

Minutes of the Board of Education

Date: **Wednesday, May 8, 2012**  
**Regular Meeting**

Place: High School Library

Board Members Present: James Zimar; Francis Curran II, Richard Drain, Christine Kolodziejczak, Dennis Carlson

Also present, Kyle Bower, Superintendent of Schools; Nancy Clark, District Clerk; Tad Rounds, H.S. Principal, Michelle Sincerbox, Elementary Principal; Theresa Stopka, Don Gardiner, Kevin Clark, Chuck Morris, Barry Church, Rhonda Underhill, Kammi Sanford, Salina Buckley, Greg Pond

**I. Call to Order and Approve Agenda**

President Zimar called the meeting to order at 6:33 P.M.

He asked if there were additions/changes to the agenda. He made note of the following additional item under:

**IV. Correspondence**

1. Hammondsport National Honor Society Thank You note

On motion by Richard Drain, seconded by Dennis Carlson:  
RESOLVED: That the agenda for this meeting be approved.

APPROVE  
AGENDA

Unanimously approved

**II. Welcome of Visitors and/or Guests**

CAMPUS Construction – gave update of NYSED review of project. Due to delays with the State ED approval process, there will not be any construction happening this summer. Bids will go out in early fall. The project is still planned to take two full summers - 2013 and the summer of 2014. New construction schedules will be created and communicated to everyone in the fall.

**III Student/Staff Recognition**

Kammi Sanford, 1<sup>st</sup> grade Teacher

**IV. Correspondence**

1. Hammondsport National Honor Society

V. **Approve Minutes** of Regular Meeting of April 18, 2012 and Special Meeting of April 24, 2012

APPROVE  
MINUTES

On motion by Christine Kolo, seconded by Francis Curran:

Unanimously  
approved

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Regular Meeting of April 18, 2012 and Special Meeting of April 24, 2012.

VI. **Financial Items**

A. Reports

1. Treasurer's Report for April

On motion by James Zimar, seconded by Francis Curran:

ACCEPT  
TREASURER'S  
REPORTS

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's Report for April 2012.

Unanimously  
approved

2. Trustees reviewed the Budget Status Report for April

3. Trustees reviewed the Warrant Report for April

4. Trustees reviewed the Cafeteria Participation Report for April

5. Trustees reviewed the Extracurricular Report for April

VII. **Reports**

**Mr. Tad Rounds, High School Principal** provided an overview on May testing and the May and June calendars. Mr. Rounds also advised that summer school will be provided by BOCES at Campbell-Savona CS, and Driver's Ed will be conducted by BOCES but held at HCS. In addition, there will be professional development over the summer.

**Mrs. Michelle Sincerbox, Elementary Principal**, discussed Kindergarten screening, the next Duffy Book give away will be the third week in May, and discussed the June calendar. Mrs. Sincerbox, Mrs. Sanford, Mrs. Underhill and Mrs. Buckley gave a presentation about the Pearson Envision Math Common Core program for grades K-2.

**Mr. Kyle Bower, Superintendent**, discussed the formation of a long term financial plan for HCS comparing the last two years and projections for the next three years, as well as the Code of Conduct, which will be reviewed in its completion and revised as necessary.

VIII. **Old Business**

1. Approve 2<sup>nd</sup> reading of policies:

a. Policy # 7315 Student Use of Computerized Information Resources (Acceptable Use Policy)

b. Policy #7552 Bullying: Peer Abuse in the Schools

c. Policy #8271 Internet Safety/Internet Content Filtering Policy

APPROVE 2<sup>ND</sup> READING  
OF POLICIES #7315,  
#7552, #8271

Unanimously Approved

On motion by Francis Curran, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School District hereby approves the second reading of policies #7315, #7552, #8271

2. Accept the resolution to recognize the Hammondspport Administration Association (HAA)

On motion by Francis Curran, seconded by Dennis Carlson  
RESOLVED: That the Board of Education of Hammondspport Central School District hereby accepts the resolution to recognize the Hammondspport Administration Association (HAA)

ACCEPT THE  
RESOLUTION TO  
RECOGNIZE THE  
HAMMONDSPORT  
ADMINISTRATION  
ASSOCIATION (HAA)

Unanimously Approved

**IX. New Business**

1. Approve 2012-2013 Board Meeting Calendar

On motion Richard Drain, seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2012-2013 Board meeting calendar.

APPROVE 2012-2013  
BOARD MEETING  
CALENDAR

Unanimously Approved

2. Re-approve 2011-2012 School Calendar

On motion Francis Curran, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby re-approves the 2011-2012 school calendar.

REAPPROVE 2011-2012  
SCHOOL CALENDAR

Unanimously Approved

3. Re-approve the 2012-2013 School Calendar

On motion Francis Curran, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby re-approves the 2012-2013 school calendar

RE-APPROVE THE 2012-  
2013 SCHOOL  
CALENDAR

Unanimously Approved

4. Approve Corrective Action Plan for Tax Collection/Tax Levy Audit

On motion Dennis Carlson, seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby Approve the Corrective Action Plan for the Tax Collection/Tax Levy Audit .

APPROVE CORRECTIVE  
ACTION PLAN FOR TAX  
COLLECTION/TAX LEVY  
AUDIT

Unanimously Approved

5. Vote to move all Hammondspport Teacher's Association retirees that retired on or before June 30, 2006 to Steuben Area Schools Employees' Benefit Plan C from their current Plan A to bring the retirees in line with the plan provided current HTA members

On motion by James Zimar, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby votes to move all Hammondspport Teacher's Association retirees that retired on or before June 30, 2006 to Steuben Area Schools Employees' Benefit Plan C from their current Plan A to bring the retirees in line with the plan provided current HTA members

VOTE TO MOVE ALL  
HTA RETIREES THAT  
RETIRED ON OR  
BEFORE JUNE 30, 2006  
TO STEUBEN AREA  
SCHOOLS  
EMPLOYEES' BENEFIT  
PLAN C FROM THEIR  
CURRENT PLAN A

Unanimously Approved

6. Vote to move all Hammondspport Association of Teaching Assistants Retirees to Steuben Area Schools Employees' Benefit Plan C from their current Plan A to bring the retirees in line with the plan provided current HATA members.

On motion by James Zimar, seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby votes to move all Hammondspport Association of Teaching Assistants Retirees to Steuben Area Schools Employees' Benefit Plan C from their current Plan A to bring the retirees in line with the plan provided current HATA members.

VOTE TO MOVE ALL  
HATA  
RETIREES TO STEUBEN  
AREA SCHOOLS  
EMPLOYEES' BENEFIT  
PLAN C FROM THEIR  
CURRENT PLAN A

Unanimously Approved

7. Vote to move all Hammondspport Educational Support Personnel Association retirees to Steuben Area Schools Employees' Benefit Plan C from their Plan A to bring to retirees in line with the plan provided current HESPA members.

On motion by James Zimar, seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby votes to move all Hammondspport Educational Support Personnel Association retirees to Steuben Area Schools Employees' Benefit Plan C from their Plan A to bring to retirees in line with the plan provided current HESPA members

VOTE TO MOVE ALL  
HESPA RETIREES TO  
STEUBEN AREA  
SCHOOLS EMPLOYEES'  
BENEFIT PLAN C FROM  
THEIR PLAN A

Unanimously Approved

8. Approve proposal from SJB Services, Inc. for Inspection and testing services for the upcoming capital building project.

On motion Francis Curran, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the proposal from SJB Services, Inc. for Inspection and testing services for the upcoming capital building project.

APPROVE PROPOSAL  
FROM SJB SERVICES,  
INC. FOR INSPECTION  
AND TESTING SERVICES  
FOR THE UPCOMING  
CAPITAL BUILDING  
PROJECT.

Unanimously Approved

9. Approve proposal from Plan and Print Systems, Inc. for printing and document management services for upcoming capital building project.

On motion Francis Curran, seconded by Dennis Carlson;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the proposal from Plan and Print Systems, Inc. for printing and document management services for upcoming capital building project.

APPROVE PROPOSAL  
FROM PLAN AND PRINT  
SYSTEMS, INC. FOR  
PRINTING AND  
DOCUMENT  
MANAGEMENT  
SERVICES FOR  
UPCOMING CAPITAL  
BUILDING PROJECT

Unanimously Approved

10. Approve donation from the Hammondspport PTO to the Class of 2014.

On motion Francis Curran, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the donation from the Hammondspport PTO to the Class of 2014.

APPROVE DONATION  
FROM THE  
HAMMONDSPORT PTO  
TO THE CLASS OF 2014

Unanimously Approved

- 11, Approve purchase of Pearson Envision Math Common Core Program for grades K-2.

On motion Francis Curran, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the purchase of Pearson Envision Math Common Core Program for grades K-2.

APPROVE PURCHASE  
OF PEARSON ENVISION  
MATH COMMON CORE  
PROGRAM FOR GRADES  
K-2

Unanimously Approved

APPROVE BOCES  
CAFETERIA SUPPLY  
BIDS FOR THE 2012-2013  
SCHOOL YEAR

12. Approve BOCES Cafeteria Supply Bids for the 2012-2013 school Year.

Approved

On motion Francis Curran, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the BOCES Cafeteria Supply Bids for the 2012-2013 school Year.

YEAL: James Zimar  
Francis Curran  
Richard Drain  
Christine Kolo

NAY: Dennis Carlson

13. Approve 1<sup>st</sup> reading of policies:
- a. Policy #1410 Policy
  - b. Policy #1510, Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
  - c. Policy # 1511, Agenda Format
  - d. Policy #1620, Annual Organizational Meeting
  - e. Policy #2110, Orienting New Board Members
  - f. Policy #2210, Committees of the Board
  - g. Policy #2310, Membership in Associations
  - h. Policy #2320, Attendance by Board Members at Conferences, Conventions and Workshops
  - i. Policy #2330, Compensation and Expenses
  - j. Policy #2340, Board Self-Evaluation

APPROVE 1<sup>ST</sup> READING  
OF POLICIES: #1410,  
#1510, #1511, #1620,  
#2110, #2210, #2310,  
#2320, #2330 and #2340

Unanimously Approved

On motion Francis Curran, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the first reading of policies: #1410, #1510, #1511, #1620, #2110, #2210, #2310, #2320, #2330 and #2340.

The Board took a short recess, beginning at 8:35pm and reconvening at 8:42 pm.

Executive Session – Mr. Zimar requested an executive session:

**For the purpose of discussing the employment history of particular persons or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.**

On motion by James Zimar, seconded by Christine Kolo:  
RESOLVED: That the Board of Education of Hammondspport Central School moves into executive session for the purpose of discussing the employment history of particular persons or corporation, or matters leading to the appointment, employment, promotion, demotion,

discipline, suspension, dismissal, or removal of a particular person or corporation.

Into Executive Session: 9:27pm

Out of Executive Session: 9:34pm

## **X. Personnel Report**

## PERSONNEL REPORT

### **A. Abolish Positions**

None

### **B. Resignations/Retirements/Leaves**

None

### **C. Appointments**

#### 1. Tenure Recommendations:

a. RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that **Jeannette Topper** be appointed on tenure to the position of teacher in the Speech Language Pathologist area, who holds a valid New York State Certificate, permitting her to teach subject in the aforesaid tenure area, the Board does hereby make this appointment effective September 1, 2012.

b.. RESOLVED: That the Board of Education of m Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that **Adam Travis** be appointed on tenure to the position of teacher in the Special Education area, who holds a valid New York State Certificate, permitting him to teach subject in the aforesaid tenure area, the Board does hereby make this appointment effective September 1, 2012.

CSE/CPSE  
RECOMMENDATIONS –  
EXECUTIVE SESSION

Unanimously Approved

2. Melissa Storm, day to day substitute Teacher Aide and clerical for the remainder of the 2011-2012 school year.
3. Scott Walter, substitute bus driver, at the rate of \$12.81

On motion by James Zimar; seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondsport Central  
School hereby approves this personnel report.

**XI. Public Comment**

None

**XII. Board Topics for Next Meeting**

Superintendent Evaluation

**XIII. CSE/CPSE Recommendations**

None

**XIV. Meetings/Dates**

Tuesday, May 15, 2012 Budget/Trustee VOTE noon – 8:00 p.m.  
Friday, June 1, 2012 Sr. High Awards 1:00 p.m.  
Friday, June 1, 2012 Wall of Fame Reception, 6:00pm  
Monday, June 4, 2012 Russ Cutshall Dinner, 6:00pm  
Friday, June 8, 2011 Jr. High Awards 8:00 a.m.  
Wednesday, June 20, 2012 Regular Meeting 7:00 p.m.

**XV. Adjourn**

On motion by Francis Curran, seconded by Christine Kolo:  
RESOLVED: That the Board of Education of Hammondsport Central  
School District hereby adjourns this meeting. Time 9:39p.m.

By: \_\_\_\_\_

Nancy R. Clark  
District Clerk



