

*Unofficial Minutes of the Board of Education*

Date: **Wednesday, April 24, 2019 Regular Meeting**

Place: HS Library

Board Members Present: Dennis Carlson, Richard Drain, Kevin Bennett, Lynda Lowin  
and Carre Doyle

Also present: Kyle Bower, Superintendent of Schools, Tad Rounds, High School Principal,  
Joe Koehler, Elementary Principal, Theresa Stopka, Treasurer, Emery Cummings,  
Mr. and Mrs. Raab, Travis Raab

**I. Call to Order and Approve Agenda**

APPROVE AGENDA

President Carlson called the meeting to order at 6:01 p.m.  
He asked if there were additions /changes to the agenda.  
There were:

Unanimously Approved

XI. New Business

**Add:**

8. Accept donations from: Drama Club Parents in the amount of \$487  
Ski Club Parents in the amount of \$507  
Billy Martin Circus in the amount of \$400
- Vote

XII. Personnel

Vote

**Add:**

C. Appointments

1. Dawn Kiklowicz, on call substitute teacher aide and substitute teaching assistant, effective April 25, 2019 for the 2018-2019 school year
2. Debra Costanzo, 26-week probationary appointment as Food Service Helper, Step 1 of the HESPA contract at the rate of \$12.21/hr., effective April 25, 2019.

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the agenda for this meeting be approved.

**II. Pledge of Allegiance**

**III. Staff Recognition**

1. New Staff: Kyle Leach, Special Education Teacher  
Murray Streicher, Teacher Aide
2. Salutatorian, Travis Raab

**IV. Welcome of Visitors and/or Guests**

None

**V. Correspondence**

1. BOCES Annual Meeting/Budget Information
2. National Honor Society Induction Ceremony program
3. Tom Mitchell – Music in Our Schools collaboration with Prattsburgh Central School

**VI. Approve Minutes of the Regular Meeting of March 20, 2019 and Public Comment Forum on Safe Schools Bond Act and Special Meetings of April 2, 2019**

APPROVE  
MINUTES

Unanimously approved

On motion by Dennis Carlson, seconded by Carre Doyle:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Regular Meeting of March 20, 2019 and Public Comment Forum on Safe Schools Bond Act and Special Meetings of April 2, 2019

**VII. Reports**

1. Joe Koehler, Elementary Principal
2. Tad Rounds, High School
3. Kyle Bower, Superintendent - the transportation policy discussion was moved from Old Business to Reports

The Board took a 5-minute recess at 7:47pm and reconvened at 7:52pm

**VIII. Financial Items**

A. Reports

1. Treasurer's Report for March 2019

On motion by Dennis Carlson, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondspport Central School hereby accepts the Treasurer's Report for March 2019.

ACCEPT  
TREASURER'S  
REPORTS

Unanimously approved

2. Trustees reviewed the Budget Status Report for March
3. Trustees reviewed the Warrant Report for March
4. Cafeteria Report for March
5. Trustees reviewed the Extracurricular Report for March and Quarterly Report

**IX. Old Business**

1. Transportation policy discussion – moved to Reports

**X. Executive Session**

On motion by Dennis Carlson, seconded Kevin Bennett:

RESOLVED: That the Board of Education of Hammondspport Central school hereby enters into this Executive Session for the purposes of discussing current litigation, collective negotiations pursuant to Article 14 of the Civil Service Law and the employment history of a particular person leading to the appointment of a particular person.

EXECUTIVE SESSION

Unanimously Approved

In: 7:55pm

Out: 8:13pm

**XI. New Business**

1. Approve BOCES Administrative Budget of \$8,669,434

APPROVE BOCES  
ADMINISTRATIVE  
BUDGET OF \$8,669,434

On motion Lynda Lowin, seconded by Kevin Bennett;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the BOCES Administrative Budget of \$8,669,434

2. Cast Ballot for BOCES Board Members (4)  
Neil F. Bulkley, Mark k. Lemmon, Matthew J. Maloney,  
Thomas Phillips

CAST BALLOT FOR  
BOCES BOARD  
MEMBERS (4)  
NEIL F. BULKLEY,  
MARK K. LEMMON,  
MATTHEW J. MALONEY,  
THOMAS PHILLIPS

On motion by Dennis Carlson, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby casts ballot for BOCES Board Members (4)  
Neil F. Bulkley, Mark k. Lemmon, Matthew J. Maloney,  
Thomas Phillips

Unanimously Approved

3. Approve 2019-2020 Board of Education Meeting Calendar

APPROVE 2019-2020  
BOARD OF EDUCATION  
MEETING CALENDAR

On motion by Richard Drain, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2019-2020 Board of Education Meeting Calendar

Unanimously Approved

4. Approve MOU between the HATA and the HCS Board of Education

APPROVE MOU  
BETWEEN THE HATA  
AND THE HCS BOARD  
OF EDUCATION

On motion Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the MOU between the HATA and the HCS Board of Education

Unanimously Approved

5. Approve participation in the Wayne-Finger Lakes Cooperative Natural Gas Bid effective October 1, 2019-September 30, 2020

On motion Richard Drain, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the participation in the Wayne-Finger Lakes Cooperative Natural Gas Bid effective October 1, 2019-September 30, 2020

APPROVE  
PARTICIPATION IN THE  
WAYNE-FINGER LAKES  
COOPERATIVE  
NATURAL GAS BID  
EFFECTIVE OCTOBER 1,  
2019-SEPTEMBER 30,  
2020

Unanimously Approved

6. Declare surplus various team athletic uniforms, practice uniforms and warm-ups for the purposes of disposal

On motion Kevin Bennett, seconded by Carre Doyle;

RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus various team athletic uniforms, practice uniforms and warm-ups for the purposes of disposal

DECLARE SURPLUS  
VARIOUS TEAM  
ATHLETIC UNIFORMS,  
PRACTICE UNIFORMS  
AND WARM-UPS FOR  
THE PURPOSES OF  
DISPOSAL

Unanimously Approved

7. Approve Smart Schools Initiative Plan application

On motion Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the Smart Schools Initiative Plan application

APPROVE SMART  
SCHOOLS INITIATIVE  
PLAN APPLICATION

Unanimously Approved

8. Accept donations from: Drama Club Parents in the amount of \$487, Ski Club Parents in the amount of \$507, and Billy Martin Circus in the amount of \$400

On motion Richard Drain, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts donations from: Drama Club Parents in the amount of \$487, Ski Club Parents in the amount of \$507 and Billy Martin Circus in the amount of \$400

ACCEPT DONATIONS

Unanimously Approved

PERSONNEL REPORT

**XII. Personnel Report**

Unanimously Approved

**A. Abolish Positions**

None

**B. Resignations/Retirements/Leaves**

None

**C. Appointments**

1. Dawn Kiklowicz, on call substitute teacher aide and substitute teaching assistant, effective April 25, 2019 for the 2018-2019 school year
2. Debra Costanzo, 26-week probationary appointment as Food Service Helper, Step 1 of the HESPA contract at the rate of \$12.21/hr., effective April 25, 2019.

On motion Dennis Carlson, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report

**XIII. Public Comment**

None

**XIV. Board Topics for Next Meeting**

1. May 7, 2019 – Special Meeting at 4:30 to approve construction bids (tentative)

**XV. CSE/CPSE Recommendations**

On motion by Richard Drain; seconded by Kevin Bennett;

CSE/CPSE  
RECOMMENDA  
TIONS

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the following CSE/CPSE Recommendations:  
26007, 30033, 22002, 28013, 21054, 26033, 24011, 26058, 29011,  
20049, 28021, 24072, 24073, 24074, 24017, 28027, 20043, 24019,  
22011, 19016, 19022, 20026

Unanimously Approved

**XIV. Meetings/Dates**

Thursday, May 2, 2019 -Voter Registration 12:00 noon – 5:00p.m.  
Tuesday, May 7, 2019 – Public Hearing on the Budget 6:00 p.m.  
Tuesday, May 21, 2019- Budget/Trustee Vote 12:00 noon – 8:00 p.m.  
Wednesday, May 22, 2019 - Regular Meeting Board of Education  
6:00 p.m.  
Monday, June 3, 2019- Russ Cutshall Dinner – 6:00pm

**XVII. Adjourn**

ADJOURN

On motion by Dennis Carlson, seconded by Kevin Bennett:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondspport Central School District hereby adjourns this meeting. Time 8:39pm

By: \_\_\_\_\_  
Nancy R. Clark  
District Clerk

*Unofficial* Minutes of the Board of Education

Date: **Tuesday, May 7, 2019 Special Meeting**

Place: HS Library

Board Members Present: Dennis Carlson, Richard Drain, Kevin Bennett, Lynda Lowin, and Carre Doyle

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds, HS Principal, Joe Koehler, Elementary Principal, Joni Makowiec, Angela Staszak, Andy Gugliotta, Erin Kellogg, Sarah Dickson, Sarah Jaynes, Stephanie Conover, Brandon Pierson, Kammi Sanford, Erica Chase, Jenn Bower, Salina Buckley, Jeff Martello, Suzanne Szathmary, Diana Satterfield, Jim Derr, Barb Yahn

**I. Call to Order and Approve Agenda**

APPROVE  
AGENDA

Unanimously approved

President Carlson called the meeting to order at 4:30pm.

On motion by Dennis Carlson, seconded by Kevin Bennett:  
RESOLVED: That the agenda for this meeting be approved.

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

1. Jeff Martello – addressed the Board regarding the proposed creation of the District Curriculum Coordinator/Director of Student Intervention Services position; HTA contractual language awareness, budget/cost of the position; concerned with loss of programs for students; additional areas of BOCES services savings
2. Diana Satterfield – addressed the Board regarding the proposed creation of the District Curriculum Coordinator/Director of Student Intervention Services position; in favor of the District saving money; complimented Mrs. Makowiec’s professionalism and quality of work; concerned with the urgency of the hiring process and with HTA position overlap.
3. Jim Derr – addressed the Board regarding criteria used when filling or creating positions in the District

**IV. Student Recognition**

1. Matthew Cole, Valedictorian Class of 2019 – this item was moved to the Regular Meeting of May 22, 2019 as Matthew could not attend tonight’s meeting.



V. New Business

1. Approve resolution authorizing the Superintendent to approve any change orders to the Prime Contracts for the 2017 Construction Project not to exceed \$25,000

On motion by Lynda Lowin, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the resolution authorizing the Superintendent to approve any change orders to the Prime Contracts for the 2017 Construction Project not to exceed \$25,000

APPROVE  
RESOLUTION  
AUTHORIZING THE  
SUPERINTENDENT  
TO APPROVE ANY  
CHANGE ORDERS TO  
THE PRIME  
CONTRACTS FOR  
THE 2017  
CONSTRUCTION  
PROJECT NOT TO  
EXCEED \$25,000

Unanimously Approved

2. Approve change to the 2018-2019 school calendar to add May 24<sup>th</sup> as a non-school vacation day due to the lack of need for emergency closing days.

On motion by Carre Doyle, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the change to the 2018-2019 school calendar to add May 24<sup>th</sup> as a non-school vacation day due to the lack of need for emergency closing days.

APPROVE CHANGE  
TO THE 2018-2019  
SCHOOL CALENDAR  
TO ADD MAY 24<sup>TH</sup>  
AS A NON-SCHOOL  
VACATION DAY DUE  
TO THE LACK OF  
NEED FOR  
EMERGENCY  
CLOSING DAYS

Unanimously Approved

3. Accept Nagle Athletic Surfaces as the Athletic Surface Contractor for the track re-construction work in the amount of \$299,101.000

On motion by Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts Nagle Athletic Surfaces as the Athletic Surface Contractor for the track re-construction work in the amount of \$299,101.000

ACCEPT NAGLE  
ATHLETIC  
SURFACES AS THE  
ATHLETIC SURFACE  
CONTRACTOR FOR  
THE TRACK RE-  
CONSTRUCTION  
WORK IN THE  
AMOUNT OF  
\$299,101.000

Unanimously Approved

4. Approve MOU between the HAA and the Hammondsport Central School District

APPROVE MOU  
BETWEEN THE HAA  
AND THE  
HAMMONDSPORT  
CENTRAL SCHOOL  
DISTRICT

On motion by Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the MOU between the HAA and the Hammondsport Central School District

Unanimously Approved

**VII. Personnel Report**

A request was made to enter into Executive Session.

PERSONNEL REPORT

On motion by Lynda Lowin, seconded Carre Doyle:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central school hereby enters into this Executive Session for the purpose of discussing matters leading to the appointment of a particular person  
In: 4:56pm  
Out: 5:25pm

**A. Create/Abolish Positions**

1. Create the full-time, 1.0 FTE position of District Curriculum Coordinator/Director of Student Intervention Services

**B. Resignations/Retirements/Leaves**

None

**C. Appointments**

1. Joni Makowiec, as District Administrator in the tenure area of School District Administrator, assigned to the District Curriculum Coordinator/Director of Student Intervention Services position for a probationary period of four (4) years, at the rate of \$86,000 effective July 1, 2019
2. Collin Conklin, on-call substitute teacher aide, effective May 8, 2019 for the 2018-2019 school year.
3. Amanda Hurlburt, substitute Food Service Helper, effective May 8, 2019 for the 2018-2019 school year

On motion by Richard Drain; seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report

**VII. Public Comment**

1. Jeff Martello addressed the Board regarding NYS testing/Common Core and the length of the tests; concerned about the elementary students and the length of time it took for the recent tests to be taken. He thanked Mr. Koehler and the administration for providing a comfortable space for students who opted out of testing; would like to see a better balance of subject matter as a focus of curriculum. He also commented that his previous statements about the new administrator position were not personally aimed at Mrs. Makowiec but that the process was awkward.
2. Sarah Jaynes acknowledge and encouraged celebrating the effort of the students' hard work during testing
3. Sarah Dickson – commented that there was no time limit for students during testing
4. Jenn Bower – commented that some students' test times were longer due to hard work and effort.
5. Jim Derr – welcomed Mrs. Makowiec to the HCS staff
6. Mr. Carlson welcomed Mrs. Makowiec to the HCS staff

**VIII. Adjourn**

On motion by Richard Drain; seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby adjourns this meeting. Time 5:42 p.m.

By: \_\_\_\_\_

Nancy R. Clark  
District Clerk

ADJOURN

Unanimously Approved

*Unofficial* Minutes of the Board of Education

Date: May 7, 2019

Type of Meeting: **PUBLIC HEARING ON BUDGET**

Place: **High School Library**

Board Members Present: Kevin Bennett, Lynda Lowin, Carre Doyle  
Absent: Dennis Carlson, Richard Drain

Others Present: Kyle Bower, Superintendent of Schools; Nancy Clark, District Clerk,

**I. Call to Order and Approve Agenda**

The meeting was called to order by Kevin Bennett at 6:01 p.m.

APPROVE  
AGENDA

Unanimously Approved

On motion by Lynda Lowin, seconded by Carre Doyle:  
RESOLVED: That the agenda for this meeting be approved.

**II. Pledge of Allegiance**

**III. Welcome of Visitors & Guests**

**IV. Introduction of Candidate**

Ms. Clark introduced Mr. Kevin Bennett as the candidate running for the open, 5-year term.

**V. Presentation of 2019-2020 Budget**

Mr. Bower reviewed the Budget Edition of the Laker Lines and provided an overview of the budgeting of the District Curriculum Coordinator/Director of Student Intervention Services position

**VI. Audience Questions**

ADJOURN  
Unanimously approved

1. LuAnn Simmons – asked about the current K-12 enrollment and the anticipated 2019-2020 Pre-K enrollment

**VII. Adjourn**

On motion by Carre Doyle seconded by Lynda Lowin:

RESOLVED: That this meeting of the Board of Education of Hammondsport Central School is hereby adjourned.

Time 6:26 pm

By: \_\_\_\_\_  
Nancy R. Clark  
District Clerk

*Unofficial Minutes of the Board of Education*

Date: **Wednesday, May 15, 2019 Special Meeting**

Place: HS Library

Board Members Present: Dennis Carlson, Richard Drain, Kevin Bennett, Lynda Lowin, and Carre Doyle

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk,  
Jon Lowin, Don Gardiner, Maintenance Supervisor, Theresa Stopka, Treasurer

**I. Call to Order and Approve Agenda**

APPROVE  
AGENDA

Unanimously approved

President Carlson called the meeting to order at 5:01pm.

On motion by Kevin Bennett, seconded by Lynda Lowin:  
RESOLVED: That the agenda for this meeting be approved.

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

1. CAMPUS Construction - Kevin Clark, George Spinaris and SEI Designs,  
Vic Tomaselli, 2017 Capital Improvement Project bid update/discussion

**IV. New Business**

1. Track re-construction project discussion
2. Approve resolution rejecting Prime Contract bids for the 2017  
Capital Improvement Project

APPROVE  
RESOLUTION  
REJECTING PRIME  
CONTRACT BIDS  
FOR THE 2017  
CAPITAL  
IMPROVEMENT  
PROJECT

On motion by Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central  
School hereby approves the resolution rejecting Prime Contract bids for the  
2017 Capital Improvement Project

Unanimously Approved

3. Fund Balance project work vs Capital Reserve funding discussion

V. Adjourn

ADJOURN

Unanimously Approved

On motion by Dennis Carlson; seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondsport Central School hereby adjourns this meeting. Time 6:25 p.m.

By: \_\_\_\_\_  
Nancy R. Clark  
District Clerk

# HAMMONDSPORT CENTRAL SCHOOL

## TREASURER'S REPORT

For period 4/1/2019 to 4/30/2019

<b>GENERAL FUND</b>
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**BEGINNING BALANCE: \$5,811,572.68      \$5,811,572.68**

<b>RECEIPTS</b>	STATE AID ACCOUNT	\$26,656.00
	TAX ACCOUNT	0.00
	TRUST AND AGENCY FUND	\$37.02
	SPECIAL AID FUND	\$646.98
	SCHOOL LUNCH FUND	\$8,380.43
	NYS DEPARTMENT OF HEALTH	\$5,960.74
	PAYROLL ACCOUNT	\$1.55
	HORNELL CSD	\$8,812.00
	ESSEN TECHNOLOGIES	\$650.00
	CAREER DEVELOPMENT COUNCIL	\$496.40
	SKI CLUB	\$649.20

	MISCELLANEOUS	\$149.40
	INTEREST	\$7,771.09

**TOTAL RECEIPTS: \$60,210.81      \$60,210.81**

<b>DISBURSEMENTS</b>	GROSS PAYROLL	\$490,896.04
	WARRANTS	\$496,914.16
	TRUST AND AGENCY FUND	\$1,366.11
	SCHOOL LUNCH FUND	\$650.00
	SPECIAL AID FUND	\$26,656.00

	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00
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**TOTAL DISBURSEMENTS: \$1,016,482.31      (\$1,016,482.31)**

	FIVE STAR/GENERAL FUND CHECKING	\$628,229.16
	FIVE STAR/TAX ACCOUNT	\$0.00
	FIVE STAR/STATE AID ACCOUNT	\$2.03
	FIVE STAR/GF INVESTMENT	\$4,227,069.99

**ENDING BALANCE: \$4,855,301.18      \$4,855,301.18**



**HAMMONDSPORT CENTRAL SCHOOL**

**TREASURER'S REPORT**

For period 4/1/2019 to 4/30/2019

**SCHOOL LUNCH FUND**

	<b>BEGINNING BALANCE:</b>	<u>\$62,399.17</u>	<u>\$62,399.17</u>
<b>RECEIPTS</b>	NYS COMPTROLLER/GENERAL FUND	\$0.00	
	BREAKFAST/LUNCH/SNACK BAR REVENUE	\$1,340.62	
	MYLUNCHMONEY.COM	\$0.00	
	GENERAL FUND	\$650.00	
	TRUST AND AGENCY	\$0.00	
	MISCELLANEOUS	\$0.00	
	INTEREST	\$2.03	
	<b>TOTAL RECEIPTS:</b>	<u>\$1,992.65</u>	<u>\$1,992.65</u>
<b>DISBURSEMENTS</b>	GROSS PAYROLL	\$7,496.20	
	WARRANTS	\$16,118.35	
	FIVE STAR/GENERAL FUND	\$8,380.43	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	<b>TOTAL DISBURSEMENTS:</b>	<u>\$31,994.98</u>	<u>(\$31,994.98)</u>
	FIVE STAR/SCHOOL LUNCH FUND ACCOUNT	\$32,396.84	
	<b>ENDING BALANCE:</b>	<u>\$32,396.84</u>	<u>\$32,396.84</u>

HAMMONDSPORT CENTRAL SCHOOL

TREASURER'S REPORT

For period 4/1/2019 to 4/30/2019

**SPECIAL AID FUND**

	BEGINNING BALANCE:	<u>\$78,583.17</u>	<u>\$78,583.17</u>
<b>RECEIPTS</b>	NYS COMPTROLLER/GENERAL FUND	\$26,656.00	
	FIVE STAR/GENERAL FUND	\$0.00	
	MISCELLANEOUS	\$0.00	
	INTEREST	\$2.92	
	TOTAL RECEIPTS:	<u>\$26,658.92</u>	<u>\$26,658.92</u>
<b>DISBURSEMENTS</b>	GROSS PAYROLL	\$25,389.50	
	WARRANT	\$0.00	
	FIVE STAR/GENERAL FUND	\$646.98	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	TOTAL DISBURSEMENTS:	<u>\$26,036.48</u>	<u>(\$26,036.48)</u>
	FIVE STAR/SPECIAL AID FUND	\$79,205.61	
	ENDING BALANCE:	<u>\$79,205.61</u>	<u>\$79,205.61</u>

# HAMMONDSPORT CENTRAL SCHOOL

## TREASURER'S REPORT

For period 4/1/2019 to 4/30/2019

<b>TRUST AND AGENCY FUND</b>
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	BEGINNING BALANCE:	<u>\$532,793.55</u>	<u>\$532,793.55</u>
<b>RECEIPTS</b>	GROSS PAYROLL (GF, SCHL, SP AID)	\$523,781.74	
	HEALTH INSURANCE RECOVERIES-EMPLOYEE		
	RETIREES, COBRA	\$11,613.85	
	FIVE STAR/GENERAL FUND	\$1,366.11	
	STAFF/HCS DONATION	\$99.00	
	INTEREST PAYROLL ACCOUNT	\$1.90	
	INTEREST TRUST AND AGENCY FUND	\$38.07	
	TOTAL RECEIPTS:	<u>\$536,900.67</u>	<u>\$536,900.67</u>
<b>DISBURSEMENTS</b>	NET PAYROLL (WARRANT)	\$30,616.58	
	NET PAYROLL (ACH DEPOSITS)	\$303,635.51	
	PAYROLL TAXES	\$134,684.23	
	WARRANT	\$30,118.69	
	NYS EMPLOYEE RETIREMENT SYSTEMS	\$1,698.23	
	HEALTH ECONOMICS	\$2,839.44	
	FIVE STAR/GENERAL FUND	\$38.57	
	FIVE STAR/HCS ATTENDANCE AWARD	\$99.00	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	TOTAL DISBURSEMENTS:	<u>\$503,730.25</u>	<u>(\$503,730.25)</u>
	FIVE STAR/TRUST AND AGENCY	\$565,962.07	
	FIVE STAR/PAYROLL ACCOUNT	\$1.90	
	ENDING BALANCE:	<u>\$565,963.97</u>	<u>\$565,963.97</u>

**HAMMONDSPORT CENTRAL SCHOOL**

**TREASURER'S REPORT**

For period 4/1/2019 to 4/30/2019

<b>CAPITAL FUND</b>
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BEGINNING BALANCE: \$1,766,767.97      \$1,766,767.97

RECEIPTS      FIVE STAR/GENERAL FUND      \$0.00

INTEREST CAPITAL FUND ACCOUNT      \$0.00  
 INTEREST CAPITAL OUTLAY ACCOUNT      \$4.40  
 INTEREST CAPITAL PROJECT 2017 ACCOUNT      \$8.82  
 INTEREST CAPITAL PROJECT 2017 INVESTMENT      \$2,730.83

TOTAL RECEIPTS: \$2,744.05      \$2,744.05

DISBURSEMENTS      WARRANT (CAPITAL FUND ACCOUNT)      \$0.00  
                                  WARRANT (CAPITAL OUTLAY ACCOUNT)      \$0.00  
                                  WARRANT (CAPITAL PROJECT 2017 ACCOUNT)      \$3,981.25  
                                  TRANSFER TO FIVE STAR/GENERAL FUND      \$0.00  
                                  TRANSFER TO FIVE STAR/DEBT SERVICE      \$0.00

TOTAL DISBURSEMENTS: \$3,981.25      (\$3,981.25)

FIVE STAR/CAPITAL FUND ACCOUNT      \$0.00  
 FIVE STAR/CAPITAL OUTLAY ACCOUNT      \$89,109.09  
 FIVE STAR/CAPITAL PROJ 2017 ACCOUNT      \$173,690.85  
 FIVE STAR/CAP PROJ 2017 INVESTMENT      \$1,502,730.83

ENDING BALANCE: \$1,765,530.77      \$1,765,530.77

# HAMMONDSPORT CENTRAL SCHOOL

## TREASURER'S REPORT

For period 4/1/2019 to 4/30/2019

### OTHER DISTRICT OWNED ACCOUNTS

<b>RESERVES</b>	FIVE STAR/REPAIR RESERVE	\$13,914.52	
	FIVE STAR/UNEMPLOYMENT RESERVE	\$69,947.16	
	FIVE STAR/ERS RESERVE	\$5,854.36	
	FIVE STAR/EBALR RESERVE	\$6,166.76	
	FIVE STAR/WORKERS COMP RESERVE	\$95,624.29	
	FIVE STAR/CAPITAL TRANSPORTATION RES	\$885.81	
	FIVE STAR/DEBT SERVICE RESERVE	\$22,760.39	
	FIVE STAR/CAPITAL TECHNOLOGY RESERVE	\$400,731.06	
	FIVE STAR/CAPITAL RESERVE (2014)	\$0.00	
	FIVE STAR/REPAIR RESERVE (2016)	\$300,531.62	
	<b>TOTAL RESERVE FUNDS</b>	<b>\$916,415.97</b>	<b>\$916,415.97</b>
<b>SCHOLARSHIPS</b>	FIVE STAR/LAWRENCE SCHOLARSHIP	\$32,476.89	
	FIVE STAR/KEELER SCHOLARSHIP	\$37,543.13	
	FIVE STAR/PARA SCHOLARSHIP	\$2,215.04	
	FIVE STAR/SIRRINE SCHOLARSHIP	\$24,248.43	
	FIVE STAR/MCCANN SCHOLARSHIP	\$1,406.09	
	FIVE STAR/WAGNER SCHOLARSHIP	\$2,930.06	
	FIVE STAR/TAYLOR SCHOLARSHIP	\$83,122.02	
	FIVE STAR/SCHROEDER-BETHKE SCHOLARSHIP	\$763.11	
	FIVE STAR/WAMBOLD SCHOLARSHIP	\$1,508.76	
	FIVE STAR/WHITNEY SCHOLARSHIP	\$599.52	
	FIVE STAR/2018 SCHOLARSHIP	\$1,189.40	
	<b>TOTAL SCHOLARSHIP FUNDS</b>	<b>\$188,002.45</b>	<b>\$188,002.45</b>
<b>INVESTMENTS</b>	FIVE STAR/MINNERLY INVESTMENT	\$30,008.46	
	FIVE STAR/MINNERLY INVESTMENT	\$3,067.44	
	FIVE STAR MCCANN INVESTMENT	\$26,729.57	
	FIVE STAR/HS ATTENDANCE AWARD	\$388.70	
	FIVE STAR/DEBT SERVICE FUND	\$4,885.13	
	FIVE STAR/DEBT SERVICE FUND INVESTMENT	\$190,254.07	
	FIVE STAR/ERS RESV INVESTMENT	\$755,157.87	
	FIVE STAR/EBALR RESV INVESTMENT	\$855,981.22	
	FIVE STAR/TRANSP RESV INVESTMENT	\$201,319.35	
	<b>TOTAL INVESTMENT FUNDS:</b>	<b>\$2,067,791.81</b>	<b>\$2,067,791.81</b>
	<b>TOTAL RESERVES, SCHOLARSHIPS &amp; INVESTMENTS:</b>	<b>\$3,172,210.23</b>	<b>\$3,172,210.23</b>

HAMMONDSPORT CENTRAL SCHOOL

TREASURER'S REPORT

For period 4/1/2019 to 4/30/2019

**CERTIFICATION**

This is to certify that I have received these balances

Nancy Clark

DISTRICT CLERK

5/1/19

DATE

This is to certify that the cash balances are in agreement with the applicable bank statements as reconciled and noted

Igluck

SUPERINTENDENT

5/2/19

DATE

This is to certify that the cash balances are in agreement with the applicable bank statements as reconciled and noted

ASD

DISTRICT TREASURER

5/1/19

DATE

# HAMMONDSPORT

8272 Main Street Hammondsport NY 14840

Central School District

Kyle C. Bower, Superintendent  
Tad R. Rounds, Secondary Principal  
Joe Koehler, Elementary Principal  
607.569.5200  
FAX: 607.569.5212

To: Board of Education  
From: Kyle C. Bower, Superintendent  
Date: May 8, 2019  
Re: Give Back Emergency Day

Due to the fact that we have not used the final remaining emergency day up to this point, I am asking the Board to modify the 18-19 District calendar and make June 26th as a non-school vacation day. This will use the last of the five emergency days we have built in our calendar. In addition, I am asking the Board to modify the end of the school days beginning June 18 through-June 25th as early dismissal days for the Glenn Curtiss Elementary School,

BOARD OF EDUCATION

*Dennis R. Carlson*, President

*Richard L. Drain*, Vice President

Lynda S. Lowin

Carre A. Doyle

Kevin W. Bennett

**Memo**

**To:** Kyle Bower

**From:** Joe Koehler

**Re:** Early Release Days Starting June 18<sup>th</sup>

**Date:** May 13, 2019

The purpose of this memo is to recommend that the Elementary School begin early release days starting on June 18<sup>th</sup> and continuing until the end of the school year. I am recommending that the early dismissal time be at 12:30 pm on each of these dates. This will enable us to ensure that all students are able to eat lunch prior to dismissal.

These afternoon times will be utilized by all staff for a number of important year-end items. One critical opportunity that will be enabled by this timeframe will be collaboratively conducting class list meetings with grade level teams. This allows teacher input in forming class lists that best balance academic, social, and emotional strengths and needs of students to best position students for success in the following grade level. Additionally, this will provide needed time for teams to complete essential standards revisions, conduct year-end data reviews to best provide information for transitions to the 19-20 school year, continue work with building curriculum and assessments aligned to standards, and other end of year items.



VA  
5/2/19

5/2/2019

Please declare surplus for purpose of sale:

1 – 2009 Moritz 6' X 10' Dump Trailer serial # 4WXBD102691018816

Regards, 

Donald R Gardiner

Hammondspport CSD

B&G Maintenance Supervisor

VB

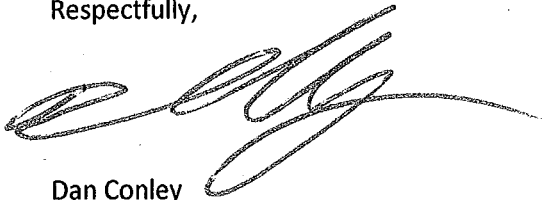
To: Tad Rounds, High School Principal  
Cc: John Ptack, Julie Philipson, sr. class advisors  
From: Dan Conley- Senior Activities Coordinator  
RE: Class of 2020 Senior Trip  
Date: 5/3/19

for  
BoE  
Tad R. Rounds  
5/8/19

The class of 2020 has elected to travel to Washington DC and Gettysburg for their senior trip. I have been using American Council for International Studies (ACIS), located in Boston, as the travel agency. The tentative itinerary calls for 3 days and 2 nights over the Columbus Day weekend. The itinerary is yet to be finalized and funding may allow for additional activities in Gettysburg extending the initial plan.

I would like to request approval for the class of 2020 senior trip to Washington DC and Gettysburg. In order to allow for plans to be made that will maximize student activities; I would ask approval be given to depart Hammondsport on Friday, October 11, and return either Sunday, October 13 or Monday, October 14, dependent on finalized itinerary.

Respectfully,



Dan Conley  
Senior Activities Coordinator

Attached: Field trip request form  
itinerary  
ACIS "report card"

# HAMMONDSPORT

8272 Main Street Hammondsport NY 14840

Central School District

Kyle C. Bower, Superintendent  
Tad R. Rounds, Secondary Principal  
Joe Koehler, Elementary Principal  
607.569.5200  
FAX: 607.569.5212

To: Board of Education  
From: Kyle C. Bower, Superintendent  
Date: May 16, 2019  
Re: Non-Resident Students

The following students have been residents of the District attending Hammondsport Central school during the 2018-2019 school year. The families recently moved out of the district and have applied for non-resident student status for the remainder of the school year.

DT 10<sup>th</sup> Grade, Home district – Hornell  
AT 9<sup>th</sup> Grade, Home district – Hornell

Board of Education

*Dennis R. Carlson*, President

*Richard L. Drain*, Vice President

Lynda S. Lowin

Carre A. Doyle

Kevin W. Bennett

**MEMORANDUM OF AGREEMENT**  
**By and between the**  
**HAMMONDSPORT TEACHERS' ASSOCIATION**  
**And the**  
**HAMMONDSPORT CENTRAL SCHOOL DISTRICT**

**WHEREAS** the Hammondspport Teacher's Association (hereinafter the "Association") and the Hammondspport Central School District (the "District") are mutually desirous of changing the current retiree health insurance benefit for retirees who retired on or before June 30, 2013; and,

**WHEREAS** the parties have engaged in good faith negotiations regarding changes to the retiree health insurance benefit for individuals who retired from the District on or before June 30, 2013.

**NOW THEREFORE** the parties agree to the following:

1. Effective July 1, 2014, retirees who retired on or before June 30, 2013 and have/ have not yet moved to Medicare shall be entitled to the following retiree health insurance benefit option:

*For teachers retiring prior to June 30, 2013, with at least ten (10) years of service in the district (the "Retiree"), recognizing that the District would not otherwise have any obligation to pay for the Medicare payments after the Retiree's sick day conversion pool is exhausted, the District shall nevertheless continue to pay 90% of the cost of the Retiree's Medicare payments for the retiree only (the "90% Medicare Insurance Premium Payment"), on the condition that the Retiree must be enrolled in the current health insurance plan offered to active members of the Hammondspport Teacher's Association, or the current District offered Medicare Advantage Plan, during the Medicare coverage months being reimbursed. At any future point, if the Retiree chooses not to switch enrollment as necessary to maintain the Retiree's enrollment in the then-current HTA health insurance plan or District offered Medicare Advantage Plan, the Retiree shall not be eligible for the 90% Medicare Insurance Premium Payment, and shall instead have to pay the entire cost of the Retiree's Medicare payments.*

2. This Memorandum of Agreement shall take effect when fully executed by both parties.

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Hammondspport Teacher's Association

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Hammondspport Central School District

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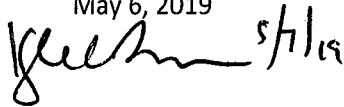
Date

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Date

MAY 07 2019

May 6, 2019

 stiles

Dear Hammondsport CSD Board of Education

Thank you for the opportunity to work at Hammondsport Central School District these past three years. I am writing to inform you that I will be resigning from my position as Library School Media Specialist at the end of this current school year effective June 30, 2019.

Sincerely,



Ruth Stiles

DATE: April 17, 2019


Attention: Kyle Bower

Subject: Tracy Cagle

Dear Mr. Bower

This letter is a recommendation that Tracy Cagle be added to the sub list for Food Service and Cleaning with the Hammondspport School District effective 5/23/2019 pending Board approval.

Thank you,

  
Sheri Frail

Food Service Manager

Hammondspport CSD



KYLE BOWER  
HAMMONDSPORT CSD  
8272 MAIN ST  
HAMMONDSPORT, NY 14840

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 05/06/2019, **TRACEY J SNYDER** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **TRACEY J SNYDER**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

Office of School Personnel Review and Accountability  
NYS Education Department  
89 Washington Avenue  
Albany, NY 12234  
(518)473-2998 -- Fax (518)473-8812  
OSPRA@mail.nysed.gov  
www.highered.nysed.gov/tcert/ospra/



VCB  
5/9/19

## HAMMONDSPORT CENTRAL SCHOOL

### Principal/Supervisor Recommendation for Hiring

TO: Mr. Kyle Bower, Superintendent

FROM: Joe Koehler, Principal Date: 4/9/19

This memo is a recommendation to appoint Ms. Michelle Lynn as a PK-6 substitute teaching assistant and aide. Ms. Lynn attended Finger Lakes Community College and has prior experience in two local districts substituting in similar roles. I am confident she will be a positive attitude to the Curtiss School in this role.



Joe Koehler, Glenn Curtiss Elementary Principal





KYLE BOWER  
HAMMONDSPORT CSD  
8272 MAIN ST  
HAMMONDSPORT, NY 14840

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FINGERPRINT CLEARANCE

FOR EMPLOYMENT

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This is a notice that on 04/04/2019, **MICHELLE L FOSTER** filed his/her fingerprints with the New York State Education Department and has been cleared for employment in your school. Please note that this clearance is valid only for your school and may not be used for any other purpose, including but not limited to, employment at another school or institution. If your school no longer employs **MICHELLE L FOSTER**, you are required pursuant to Education Law and Regulations to notify OSPRA. Such notice should be made by submitting an online employment termination request or by filing a paper OSPRA 105 form, which is available on the OSPRA website.

**DEBORAH A. MARRIOTT**  
OSPRA Fingerprinting Unit

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www.highered.nysed.gov/tcert/ospra/

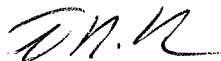


EB

Memo

To: Mr. Kyle Bower

From: Tad R. Rounds



Re: Megan Howell-Field Period Experience

Date: 5/14/19

This memo is a request to approve Megan Howell to complete her field experience requirement for SUNY Cortland at Hammondsport Central School. Ms. Howell will be working under the supervision of the PE (Physical Education) department during this experience. Ms. Howell has the required NYSED fingerprint clearance completed and approved. She is required to complete 60 (sixty) hours between May 20, 2019 and June 3, 2019.