Coordinator	Kim Voss
7-12 Club Advisor	Karen Derr
Yearbook	Rachael McCloud, Ami Corell
Director of Band	William Arnts
Director of Choir	Tom Mitchell
Student Council Advisor	Jim Derr, Karen Derr
Ski Club Advisors	Jim Derr, Diana Satterfield
National Honor Society	Lindsay Orzel, Carrie Crane
Academic All Stars	John Kloiber
High School Drama Club Producer	Joanne LeClair
Assistant Drama Club Advisor	Lisa Stone
High School Spanish Club	Jeff Martello
Weightlifting Club	Jon Lowin
AIS Coordinator	Jen Kuhl Peterson

3. Emily Burdin, three-year probationary appointment in the tenure area of Elementary Education PreK-6, Step 1 of the current HTA contract, Effective July 1, 2014.
4. Dan Conley, Athletic Director at .75, effective 7/1/14– 06/30/15, at the stipend per the HTA contract.
5. Barb Fries, Athletic Director at .25, effective 7/1/14-6/30/15, at the stipend per the HTA contract.
6. Walter “Scott” Korzon, bus driver, Step 1 of the current HESPA contract at the rate of \$15.41 an hour, effective July 1, 2014
7. Bethany Leggett, on-call non-certified substitute teacher at the rate of \$70 per diem, substitute TA at the rate of \$70 per diem, substitute Aide at the rate of \$60 per diem for the 2014-2015 school year
8. Megan Putman, on-call certified substitute teacher at the rate of \$80 per diem for the 2015-2014 school year
9. Raymond Taylor, on-call non-certified substitute teacher at the rate of \$70 per diem for the 2014-2015 school year.

On motion by James Zimar; seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report.

XI. Public Comment

None

PUBLIC COMMENT

XII. CSE/CPSE Recommendations

On motion by Francis Curran, seconded by James Zimar:
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the authorization of funds to implement the Special Education programs and service consistent with such recommendations for the following students: 26036, 29000 22050

CSE/CPSE
RECOMMENDATIONS

Unanimously Approved

XIII. Board Information Meetings and Dates

August 20, 2014 - BOE Retreat – 1:00-5:00pm, Glenwood Club
August 20, 2014 – Regular Meeting, 6:00pm – at the Bus Garage

XIV. Executive Session

On motion by James Zimar, seconded by Kevin Bennett:
RESOLVED: That the Board of Education of Hammondspport Central School moves into executive session for the purpose of discussing the employment history of a particular person.

Into Executive Session: 7:47pm
Out of Executive Session: 8:12pm

EXECUTIVE SESSION

Unanimously Approved

XV. Adjourn

On motion Dennis Carlson, seconded by Kevin Bennett:
RESOLVED: That the Board of Education of Hammondspport Central School District hereby adjourns this meeting. Time 8:14p.m.

ADJOURN

Unanimously Approved

By:

Nancy Clark
District Clerk