

****Please use Chrome or Firefox browsers when entering the Business Portal to complete the PTRC. Internet Explorer is NOT recommended.****

Note: Some data elements of the Property Tax Report Card have been revised or renamed to more closely follow the Property Tax Cap calculations districts complete on the Office of the State Comptroller website. Please see the Help text above for definitions. Additional guidance on the Property Tax Levy Limit is available on the Office of Educational Management Services website:
<http://www.p12.nysed.gov/mgt/serv/propertytax/taxcap/>.

Please also submit an electronic version (PDF or Word) of your school district's 2020-21 Budget Notice to: emscmgts@nysed.gov. This will enable us to help correct any formula or data entry discrepancy quickly.

Notice: The Enacted Budget allows school districts to establish a reserve fund for NYS Teachers' Retirement System Contributions, effective immediately. This reserve, if applicable, should be reported in the Schedule of Reserves under 'Other Reserve' and with a description that says: "To fund employer retirement contributions to the New York State Teachers' Retirement System (TRS.)"

Form Due - April 27, 2020

Form Preparer Name:
Preparer's Telephone Number:

Shaded Fields Will Calculate	Budgeted 2019-20 (A)	Proposed Budget 2020-21 (B)	Percent Change (C)
Total Budgeted Amount, not including Separate Propositions	14,997,155	14,887,079	-0.73 %
A. Proposed Tax Levy to Support the Total Budgeted Amount ¹	8,829,130	8,982,444	
B. Tax Levy to Support Library Debt, if Applicable	0	0	
C. Tax Levy for Non-Excludable Propositions, if Applicable ²	0	0	
D. Total Tax Cap Reserve Amount Used to Reduce Current Year Levy, if Applicable	0	0	
E. Total Proposed School Year Tax Levy (A+B+C-D)	8,829,130	8,982,444	1.74 %
F. Permissible Exclusions to the School Tax Levy Limit	662,501	665,834	
G. School Tax Levy Limit, <u>Excluding</u> Levy for Permissible Exclusions ³	8,426,954	8,379,629	
H. Total Proposed Tax Levy for School Purposes, <u>Excluding</u> Permissible Exclusions and Levy for Library Debt, Plus Prior Year Tax Cap Reserve (E-B-F+D)	8,166,629	8,316,610	
I. Difference: (G-H);(negative value requires 60.0% voter approval) ²	260,325	63,019	
Public School Enrollment	455	450	-1.10 %
Consumer Price Index			1.81 %

¹ Include any prior year reserve for excess tax levy, including interest.

² Tax levy associated with educational or transportation services propositions are not eligible for exclusion under the School Tax Levy Limit and may affect voter approval requirements.

³ For 2020-21, includes any carryover from 2019-20 and excludes any tax levy for library debt or prior year reserve for excess tax levy, including interest.

	Actual 2019-20 (D)	Estimated 2020-21 (E)
Adjusted Restricted Fund Balance	2,663,016	3,577,862
Assigned Appropriated Fund Balance	764,094	500,000
Adjusted Unrestricted Fund Balance	1,128,953	599,886
Adjusted Unrestricted Fund Balance as a Percent of the Total Budget	7.53 %	4.03 %

Schedule of Reserve Funds

Reserve Type	Reserve Name	Reserve Description *	3/31/20 Actual Balance	6/30/20 Estimated Ending Balance	Intended Use of the Reserve in the 2020-21 School Year (Limit 200 Characters)**
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Note: Be sure to click on the Save button at the bottom after each additional Reserve you add under Capital, Property Loss, Liability, or Other Reserve.

Capital	TRANSPORTATION	For the cost of any object or purpose for which bonds may be issued.	204,507	354,563	fund the cost of any object or purposed for which bonds may or may not be issued in the area of transportation such as buses used to transport students
Capital	TECHNOLOGY	For the cost of any object or purpose for which bonds may be issued.	188,613	488,613	fund the cost of any object or purpose for which bonds may or may not be issued in the area of information/audiovisual technology equipment and supplies
Capital	CONSTRUCTION	For the cost of any object or purpose for which bonds may be issued.	27,145	27,145	none. no pending projects will go tot he voters in the 20-21 school year
Repair	REPAIR2016	For the cost of repairs to capital improvements or equipment.	28,606	328,606	unanticipated non recurring repairs to district equipment
Workers Compensation	WORKERS COMP	For self-insured Workers Compensation and benefits.	131,755	231,755	used to pay for actual workers comp claims, related medical expenses and self insurance and administration costs

Unemployment Insurance	UNEMPLOYMENT	For reimbursement to the State Unemployment Insurance Fund.	65,510	65,510	to reimburse the state for payments made to claimant as the district is self insured
Reserve for Tax Reduction		For the gradual use of the proceeds of the sale of school district real property.			
Mandatory Reserve for Debt Service	DEBT SERVICE RESERVE	For proceeds from the sale of district capital assets or improvement, restricted to debt service.	17,222	17,222	5685 will be appropriated 7/1/20 as mandated by the retirement of outstanding obligations from the sale of a school building
Insurance		For liability, casualty, and other types of uninsured losses.			
Property Loss + (add)		To cover property loss.			
Liability		To cover incurred liability claims.			
Tax Certiorari		For tax certiorari settlements.			
Reserve for Insurance Recoveries		For unexpended proceeds of insurance recoveries at fiscal year end.			
Employee Benefit Accrued Liability	EBALR	For accrued 'employee benefits' due to employees upon termination of service.	823,389	973,389	used to pay for unused accumulated sick leave time contractually provided to certain groups of employees and applied to future health insurance premiums incurred by the retiree
Retirement Contribution	ERS	For employer retirement contributions to the State and Local Employees' Retirement System.	619,829	769,829	to pay for district expenses to NYS employee retirement system only
Reserve for Uncollected Taxes		For unpaid taxes due certain city school districts not reimbursed by their city/county until the following fiscal year.			
Single Other Reserve	TRS	Retirement contribution Reserve Sub fund	85,730	170,730	to pay for district expenses to NYSTRS Retirement system only

* NYSED Reserve Guidance:

http://www.p12.nysed.gov/mgtserv/accounting/docs/reserve_funds.pdf

OSC Reserve Guidance:
<http://osc.state.ny.us/localgov/pubs/listacctg.htm#reservefunds>

****Provide a brief, but specific, statement of the planned use and appropriation for the reserve in SY 2020-21. Mention any capital expenditures that will need to be voted upon in the upcoming Budget Vote.**

Save	Reset	Save & Ready
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HAMMONDSPORT CENTRAL SCHOOL DISTRICT
Hammondsport, New York 14840

**NOTICE OF VOTER REGISTRATION & SPECIAL
SCHOOL DISTRICT MEETING**

NOTICE IS HEREBY GIVEN that pursuant to Executive Order 202.26, the regularly scheduled Budget vote and Election and the Budget Hearing have been adjourned to alternate dates and procedures in accordance with the Executive Order.

Notice is also given that the personal registration register will be filed in the office of the Clerk of the District located in the Business Office at the Main Street School. Access to inspection by any qualified voter of the district during each of the five (5) days prior to and the day set for the election except Saturdays and Sunday, may be obtained by contacting the District Clerk by email at nclark@hport.wnyric.org.

And notice is also given that per the Executive Order, an adjourned **public hearing** of the qualified voters of the Hammondsport Central School District will be held remotely at the Main Street School in said district on Monday, **June 1, 2020** at **6:00 P.M.** Eastern Daylight Savings Time for the presentation of the budget document. Access information for the remote hearing shall be published on the District's website at <http://www.hammondsportcsd.org>.

And notice is also given that per the Executive Order the Special Meeting (Common Voting Day) for the inhabitants of Hammondsport Central School District will be conducted solely by absentee ballot on **Tuesday, June 9, 2020**. Military ballots will be provided upon request. **All absentee ballots (including military) must be received in the office of the District Clerk by 5:00 p.m. local time on June 9 in order to be counted.**

And notice is also given that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes shall, per the Executive Order, be posted on the District's website at <http://www.hammondsportcsd.org>.

Individuals who wish to run for the office of Member of the Board of Education, must email the District Clerk at nclark@hport.wnyric.org **on or before May 11, 2020**. Per the Executive Order the petitions will not require the signatures of the qualified voters of the District but all other qualifications to be a Board member remain in effect, namely the individual must be:

- that the individual is at least 18 years old,
- a citizen of New York,
- a resident of the District for at least the past 30 days,
- a registered voter,
- is able to read and write,
- may not have been removed from any school district office within the preceding

- year,
- may not reside with another member of the school board as a member of the same family,
- may not be a current employee of the school board,
- may not simultaneously hold another incompatible public office,
- and is eligible under New York's constitution to be elected to public office.

Per the Executive Order the placement of the names on the ballot shall be alphabetical.

The following vacancy is to be filled on the Board of Education:

5 year term (Lynda Lowin)

And notice is also given that the following proposition(s) will be voted on by absentee ballot as provided by the Executive Order.

Proposition 1 That the proposed BUDGET for the fiscal year 2020-2021 be approved.

Proposition 2 ELECTION of School Trustee

Proposition 3 Authorization to Appropriate and Expend from Capital Reserve Fund and Purchase Motor Vehicles

Shall the following resolution be approved by the voters:

BE IT RESOLVED, that the Board of Education of the Hammondsport Central School District is authorized pursuant to Section 3651 of the Education Law to appropriate and expend the maximum amount of \$100,000 from the Hammondsport Central School District Capital Reserve Fund established by the District on May 15, 2012, known as the "Capital Reserve for Transportation," for the purchase of motor vehicles for use in student transportation, where such expenditure from the Capital Reserve for Transportation shall have no impact on the tax levy of the District for the 2020-2021 school year; and

BE IT FURTHER RESOLVED, that the Board of Education of the Hammondsport Central School District is authorized to purchase any or all of the following motor vehicles for use in student transportation: two (2) 70-passenger school buses, for an aggregate sum of \$250,056, less any trade in value, and that such sum or so much thereof as may be necessary will be paid from the District's Capital Reserve Fund (known as the "Capital Reserve for Transportation"), established by the voters of the District on May 15, 2012, and the General Fund balance for the 2019-2020 school year; and be it further resolved that the Board of Education shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to one or more of the vehicles hereby authorized to be acquired?

Proposition 4 Establishment of the 2020 Capital Reserve for Transportation

RESOLVED, THAT THE BOARD OF EDUCATION OF THE HAMMONDSPORT CENTRAL SCHOOL DISTRICT BE AUTHORIZED AND DIRECTED TO ESTABLISH A RESERVE FUND PURSUANT TO EDUCATION LAW SECTION 3651 TO BE KNOWN AS THE "2020 CAPITAL RESERVE FOR TRANSPORTATION," FOR THE PURPOSE OF FINANCING, IN WHOLE OR IN PART, THE PURCHASE OF VEHICLES FOR STUDENT TRANSPORTATION; WITH THE ULTIMATE AMOUNT OF SUCH RESERVE FUND NOT EXCEEDING NINE-HUNDRED THOUSAND DOLLARS (\$900,000) PLUS ANY ACCRUED EARNINGS ON AMOUNTS DEPOSITED IN SUCH RESERVE FUND, THE PROBABLE EXISTENCE OF SAID RESERVE FUND BEING TEN (10) YEARS, BUT WITH SAID RESERVE FUND CONTINUING IN EXISTENCE FOR ITS STATED PURPOSE UNTIL LIQUIDATED IN ACCORDANCE WITH THE EDUCATION LAW OR UNTIL THE FUNDS ARE EXHAUSTED, AND THE SOURCES FROM WHICH FUNDS SHALL BE OBTAINED FOR SAID RESERVE FUND BEING: (A) AN INITIAL DEPOSIT OF ONE-HUNDRED FIFTY THOUSAND DOLLARS (\$150,000), WHICH SHALL BE TRANSFERRED FROM THE CURRENT UNAPPROPRIATED GENERAL FUND BALANCE, (B) CURRENT AND FUTURE UNAPPROPRIATED FUND BALANCES MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME, (C) STATE AID RECEIVED AND MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME RELATED TO TRANSPORTATION COSTS, AND (D) ANY OTHER MONIES DERIVED FROM BUDGETARY APPROPRIATIONS OR OTHER SOURCES AUTHORIZED BY THE VOTERS FROM TIME TO TIME; AND

BE IT FURTHER RESOLVED, THAT THE BOARD OF EDUCATION OF THE HAMMONDSPORT CENTRAL SCHOOL DISTRICT IS AUTHORIZED TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE CREATION AND FUNDING OF THE RESERVED AS DESCRIBED HEREIN.

Per the Executive Order absentee ballots for voting on said proposition(s) and the vacancy to be filled on the Board of Education to all eligible voters identified by the District.

A person shall be entitled to vote at any school meeting for the election of school district officers, and upon all other matters which may be brought before such meeting, who is a citizen of the United States, 18 years of age, a permanent resident within the District for a period of 30 days next preceding the meeting at which he offers to vote and a registered voter within the jurisdiction of Hammondspport Central School District.

PLEASE TAKE NOTICE THAT NO REGISTRATION WILL BE ALLOWED ON THE DAY OF THE VOTE. ELIGIBLE VOTERS HAVE BEEN IDENTIFIED AS THOSE BEING LISTED ON THE COUNTY VOTER REGISTRATION ROLLS OR IN THE SCHOOL DISTRICT VOTER REGISTRATION BOOK AND THOSE WHO HAVE IDENTIFIED THEMSELVES AS BEING A QUALIFIED VOTER AND HAVE REQUESTED AN ABSENTEE BALLOT.

Notice is hereby given that voting on the above proposition(s) will take place **by absentee ballot received on or before 5:00 PM on Tuesday, June 9, 2020.**

Dated: May 7, 2020
Hammondsport, New York

By: _____
Nancy R. Clark
School District Clerk