

*Unofficial Minutes of the Board of Education*

Date: **Wednesday, February 12, 2020 Regular Meeting**

Place: HS Library

Board Members Present: Dennis Carlson, Richard Drain, Kevin Bennett Lynda Lowin, Carre Doyle

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk,  
Theresa Stopka, Treasurer, Joe Koehler, Elementary Principal,

**I. Call to Order and Approve Agenda**

APPROVE AGENDA

President Carlson called the meeting to order at 6:01 p.m.  
He asked if there were additions /changes to the agenda.  
There were:

Unanimously Approved

**X. New Business**

Add:

- |   |      |
|---|------|
| 9. Approve Campus Construction Management's proposal to provide additional construction management services for the Repair Reserve Projects in the amount of \$64,500.        | Vote |
| 10. Approve Campus Construction Management's proposal for extended Construction Management Services in relation to the 2017 Capital Improvement Project at no additional cost | Vote |
| 11. Accept proposal from LeChase Construction Services, LLC for the 2017 Capital Improvement Project-Septic site work   | Vote |

**XI. Personnel Report**

C. Appointments

Add:

5. Ami Corell and Olivia Budmen as occasional bus drivers for the Remainder of the 2019-2020 pending review of driver's licenses

On motion by Richard Drain, seconded by Kevin Bennett:

RESOLVED: That the agenda for this meeting be approved.

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

**IV. Staff Recognition**

**V. Correspondence**

1. GST BOCES – information on the annual election of SSTA BOCES board members and the 2020-2021 administrative budget

**VI. Approve Minutes of Workshop and Regular Meeting of January 15, 2020 and Workshop of January 29, 2020**

APPROVE  
MINUTES

Unanimously approved

On motion by Lynda Lowin, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Workshop and Regular Meeting of January 15, 2020 and Workshop of January 29, 2020

**VII. Report**

1. Capital Project Update – George Spinaris, Vic Tomaselli,
2. Joe Koehler, Elementary Principal (Written only)
3. Tad Rounds, High School Principal (Written only)
4. Joni Makowiec, District Curriculum Coordinator/Director of Student Intervention Services (Written only)
5. Kyle Bower, Superintendent

**VIII. Financial Items**

**A. Reports**

1. Treasurer’s Report for January 2020

ACCEPT  
TREASURER’S  
REPORTS

On motion by Richard Drain, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer’s Report for January 2020.

Unanimously approved

2. Trustees reviewed the Budget Status Report for January
3. Trustees reviewed the Warrant Report for January
4. Cafeteria Report for January
5. Trustees reviewed the Extracurricular Report for January

**IX. Old Business**

None

**X. New Business**

1. Approve contract between Hammondspport Central School and Corning City School District for Health and Welfare Services of students, effective September 5, 2019 through June 26, 2020

APPROVE CONTRACT  
BETWEEN  
HAMMONDSPORT  
CENTRAL SCHOOL AND  
CORNING CITY SCHOOL  
DISTRICT FOR HEALTH  
AND WELFARE  
SERVICES

On motion by Richard Drain, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the contract between Hammondspport Central School and Corning City School District for Health and Welfare Services of students, effective September 5, 2019 through June 26, 2020

Unanimously Approved

2. Approve resolution to transfer of \$30,820.51 from General Fund code 9731.600.04 BAN/School Construction into budget code 1310.400.07 contractual expenses for purposes of the EPC financing

APPROVE RESOLUTION  
TO TRANSFER OF  
\$30,820.51 FROM  
GENERAL FUND CODE  
9731.600.04  
BAN/SCHOOL  
CONSTRUCTION INTO  
BUDGET CODE  
1310.400.07  
CONTRACTUAL  
EXPENSES FOR  
PURPOSES OF THE EPC  
FINANCING

On motion Lynda Lowin, seconded by Carre Doyle;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution to transfer of \$30,820.51 from General Fund code 9731.600.04 BAN/School Construction into budget code 1310.400.07 contractual expenses for purposes of the EPC financing

Unanimously Approved

3. Approve the combining of teams for Modified Baseball, Modified, JV and Varsity Softball, and Boys and Girls Modified and Varsity Track with Bradford CSD for the 2020 spring season

APPROVE THE  
COMBINING OF TEAMS  
WITH BRADFORD CSD  
FOR THE 2020 SPRING  
SEASON

On motion Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the combining of teams for Modified Baseball, Modified, JV and Varsity Softball, and Boys and Girls Modified and Varsity Track with Bradford CSD for the 2020 spring season

Unanimously Approved

4. Approve MOU (A) between Hammondsport Central School and Hammondsport Educational Support Personnel (HESPA)

On motion Richard Drain, seconded by Carre Doyle;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the MOU (A) between Hammondsport Central School and Hammondsport Educational Support Personnel (HESPA)

APPROVE MOU (A)  
BETWEEN  
HAMMONDSPORT  
CENTRAL SCHOOL AND  
HAMMONDSPORT  
EDUCATIONAL  
SUPPORT PERSONNEL  
(HESPA)

Unanimously Approved

5. Approve MOU (B) between Hammondsport Central School and Hammondsport Educational Support Personnel (HESPA)

On motion Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the MOU (B) between Hammondsport Central School and Hammondsport Educational Support Personnel (HESPA)

APPROVE MOU (B)  
BETWEEN  
HAMMONDSPORT  
CENTRAL SCHOOL  
AND HAMMONDSPORT  
EDUCATIONAL  
SUPPORT PERSONNEL  
(HESPA)

Unanimously Approved

6. Approve purchase of a serving cart for the cafeteria in the amount of \$3319.77

On motion Carre Doyle, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the purchase of a serving cart for the cafeteria in the amount of \$3319.77

APPROVE PURCHASE  
OF A SERVING CART  
FOR THE CAFETERIA IN  
THE AMOUNT OF  
\$3319.77

Unanimously Approved

7. Approve payment not to exceed \$200 from the Minnerly fund

On motion Kevin Bennett, seconded by Carre Doyle;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the payment not to exceed \$200 from the Minnerly fund

APPROVE PAYMENT  
NOT TO EXCEED \$200  
FROM THE MINNERLY  
FUND

Unanimously Approved

8. First reading of Policy #7440 Student Voter Registration and Pre-Registration

FIRST READING OF  
POLICY #7440 STUDENT  
VOTER REGISTRATION  
AND PRE-  
REGISTRATION

On motion Richard Drain, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the first reading of Policy #7440 Student Voter Registration and Pre-Registration

Unanimously Approved

9. Approve Campus Construction Management's proposal to provide additional construction management services for the Repair Reserve Projects in the amount of \$64,500

APPROVE CAMPUS  
CONSTRUCTION  
MANAGEMENT'S  
PROPOSAL TO  
PROVIDE ADDITIONAL  
CONSTRUCTION  
MANAGEMENT  
SERVICES FOR THE  
REPAIR RESERVE  
PROJECTS IN THE  
AMOUNT OF \$64,500

On motion Carre Doyle, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves Campus Construction Management's proposal to provide additional construction management services for the Repair Reserve Projects in the amount of \$64,500

Unanimously Approved

10. Approve Campus Construction Management's proposal for extended Construction Management Services in relation to the 2017 Capital Improvement Project at no additional cost

APPROVE CAMPUS  
CONSTRUCTION  
MANAGEMENT'S  
PROPOSAL FOR  
EXTENDED  
CONSTRUCTION  
MANAGEMENT  
SERVICES IN RELATION  
TO THE 2017 CAPITAL  
IMPROVEMENT  
PROJECT AT NO  
ADDITIONAL COST

On motion Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves Campus Construction Management's proposal for extended Construction Management Services in relation to the 2017 Capital Improvement Project at no additional cost

Unanimously Approved

11. Accept proposal from LeChase Construction Services, LLC for the 2017 Capital Improvement Project-Septic site work

ACCEPT PROPOSAL  
FROM LECHASE  
CONSTRUCTION  
SERVICES, LLC FOR  
THE 2017 CAPITAL  
IMPROVEMENT  
PROJECT-SEPTIC SITE  
WORK

On motion Carre Doyle, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby accepts the proposal from LeChase Construction Services, LLC for the 2017 Capital Improvement Project-Septic site work

Unanimously Approved

**XI. Personnel Report**

PERSONNEL REPORT

**A. Abolish Positions**

None

**B. Resignations/Retirements/Leaves**

None

**C. Appointments**

1. Spring 2020 Coaching assignments at the rate per the current HTA contractual rate:

Varsity Baseball	Dan Conley	\$4,371.79
Varsity Softball	Justin Stock	\$3,471.79
JV Softball	Cesar Villena	\$2,975.82
Modified Softball	Ashlee Leederman	\$2,479.85
Girls Track	Tom Mitchell	\$3,471.79
Boys Track	John Ptak	\$3,471.79
Modified/JV Golf	Chris Illig	\$2,479.85
Golf	Leo Stermole	\$3,971.79

2. 2020 Spring sports volunteers  
Baseball: Kevin Davis, Brian Jones, and Emery Cummings
3. Kathleen Doyle, on-call, uncertified substitute teacher for the 2019-2020 school year.
4. Larry Albee, on-call, substitute bus driver for the 2019-2020 school year
5. Ami Corell and Olivia Budmen as occasional bus drivers for the Remainder of the 2019-2020 pending review of driver’s licenses

On motion Kevin Bennett, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report

**XII. Public Comment**

None

**XIII. CSE/CPSE Recommendations**

CPE/CPSE  
RECOMMENDATIONS

On motion by Kevin Bennett; seconded by Carre Doyle;

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the CSE/CPSE Recommendations

**XIV. Board Topics for Next Meeting**

**XV. Meetings/Dates**

February 17-21, 2020 – Winter break  
March 19, 2020 – Early dismissal – 12:30pm  
March 20, 2020 – Conference Day  
March 18, 2020 – Regular BOE Meeting, 6:00pm  
\*\* Change in date – March 31, 2020 Special Budget Meeting  
rescheduled to April 1, 2020 – 6:00pm

**XVI. Adjourn**

On motion by Kevin Bennett, seconded by Lynda Lowin:

RESOLVED: That the Board of Education of Hammondsport Central School District hereby adjourns this meeting. Time 7:15pm

By: \_\_\_\_\_  
Nancy R. Clark  
District Clerk

# HAMMONDSPORT CENTRAL SCHOOL

## TREASURER'S REPORT

For period 2/1/2020 to 2/29/2020

### GENERAL FUND

		BEGINNING BALANCE: <b>\$6,351,216.79</b>	<b>\$6,351,216.79</b>
<b>RECEIPTS</b>	STATE AID ACCOUNT	\$81,972.34	
	TAX ACCOUNT	0.00	
	TRUST AND AGENCY FUND	\$1,542.03	
	SPECIAL AID FUND	\$9,517.65	
	SCHOOL LUNCH FUND	\$274.10	
	NYS DEPARTMENT OF HEALTH	\$4,196.28	
	PAYROLL ACCOUNT	\$1.84	
	BATH CSD	\$3,190.61	
	HORNELL CSD	\$4,736.00	
	UTICA INSURANCE	\$135.00	
	GST BOCES	\$73,048.00	
	CORNING FOUNDATION	\$900.00	
	SHELTER POINT	\$121.94	
	CORNING PAINTED POST CSD	\$811.54	
	MISCELLANEOUS	\$0.00	
	INTEREST	\$5,191.23	
	<b>TOTAL RECEIPTS:</b>	<b>\$185,638.56</b>	<b>\$185,638.56</b>
<b>DISBURSEMENTS</b>	GROSS PAYROLL	\$506,716.07	
	WARRANTS	\$381,051.47	
	TRUST AND AGENCY FUND	\$0.00	
	SCHOOL LUNCH FUND	\$34,335.08	
	SPECIAL AID FUND	\$35,283.63	
	CAPITAL PROJECT FUND	\$0.00	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	<b>TOTAL DISBURSEMENTS:</b>	<b>\$957,386.25</b>	<b>(\$957,386.25)</b>
	FIVE STAR/GENERAL FUND CHECKING	\$468,031.58	
	FIVE STAR/TAX ACCOUNT	\$0.00	
	FIVE STAR/STATE AID ACCOUNT	\$68,308.64	
	FIVE STAR/GENERAL FUND INVESTMENT	\$5,043,128.88	
	<b>ENDING BALANCE:</b>	<b>\$5,579,469.10</b>	<b>\$5,579,469.10</b>



HAMMONDSPORT CENTRAL SCHOOL

TREASURER'S REPORT

For period 2/1/2020 to 2/29/2020

**SCHOOL LUNCH FUND**

	BEGINNING BALANCE:	<u>\$46,640.35</u>	<u>\$46,640.35</u>
RECEIPTS	NYS COMPTROLLER/GENERAL FUND	\$23,056.00	
	BREAKFAST/LUNCH/SNACK BAR REVENUE	\$1,483.54	
	PAYFORIT.COM	\$120.00	
	GENERAL FUND	\$11,279.08	
	TRUST AND AGENCY	\$0.00	
	MISCELLANEOUS INTEREST	\$2.00	
	TOTAL RECEIPTS:	<u>\$35,940.62</u>	<u>\$35,940.62</u>
DISBURSEMENTS	GROSS PAYROLL	\$7,086.39	
	WARRANTS	\$17,205.72	
	FIVE STAR/GENERAL FUND	\$274.10	
	FIVE STAR/TRUST AND AGENCY	\$0.00	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	TOTAL DISBURSEMENTS:	<u>\$24,566.21</u>	<u>(\$24,566.21)</u>
	FIVE STAR/SCHOOL LUNCH FUND ACCOUNT	\$58,014.76	
	ENDING BALANCE:	<u>\$58,014.76</u>	<u>\$58,014.76</u>

HAMMONDSPORT CENTRAL SCHOOL

TREASURER'S REPORT

For period 2/1/2020 to 2/29/2020

**SPECIAL AID FUND**

	BEGINNING BALANCE:	<u>\$63,275.59</u>	<u>\$63,275.59</u>
RECEIPTS	NYS COMPTROLLER/GENERAL FUND	\$31,812.00	
	FIVE STAR/GENERAL FUND	\$3,471.63	
	MISCELLANEOUS	\$0.00	
	INTEREST	\$2.23	
	TOTAL RECEIPTS:	<u>\$35,285.86</u>	<u>\$35,285.86</u>
DISBURSEMENTS	GROSS PAYROLL	\$24,163.82	
	WARRANT	\$11,703.17	
	FIVE STAR/GENERAL FUND	\$9,517.65	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	TOTAL DISBURSEMENTS:	<u>\$45,384.64</u>	<u>(\$45,384.64)</u>
	FIVE STAR/SPECIAL AID FUND	\$53,176.81	
	ENDING BALANCE:	<u>\$53,176.81</u>	<u>\$53,176.81</u>

**HAMMONDSPORT CENTRAL SCHOOL**

**TREASURER'S REPORT**

For period 2/1/2020 to 2/29/2020

<b>TRUST AND AGENCY FUND</b>
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	BEGINNING BALANCE:	<u>\$408,921.92</u>	<u>\$408,921.92</u>
<b>RECEIPTS</b>	GROSS PAYROLL (GF, SCHL, SP AID)	\$537,966.28	
	HEALTH INSURANCE RECOVERIES-EMPLOYEE		
	RETIREES, COBRA	\$12,862.31	
	FIVE STAR/GENERAL FUND	\$0.00	
	STAFF MEMBER/HCS ATTENDANCE AWARD	\$25.00	
	STAFF MEMBER/COUNTY BASKETBALL	\$520.00	
	STAFF MEMBER/SECTION V BASKETBALL	\$390.00	
	STAFF MEMBER/BOOKS IN HOMES	\$810.00	
	MISCELLANEOUS	\$0.00	
	INTEREST PAYROLL ACCOUNT	\$1.80	
	INTEREST TRUST AND AGENCY FUND	\$25.40	
	TOTAL RECEIPTS:	<u>\$552,600.79</u>	<u>\$552,600.79</u>
<b>DISBURSEMENTS</b>	NET PAYROLL (WARRANT)	\$23,588.19	
	NET PAYROLL (ACH DEPOSITS)	\$316,974.46	
	PAYROLL TAXES	\$140,382.14	
	WARRANT	\$30,260.93	
	NYS EMPLOYEE RETIREMENT SYSTEMS	\$2,273.23	
	HEALTH ECONOMICS	\$2,791.11	
	FIVE STAR/GENERAL FUND	\$1,543.87	
	FIVE STAR/HCS ATTENDANCE AWARD	\$25.00	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	TOTAL DISBURSEMENTS:	<u>\$517,838.93</u>	<u>(\$517,838.93)</u>
	FIVE STAR/TRUST AND AGENCY	\$443,681.98	
	FIVE STAR/PAYROLL ACCOUNT	\$1.80	
	ENDING BALANCE:	<u>\$443,683.78</u>	<u>\$443,683.78</u>

HAMMONDSPORT CENTRAL SCHOOL

TREASURER'S REPORT

For period 2/1/2020 to 2/29/2020

**CAPITAL FUND**

BEGINNING BALANCE: \$3,048,248.97 \$3,048,248.97

RECEIPTS

INTEREST CAPITAL FUND ACCOUNT	\$24.38	
INTEREST CAPITAL OUTLAY ACCOUNT	\$4.60	
INTEREST CAPITAL PROJECT 2017 ACCOUNT	\$33.08	
INTEREST CAPITAL PROJ 2017 INVESTMENT	\$1,985.75	
TOTAL RECEIPTS:	<u>\$2,047.81</u>	<u>\$2,047.81</u>

DISBURSEMENTS	WARRANT (CAPITAL FUND ACCOUNT)	\$0.00	
	WARRANT (CAPITAL OUTLAY ACCOUNT)	\$0.00	
	WARRANT (CAPITAL PROJECT 2017 ACCOUNT)	\$35,887.98	
	TRANSFER TO FIVE STAR/GENERAL FUND	\$0.00	
	TRANSFER TO FIVE STAR/DEBT SERVICE	\$0.00	

TOTAL DISBURSEMENTS: \$35,887.98 (\$35,887.98)

FIVE STAR/CAPITAL FUND ACCOUNT	\$454,137.13	
FIVE STAR/CAPITAL OUTLAY ACCOUNT	\$100,023.67	
FIVE STAR/CAPITAL 2017 PROJECT ACCOUNT	\$508,262.25	
FIVE STAR/CAPITAL 2017 PROJ INVESTMENT	\$1,951,985.75	
ENDING BALANCE:	<u>\$3,014,408.80</u>	<u>\$3,014,408.80</u>

# HAMMONDSPORT CENTRAL SCHOOL

## TREASURER'S REPORT

For period 2/1/2020 to 2/29/2020

<b>OTHER DISTRICT OWNED ACCOUNTS</b>
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<b>RESERVES</b>	FIVE STAR/UNEMPLOYMENT RESERVE	\$0.00	
	FIVE STAR/ERS RESERVE	\$0.00	
	FIVE STAR/EBALR RESERVE	\$0.00	
	FIVE STAR/WORKERS COMP RESERVE	\$0.00	
	FIVE STAR/CAPITAL TRANSPORTATION RES	\$0.00	
	FIVE STAR/DEBT SERVICE RESERVE	\$0.00	
	FIVE STAR/CAPITAL TECHNOLOGY RESERVE	\$0.00	
	FIVE STAR/CAPITAL RESERVE (2014)	\$0.00	
	FIVE STAR/REPAIR RESERVE (2016)	\$0.00	
	FIVE STAR/TRS RESERVE (2019)	\$0.00	
	FIVE STAR/REPAIR RESERVE	\$0.00	
	<b>TOTAL RESERVE FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>SCHOLARSHIPS</b>	FIVE STAR/LAWRENCE SCHOLARSHIP	\$31,490.32	
	FIVE STAR/KEELER SCHOLARSHIP	\$37,058.77	
	FIVE STAR/PARA SCHOLARSHIP	\$1,965.59	
	FIVE STAR/SIRRINE SCHOLARSHIP	\$21,256.31	
	FIVE STAR/MCCANN SCHOLARSHIP	\$889.06	
	FIVE STAR/WAGNER SCHOLARSHIP	\$2,430.72	
	FIVE STAR/TAYLOR SCHOLARSHIP	\$85,995.47	
	FIVE STAR/SCHROEDER-BETHKE SCHOLARSHIP	\$2,263.64	
	FIVE STAR/WAMBOLD SCHOLARSHIP	\$1,759.10	
	FIVE STAR/2018 SCHOLARSHIP	\$793.00	
	<b>TOTAL SCHOLARSHIP FUNDS</b>	<b>\$185,901.98</b>	<b>\$185,901.98</b>
<b>INVESTMENTS</b>	FIVE STAR/MINNERLY INVESTMENT	\$33,261.43	
	FIVE STAR MCCANN INVESTMENT	\$26,930.86	
	FIVE STAR/HS ATTENDANCE AWARD	\$157.72	
	FIVE STAR/UNEMPLOYMENT RES INVESTMENT	\$65,461.80	
	FIVE STAR/ERS RES INVESTMENT	\$619,225.85	
	FIVE STAR/EBALR RES INVESTMENT	\$822,587.87	
	FIVE STAR/WORKERS COMP RES INVESTMENT	\$131,656.60	
	FIVE STAR/TRANSP RES INVESTMENT	\$204,354.37	
	FIVE STAR/DEBT SERVICE RES INVESTMENT	\$17,209.92	
	FIVE STAR/TECHNOLOGY RES INVESTMENT	\$333,242.28	
	FIVE STAR/CAPITAL 2014 PROJECT RES INV	\$27,125.09	
	FIVE STAR/REPAIR 2016 RES INVESTMENT	\$303,084.73	
	FIVE STAR/TRS 2019 RES INVESTMENT	\$85,665.82	
	FIVE STAR/DEBT SERVICE FUND INVESTMENT	\$186,300.14	
	FIVE STAR/BOOKS IN HOMES	\$140.02	
	<b>TOTAL INVESTMENT FUNDS:</b>	<b>\$2,856,404.50</b>	<b>\$2,856,404.50</b>
	<b>TOTAL RESERVES, SCHOLARSHIPS &amp; INVESTMENTS:</b>	<b>\$3,042,306.48</b>	<b>\$3,042,306.48</b>



HAMMONDSPORT CENTRAL SCHOOL  
TREASURER'S REPORT

For period 2/1/2020 to 2/29/2020

**CERTIFICATION**

This is to certify that I have received these balances

Nancy Clark  
DISTRICT CLERK

3/5/20  
DATE

This is to certify that the cash balances are in agreement with the applicable bank statements as reconciled and noted

[Signature]  
SUPERINTENDENT

3/5/2020  
DATE

This is to certify that the cash balances are in agreement with the applicable bank statements as reconciled and noted

[Signature]  
DISTRICT TREASURER

3/5/20  
DATE

## **Resolution to Submit Proposition to Voters**

**BE IT RESOLVED**, that the following proposition be submitted to voters of the District at a meeting to be held on May 19,2020:

### **Proposition No. Three – Authorization to Appropriate and Expend from Capital Reserve Fund and Purchase Motor Vehicles**

Shall the following resolution be approved by the voters:

**BE IT RESOLVED**, that the Board of Education of the Hammondspport Central School District is authorized pursuant to Section 3651 of the Education Law to appropriate and expend the maximum amount of \$100,000 from the Hammondspport Central School District Capital Reserve Fund established by the District on May 15, 2012, known as the “Capital Reserve for Transportation,” for the purchase of motor vehicles for use in student transportation, where such expenditure from the Capital Reserve for Transportation shall have no impact on the tax levy of the District for the 2020-2021 school year; and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Hammondspport Central School District is authorized to purchase any or all of the following motor vehicles for use in student transportation: two (2) 70-passenger school buses, for an aggregate sum of \$250,056, less any trade in value, and that such sum or so much thereof as may be necessary will be paid from the District’s Capital Reserve Fund (known as the “Capital Reserve for Transportation”), established by the voters of the District on May 15, 2012, and the General Fund balance for the 2019-2020 school year; and be it further resolved that the Board of Education shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to one or more of the vehicles hereby authorized to be acquired?

**Draft resolution to place on the May 19, 2020 ballot: Establishment of the 2020 Capital Reserve for Transportation**

**RESOLVED**, THAT THE BOARD OF EDUCATION OF THE HAMMONDSPORT CENTRAL SCHOOL DISTRICT BE AUTHORIZED AND DIRECTED TO ESTABLISH A RESERVE FUND PURSUANT TO EDUCATION LAW SECTION 3651 TO BE KNOWN AS THE “2020 CAPITAL RESERVE FOR TRANSPORTATION,” FOR THE PURPOSE OF FINANCING, IN WHOLE OR IN PART, THE PURCHASE OF VEHICLES FOR STUDENT TRANSPORTATION; WITH THE ULTIMATE AMOUNT OF SUCH RESERVE FUND NOT EXCEEDING NINE-HUNDRED THOUSAND DOLLARS (\$900,000) PLUS ANY ACCRUED EARNINGS ON AMOUNTS DEPOSITED IN SUCH RESERVE FUND, THE PROBABLE EXISTENCE OF SAID RESERVE FUND BEING TEN (10) YEARS, BUT WITH SAID RESERVE FUND CONTINUING IN EXISTENCE FOR ITS STATED PURPOSE UNTIL LIQUIDATED IN ACCORDANCE WITH THE EDUCATION LAW OR UNTIL THE FUNDS ARE EXHAUSTED, AND THE SOURCES FROM WHICH FUNDS SHALL BE OBTAINED FOR SAID RESERVE FUND BEING: (A) AN INITIAL DEPOSIT OF ONE-HUNDRED FIFTY THOUSAND DOLLARS (\$150,000), WHICH SHALL BE TRANSFERRED FROM THE CURRENT UNAPPROPRIATED GENERAL FUND BALANCE, (B) CURRENT AND FUTURE UNAPPROPRIATED FUND BALANCES MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME, (C) STATE AID RECEIVED AND MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME RELATED TO TRANSPORTATION COSTS, AND (D) ANY OTHER MONIES DERIVED FROM BUDGETARY APPROPRIATIONS OR OTHER SOURCES AUTHORIZED BY THE VOTERS FROM TIME TO TIME; AND

**BE IT FURTHER RESOLVED**, THAT THE BOARD OF EDUCATION OF THE HAMMONDSPORT CENTRAL SCHOOL DISTRICT IS AUTHORIZED TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE CREATION AND FUNDING OF THE RESERVED AS DESCRIBED HEREIN.



HAMMONDSPORT CENTRAL SCHOOL DISTRICT  
Hammondsport, New York 14840

**NOTICE OF VOTER REGISTRATION & SPECIAL  
SCHOOL DISTRICT MEETING**

NOTICE IS HEREBY GIVEN that the Board of Registration of the Hammondsport Central School District will meet on Thursday, **May 7, 2020** between the hours of 12:00 Noon and 5:00 P.M. to prepare the register of said school district for the annual meeting subsequent to, and any person who is not already registered shall be entitled to have his or her name placed upon such register providing that he or she is known or proves to the satisfaction of such Board of Registration to be entitled to vote at the school meeting or election for which such register is prepared.

Notice is also given that the personal registration register will be filed in the office of the Clerk of the District located in the Business Office at the Main Street School and that such register will be open for inspection by any qualified voter of the district during the hours of 8:00 A.M. and 4:00 P.M. on each of the five (5) days prior to and the day set for the election except Saturdays and Sunday.

And notice is also given that a **public hearing** of the qualified voters of the Hammondsport Central School District will be held at the Main Street School in said district on Tuesday, **May 5, 2020** at **6:00 P.M.** Eastern Daylight Savings Time for the presentation of the budget document.

And notice is also given that the Special Meeting (**Common Voting Day**) for the inhabitants of Hammondsport Central School District will be held at the Main Street School in said district, on **Tuesday, May 19, 2020** at 12:00 Noon – 8:00 p.m. Eastern Daylight Savings Time, for the transaction of such business as is authorized by the Education Law.

And notice is also given that a copy of the statement of the amount of money which will be required for the ensuing year for school purposes may be obtained by any taxpayer in the district during the fourteen days immediately preceding the Annual Meeting, except Saturday, Sunday or holiday, (1) at the Hammondsport Central School office during the hours between 8:00 A.M. and 4:00 P.M and (2) on the District's website at <http://www.hammondsportcsd.org>.

And notice is also given that **petitions nominating candidates** for the office of Member of the Board of Education, are available at the Hammondsport Central School District Office beginning **March 13, 2020**. Petitions must be filed with the District Clerk not later than Monday, **April 20, 2020** at 5:00 P.M.

The following vacancy is to be filled on the Board of Education:

5 year term (Lynda Lowin)

Each petition must be directed to the Clerk of the District, must be signed by at least twenty-five qualified voters of the District, must state name and residence of the office and the name of the last incumbent.

And notice is also given that the following proposition(s) will be voted on by paper ballots or absentee ballot as provided by the Education Law.

Proposition 1 That the proposed BUDGET for the fiscal year 2020-2021 be approved.

Proposition 2 ELECTION of School Trustee

Proposition 3 Authorization to Appropriate and Expend from Capital Reserve Fund and Purchase Motor Vehicles

Shall the following resolution be approved by the voters:

**BE IT RESOLVED**, that the Board of Education of the Hammondspport Central School District is authorized pursuant to Section 3651 of the Education Law to appropriate and expend the maximum amount of \$100,000 from the Hammondspport Central School District Capital Reserve Fund established by the District on May 15, 2012, known as the “Capital Reserve for Transportation,” for the purchase of motor vehicles for use in student transportation, where such expenditure from the Capital Reserve for Transportation shall have no impact on the tax levy of the District for the 2020-2021 school year; and

**BE IT FURTHER RESOLVED**, that the Board of Education of the Hammondspport Central School District is authorized to purchase any or all of the following motor vehicles for use in student transportation: two (2) 70-passenger school buses, for an aggregate sum of \$250,056, less any trade in value, and that such sum or so much thereof as may be necessary will be paid from the District’s Capital Reserve Fund (known as the “Capital Reserve for Transportation”), established by the voters of the District on May 15, 2012, and the General Fund balance for the 2019-2020 school year; and be it further resolved that the Board of Education shall be authorized to enter into one or more purchase contracts on terms satisfactory to the Board of Education, with respect to one or more of the vehicles hereby authorized to be acquired?

Proposition 4 Establishment of the 2020 Capital Reserve for Transportation

**RESOLVED**, THAT THE BOARD OF EDUCATION OF THE HAMMONDSPORT CENTRAL SCHOOL DISTRICT BE AUTHORIZED AND DIRECTED TO ESTABLISH A RESERVE FUND PURSUANT TO EDUCATION LAW SECTION 3651 TO BE KNOWN AS THE “2020 CAPITAL RESERVE FOR TRANSPORTATION,” FOR THE PURPOSE OF FINANCING, IN WHOLE OR IN PART, THE PURCHASE OF VEHICLES FOR STUDENT TRANSPORTATION; WITH THE ULTIMATE AMOUNT OF SUCH RESERVE FUND NOT EXCEEDING NINE-HUNDRED THOUSAND DOLLARS (\$900,000) PLUS ANY ACCRUED EARNINGS ON AMOUNTS DEPOSITED IN SUCH RESERVE FUND, THE PROBABLE EXISTENCE OF SAID RESERVE FUND BEING TEN (10) YEARS, BUT WITH SAID RESERVE FUND CONTINUING IN EXISTENCE FOR ITS STATED PURPOSE UNTIL LIQUIDATED IN ACCORDANCE WITH THE EDUCATION LAW OR UNTIL THE FUNDS ARE EXHAUSTED, AND THE SOURCES FROM WHICH FUNDS SHALL BE OBTAINED FOR SAID RESERVE FUND BEING: (A) AN INITIAL DEPOSIT OF ONE-HUNDRED FIFTY THOUSAND DOLLARS (\$150,000), WHICH SHALL BE TRANSFERRED FROM THE CURRENT UNAPPROPRIATED GENERAL FUND BALANCE, (B) CURRENT AND FUTURE UNAPPROPRIATED FUND BALANCES MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME, (C) STATE AID RECEIVED AND MADE AVAILABLE BY THE BOARD OF EDUCATION FROM TIME TO TIME RELATED TO TRANSPORTATION COSTS, AND (D) ANY OTHER MONIES DERIVED FROM BUDGETARY APPROPRIATIONS OR OTHER SOURCES AUTHORIZED BY THE VOTERS FROM TIME TO TIME; AND

**BE IT FURTHER RESOLVED**, THAT THE BOARD OF EDUCATION OF THE HAMMONDSPORT CENTRAL SCHOOL DISTRICT IS AUTHORIZED TO TAKE ANY AND ALL ACTION NECESSARY TO EFFECTUATE THE CREATION AND FUNDING OF THE RESERVED AS DESCRIBED HEREIN.

And notice is also given that application for absentee ballots for voting on said proposition(s) may be applied for at the Office of the District Clerk, Main Street School, Hammondsport, New York. Application for **absentee voting** must be returned to the District Clerk no later than **May 12, 2020**, (7 days prior to vote). A list of all persons to whom absentee ballots shall have been issued will be available in such Office of the District Clerk on each of the five (5) days (except Saturday & Sunday) prior to the day of said vote.

A person shall be entitled to vote at any school meeting for the election of school district officers, and upon all other matters which may be brought before such meeting, who is a citizen of the United States, 18 years of age, a permanent resident within the

district for a period of 30 days next preceding the meeting at which he offers to vote and a registered voter within the jurisdiction of Hammondspport Central School District. **PLEASE TAKE NOTICE THAT NO REGISTRATION WILL BE ALLOWED ON THE DAY OF THE VOTE. YOU WILL BE ELIGIBLE TO VOTE IN THIS ELECTION ONLY IF YOU ARE LISTED ON THE COUNTY VOTER REGISTRATION ROLLS OR IN THE SCHOOL DISTRICT VOTER REGISTRATION BOOK.**

Notice is hereby given that **voting** on the above proposition(s) will take place **Tuesday, May 19, 2020**, from 12:00 Noon - 8:00 P.M.

Dated: March 19, 2020  
Hammondspport, New York

By: \_\_\_\_\_  
Nancy R. Clark  
School District Clerk

SEPTEMBER 2020					OCTOBER 2020					NOVEMBER 2020				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	1	2 Conf. Day	3 Conf. Day	4				1	2	2	3	4	5	6
7 Labor Day	8 1 <sup>st</sup> Day of School	9	10	11	5	6	7	8	9 Drill, One bus run	9	10	11 Vets. Day	12	13
14	15	16	17	18	12 Col. Day	13	14	15	16	16	17	18	19	20
21	22	23	24	25	19	20	21	22	23	23	24	25 No School	26 Thanks giving	27 No School
28	29	30			26	27	28	29	30	30				

DECEMBER 2020					JANUARY 2021					FEBRUARY 2021				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
	1	2	3	4					1 Xmas Break	1 Conf. Day	2	3	4	5
7	8	9	10	11	4	5	6	7	8	8	9	10	11	12
14	15	16	17	18	11	12	13	14	15	15 Pres. Day	16 Winter Break	17 Winter Break	18 Winter Break	19 Winter Break
21	22	23 Xmas Break	24 Xmas Break	25 Xmas Break	18 MLK Day	19	20	21	22	22	23	24	25	26
28 Xmas Break	29 Xmas Break	30 Xmas Break	31 Xmas Break		25 R	26 R	27 R	28 R	29 R					

MARCH 2021					APRIL 2021					MAY 2021				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
1	2	3	4	5				1	2 Good Friday	3	4	5	6	7
8	9	10	11	12	5 Spring Break	6 Spring Break	7 Spring Break	8 Spring Break	9 Spring Break	10	11	12	13	14
15 Conf. Day	16	17	18	19	12	13	14	15	16	17	18	19	20	21
22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
29	30	31			26	27	28	29	30	31 Mem Day				

JUNE 2021				
M	T	W	Th	F
	1	2	3	4
7	8	9	10	11
14	15 R	16 R	17 R	18 R
21	22 R	23 R	24 R	25 Grad. LDS

First day of school for students will be Tuesday, September 8, 2020  
 Last day of school for students will be Friday, June 25, 2021  
 Shaded area indicates NO SCHOOL for students.

Nov. 25-27 Thanksgiving  
 Dec. 23 -Jan.1 Christmas Recess  
 Feb. 15-19 Winter Recess  
 April 2-April 9 Spring Recess

\*\*5 Snow days built in\* The first give back day will be June 25<sup>th</sup>

	Staff	Students
Sept.	19	17
October	21	21
November	17	17
December	16	16
January	19	19
February	15	14
March	23	22
April	16	16
May	20	20
June	19	19
<b>TOTAL</b>	<b>185</b>	<b>181</b>

# HAMMONDSPORT

Central School District

8272 Main Street Hammondsport NY 14840

Kyle C. Bower, Superintendent  
Tad R. Rounds, Secondary Principal  
Joe Koehler, Elementary Principal  
607.569.5200  
FAX: 607.569.5212

## Covid-19 Closure Resolutions:

1. BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the following classes of employees are designated and subject to being called into work at school during the COVID-19 Shutdown:

Bus Drivers, Food Service Helpers, Clerical staff, Confidential Managerial staff, Administrators, Building Maintenance Mechanic, and Groundskeeper, and others as deemed necessary by the Superintendent due to extraordinary circumstances at any given time.

2. BE IT RESOLVED, that the Board of Education of the Hammondsport Central School District hereby empowers the Superintendent of Schools of the Hammondsport Central School District to shorten the work week or work hours of any District employee during the period of time in which the District remains open to staff pursuant to local directives but is closed to students in response to the COVID-19 emergency.

3. BE IT RESOLVED, pursuant to its authority under New York General Municipal Law Section 92, the Board of Education of the Hammondsport Central School District may place any District employee who was otherwise regularly scheduled to work on a paid leave of absence at his/her regular rate of pay for any portion or all days in which the District is closed to students due to the COVID-19 pandemic (COVID-19 Shutdown) through to April 13, 2020 or as otherwise required by law. Such pay is to be supplemental of and not in addition to any paid leave benefiting such employee under any federal, state, or local law now existing or hereinafter enacted.

## BOARD OF EDUCATION

*Dennis R. Carlson*, President

*Richard L. Drain*, Vice President

Lynda S. Lowin

Carre A. Doyle

Kevin W. Bennett





March 16, 2020

Mr. Kyle Bower  
Superintendent of Schools, Hammondsport Central School District  
8272 Main Street  
Hammondsport, NY 14840

RE: 2019-2020 Capital Outlay Project  
SED Control No.: 57-29-01-04-0-002-019  
SEI Project No. 18-3076

Dear Kyle:

The District received bids for the above referenced project on March 4, 2020. Having reviewed the Bid Forms, and speaking to the apparent low bidder, we recommend the following for award.

**1. APPARENT LOW BIDDER**

Electrical Work: Contract #100

**Schuler-Haas Electric Corp.**

240 Commerce Drive  
Rochester NY 14623

Based upon the information above, we suggest that the District award the Contract to the apparent low bidder. We will assist the District in preparation of formal AIA Contract with Schuler-Haas, after BOE acceptance.

We hope that this information will assist the Board in making an award for this work. Please let us know if you have any questions, or require additional clarification.

Sincerely,

A handwritten signature in black ink that reads "Victor J. Tomaselli". The signature is written in a cursive, flowing style.

Victor J. Tomaselli, AIA  
Senior Principal

CC; File

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VB

## Hammondsport Central School Recommendation for Hire

To: Kyle Bower  
Superintendent of Schools

02/21/2020

From: Emery L Cummings  
Transportation Supervisor

At this time, I would like to recommend that we add the position of Head Bus Driver to our Transportation Department and Place Jim McNulty in that position. Jim has expressed his wiliness to learn the duties of the position and provide the department with a back-up of all our programs.

Emery L Cummings Transportation Supervisor

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Signature

*Proposed salary of \$10000 for remainder of 19-20.*



To: Kyle Bower  
From: Sheri Frail  
RE: Head Food Service Helper  
Date: 3/6/20

I would like to appoint Diane Morlan as Head Food Service Worker effective 3/19/20.

Thank you for your consideration,

Sheri Frail Food Service Manager  
GST BOCES c/o Hammondsport CSD  
(607) 569-5200 ext. 5263

*Granted stipend of \$1000 based on start date*

**To: Kyle Bower**

**From: Dan Conley- Athletics**

**RE: 2020 Spring Coaching Assignments**

**Date: 3/6/2020**

To cover the needed positions, please accept my resignation from the varsity baseball coaching position and make the following appointments retroactive to the start of the season March 9.

Position	Coach	Year	Longevity Pay	% of base	Total
Varsity Baseball	Brian Jones	1	0	7%	\$3,471.79
Modified Baseball	Dan Conley	19	900	5%	\$3,379.85

Additionally, please appoint Thomas C. Kressly as a volunteer track coach retroactive to March 9.

Respectfully,

Dan Conley, AD