

Minutes of the Board of Education

Date: **Wednesday, June 20, 2012**  
**Regular Meeting**

Place: High School Library

Board Members Present: James Zimar; Francis Curran II, Richard Drain, Christine Kolodziejczak, Dennis Carlson

Also present, Kyle Bower, Superintendent of Schools; Nancy Clark, District Clerk; Don Gardiner, Linda & Chuck French, Carlene Igras, Deb Buck, Gloria Stone

**I. Call to Order and Approve Agenda**

President Zimar called the meeting to order at 7:04 P.M.

He asked if there were additions/changes to the agenda. He made note of the following additional item under:

X. New Business

**Add**

21. Approved revised contract with Juventas Physical Therapy, Occupational Therapy, and Speech Pathology Services PLLC (Formerly Kids First Physical Therapy) for the period of time July 1, 2012-June 30, 2013.

On motion by James Zimar seconded by Dennis Carlson:  
RESOLVED: That the agenda for this meeting be approved.

APPROVE  
AGENDA  
Unanimously approved

**II. Welcome of Visitors and/or Guests**

**III. Student/Staff Recognition**

Recognition of Retirees: Linda French, Gloria Stone, Carlene Igras, and Cindy Stocking

**IV. Correspondence**

1. Jim & Karen Derr, Thank You note for Teacher Appreciation snacks
2. HTA, Thank You note for Teacher Appreciation snacks

V. **Approve Minutes** of Public Hearing and Regular Meeting of May 8, 2012 and of May 15, 2012

APPROVE  
MINUTES

On motion by Christine Kolo, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Public Hearing and Regular Meeting of May 8, 2012.

Unanimously  
approved

VI. **Financial Items**

A. Reports

1. Treasurer's Report for April

On motion by Frank Curran, seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's Report for May 2012.

2. Trustees reviewed the Budget Status Report for May

3. Trustees reviewed the Warrant Report for May

4. Trustees reviewed the Cafeteria Participation Report for May

5. Trustees reviewed the Extracurricular Report for May

ACCEPT  
TREASURER'S  
REPORTS

Unanimously  
approved

VII. **Reports**

**Mr. Kyle Bower, Superintendent**, discussed the status of the Building Project review that is still pending with NYS; Wall of Fame was very successful and asked for a Bd. member to assist next year. Mr. Carlson volunteered to assist. Mr. Bower also advised that the APPR process continues and the timeline to get all of the agreements in place and training in place will be a big challenge to both the administration and faculty, but he feels the deadlines will be met.

VIII. **Old Business**

Second Reading of Policies

a. Policy 1620 Annual Organizational Meeting

b. Policy 2110 Orienting and Training New Board Members

c. Policy 2210 Committees of the Board

d. Policy 7552 Bullying: Peer Abuse in Schools (With Changes from 1<sup>st</sup> Reading)

APPROVE 2<sup>ND</sup> READING  
OF POLICIES #1620,  
#2110,2210, and 7552

Unanimously Approved

On motion by James Zimar, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School District hereby approves the second reading of policies #1620, #2110,2210, and 7552

EXECUTIVE SESSION

**IX. Executive Session**

Unanimously Approved

1. For the purpose of discussing the employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.;
2. For the purpose of discussing the collective negotiations pursuant to article 14 of the Civil Service Law;
3. For the purpose of discussing the acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof

On motion by James Zimar, seconded by Christine Kolo;

RESOLVED: That the Board of Education of Hammondsport Central School District hereby move into Executive Session for the purposes of discussing the employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.; for the purpose of discussing the collective negotiations pursuant to article 14 of the Civil Service Law; and for the purpose of discussing the acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof

Into Executive Session:8:22pm

Out of Executive Session: 9:34pm

**X. New Business**

1. Approve the purchase of 2011-2012 retiree plaques in an amount not to exceed \$40 per retiree.

APPROVE PURCHASE  
OF 2011-2012 RETIREE  
PLAQUES IN AN  
AMOUNT NOT TO  
EXCEED \$40 PER  
RETIREE.

On motion Christine Kolo, seconded by Francis Curran;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the purchase of 2011-2012 retiree plaques in an amount not to exceed \$40 per retiree.

Unanimously Approved

2. Approve District Code of Conduct for 2012-2013

On motion Francis Curran, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the District Code of Conduct for 2012-2013.

APPROVE DISTRICT  
CODE OF CONDUCT FOR  
2012-2013

Unanimously Approved

3. Approve Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2017.

On motion Francis Curran, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2017.

APPROVE AMENDMENT  
TO EMPLOYMENT  
AGREEMENT WITH  
KYLE C. BOWER  
EXTENDING THE TERM  
OF THE AGREEMENT BY  
ONE ADDITIONAL  
YEAR, TO JUNE 14, 2017

Unanimously Approved

4. Approve 2012-2013 Employment Agreement with Nancy Clark, District Clerk

On motion Christine Kolo, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2012-2013 Employment Agreement with Nancy Clark, District Clerk.

APPROVE THE 2012-2013  
EMPLOYMENT  
AGREEMENT WITH  
NANCY CLARK,  
DISTRICT CLERK

Unanimously Approved

5. Approve 2012-2013 Employment Agreement with Theresa Stopka, Sr. Account Clerk

On motion Christine Kolo, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2012-2013 Employment Agreement with Theresa Stopka, Sr. Account Clerk.

APPROVE THE 2012-2013  
EMPLOYMENT  
AGREEMENT WITH  
THERESA STOPKA

Unanimously Approved

6. Approve 2012-2013 Employment Agreement with Vickie Tracy, Account Clerk

On motion Christine Kolo, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2012-2013 Employment Agreement with Vickie Tracy, Account Clerk.

APPROVE THE 2012-2013  
EMPLOYMENT  
AGREEMENT WITH  
VICKIE TRACY

Unanimously Approved

7. Approve 2012-2013 Employment Agreement with Bill R. Fries, Transportation Supervisor

APPROVE 2012-2013  
EMPLOYMENT  
AGREEMENT WITH BILL  
R. FRIES

On motion Christine Kolo, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2012-2013 Employment Agreement with Bill R. Fries, Transportation Supervisor.

Unanimously Approved

8. Approve 2012-2013 Employment Agreement with Don Gardiner, Maintenance Supervisor

APPROVE 2012-2013  
EMPLOYMENT  
AGREEMENT WITH DON  
GARDINER,  
MAINTENANCE  
SUPERVISOR

On motion Christine Kolo, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2012-2013 employment agreement with Don Gardiner, Maintenance Supervisor.

Unanimously Approved

9. Approve 2012-2013 Employment Agreement with Marlissa Zema, Food Service Manager

APPROVE 2012-2013  
EMPLOYMENT  
AGREEMENT WITH  
MARILISSA ZEMA

On motion Christine Kolo, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 2012-2013 employment agreement Marlissa Zema, Food Service Manager.

Unanimously Approved

10. Ratify the 2012-2013 Contractual Agreement with the Hammondsport Association of Teaching Assistants.

RATIFY THE 2012-2013  
CONTRACTUAL  
AGREEMENT WITH THE  
HAMMONDSPORT  
ASSOCIATION OF  
TEACHING ASSISTANTS.

On motion Christine Kolo, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondsport Central School hereby ratifies the 2012-2013 Contractual Agreement with the Hammondsport Association of Teaching Assistants.

Unanimously Approved

11. Ratify the 2012-2014 Contractual Agreement with the Hammondsport Administrators Association.

RATIFY THE 2012-2014  
CONTRACTUAL  
AGREEMENT WITH THE  
HAMMONDSPORT  
ADMINISTRATORS  
ASSOCIATION.

On motion Francis Curran, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondsport Central School hereby ratifies the 2012-2014 Contractual Agreement with the Hammondsport Administrators Association

Unanimously Approved

12. Approve the Class of 2013 Senior Trip from October 5<sup>th</sup>-7<sup>th</sup>, 2012

On motion Christine Kolo, seconded by Dennis Carlson;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Class of 2013 Senior Trip from October 5th-7th, 2012

APPROVE THE CLASS OF 2013 SENIOR TRIP FROM OCTOBER 5TH-7TH, 2012

Unanimously Approved

13. Approve request from JoAnne LeClair regarding Senior Trip

On motion Francis Curran, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the request from JoAnne LeClair regarding Senior Trip

APPROVE REQUEST FROM JOANNE LECLAIR REGARDING SENIOR TRIP

Unanimously Approved

14. Approve resolution transferring an amount not to exceed \$200,000 from undesignated fund balance into the District EBALR Reserve.

On motion Richard Drain, seconded by Dennis Carlson;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution transferring an amount not to exceed \$200,000 from undesignated fund balance into the District EBALR Reserve

APPROVE RESOLUTION TRANSFERRING AN AMOUNT NOT TO EXCEED \$200,000 FROM UNDESIGNATED FUND BALANCE INTO THE DISTRICT EBALR RESERVE

Unanimously Approved

15. Approve resolution transferring an amount not to exceed \$200,000 from undesignated fund balance into the District ERS Reserve.

On motion Christine Kolo, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution transferring an amount not to exceed \$200,000 from undesignated fund balance into the District ERS Reserve.

APPROVE RESOLUTION TRANSFERRING AN AMOUNT NOT TO EXCEED \$200,000 FROM UNDESIGNATED FUND BALANCE INTO THE DISTRICT ERS RESERVE

Unanimously Approved

16. Approve resolution transferring an amount not to exceed \$270,000 from undesignated fund balance into the voter approved 2012 Transportation Capital Reserve.

APPROVE RESOLUTION TRANSFERRING AN AMOUNT NOT TO EXCEED \$270,000 FROM UNDESIGNATED FUND BALANCE INTO THE VOTER APPROVED 2012

On motion Dennis Carlson, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the resolution transferring \$270,000 from undesignated fund balance into the voter approved 2012 Transportation Capital Reserve.

TRANSPORTATION  
CAPITAL RESERVE

Unanimously Approved

17. Approve 2012-2013 Agreement between Hammondspport Central School and Steuben County Catholic Charities for Contracted Services

APPROVE 2012-2013  
AGREEMENT BETWEEN  
HAMMONDSPORT  
CENTRAL SCHOOL AND  
STEBUEN COUNTY  
CATHOLIC CHARITIES  
FOR CONTRACTED  
SERVICES

On motion Christine Kolo, seconded by James Zimar;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2012-2013 Agreement between Hammondspport Central School and Steuben County Catholic Charities for Contracted Services

Unanimously Approved

18. Approve Request from Simon Sananas for extension until August 19, 2012 to Complete his Financing Contingency for Purchase of Curtiss School

APPROVE REQUEST  
FROM SIMON SANANAS  
FOR EXTENSION UNTIL  
AUGUST 19, 2012 TO  
COMPLETE HIS  
FINANCING  
CONTINGENCY FOR  
PURCHASE OF CURTISS  
SCHOOL

On motion Francis Curran, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the request from Simon Sananas for extension until August 19, 2012 to Complete his Financing Contingency for Purchase of Curtiss School with the following modification: \$10,000 deposit, applied to the purchase price; \$5,000 non-refundable If 60-day extension of closing is not completed by 8/19/12. District to Receive \$10,000 deposit by 7/6/12.

Unanimously Approved

19. Approve Agreement with Avoca Central School and Prattsburgh Central School for a Shared Professional Medicaid Management Services Supervisor from July 1, 2012-June 30, 2013.

APPROVE AGREEMENT  
WITH AVOCA CENTRAL  
SCHOOL AND  
PRATTSBURGH  
CENTRAL SCHOOL FOR  
A SHARED OFESSIONAL  
MEDICAID ANAGEMENT  
SERVICES SUPERVISOR  
FROM JULY 1, 2012-  
JUNE 30, 2013

On motion Christine Kolo, seconded by Dennis Carlson;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the agreement with Avoca Central School and Prattsburgh Central School for a Shared Professional Medicaid Management Services Supervisor from July 1, 2012-June 30, 2013.

Unanimously Approved

20. Approve Contract between the Town of Urbana and  
Hammondspport Central School for the Summer Recreation  
Program

On motion James Zimar, seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondspport Central  
School hereby approves the Contract between the Town of Urbana and  
Hammondspport Central School for the Summer Recreation  
Program

21. Approved revised contract with Juventas Physical herapy,  
Occupational Therapy, and Speech Pathology Services  
PLLC (Formerly Kids First PhysicalTherapy) for the period  
of time July 1, 2012-June 30, 2013.

On motion James Zimar, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondspport Central  
School hereby approves the revised contract with Juventas Physical  
herapy, Occupational Therapy, and Speech Pathology Services  
PLLC (Formerly Kids First PhysicalTherapy) for the period of time July  
1, 2012-June 30, 2013

## **X. Personnel Report**

### **A. Abolish Positions**

1. Create the new part time position of Website Supervisor,  
July 1, 2012- June 30, 2013 at a stipend of \$2,000.
2. Create the new part time position of Public Information  
Coordinator, July 1, 2012-June 30, 2013 at a stipend of  
\$4,000

### **B. Resignations/Retirements/Leaves**

1. Katie Nichiporuk, resignation, effective June 30, 2012

### **C. Appointments**

1. Summer Learning Program staff: Leo Stermole; Brandon  
Pierson; Adam Travis; Kasi Long, Ami Corell at \$28/hr,  
also Michelle Sincerbox, Administrator \$2500- all from  
Title I funds.
2. Mary White, CSE chair – 7/1/12 – 6/30/13 stipend of  
\$5,000
3. Lisa Stone, Substitute Coordinator 7/1/12-6/30/13 stipend  
of \$2,300
4. Jonathan Lowin, Athletic Director 7/1/12 – 06/30/13  
stipend of \$4,172.31
5. Summer Bus Drivers

APPROVE CONTRACT  
BETWEEN THE TOWN  
OF URBANA AND  
HAMMONDSPORT  
CENTRAL SCHOOL FOR  
THE SUMMER  
RECREATION PROGRAM

Unanimously Approved

APPROVED REVISED  
CONTRACT WITH  
JUVENTAS PHYSICAL  
HERAPY,  
OCCUPATIONAL  
THERAPY, AND SPEECH  
PATHOLOGY SERVICES  
PLLC (FORMERLY KIDS  
FIRST  
PHYSICALTHERAPY)  
FOR THE PERIOD OF  
TIME JULY 1, 2012-JUNE  
30, 2013.

PERSONNEL REPORT

Unanimously Approved



6. Approve Kelley Meade as an unpaid Administrative Intern 8/1/12-6/30/13.
7. Approve appointment of Sarah A. Cranmer as full time School Nurse RN effective July 1, 2012 at a rate of \$25.97 per hour.
8. Approve 26-week probationary appointment of Mary Rinehart as Cleaner effective July 1, 2012 at a rate of \$12.63 per hour.
9. Approve 26-week probationary appointment of Donald Miller as Cleaner effective July 1, 2012 at a rate of \$ 11.61 per hour.
10. John Kloiber, Website Supervisor, 7/1/12-6/30/13 stipend of \$2,000
11. Ami Correll, Public Information Coordinator, 7/1/12-6/30/13 stipend of \$4,000

On motion by James Zimar; seconded by Christine Kolo;  
 RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report.

**XI. Public Comment**

None

**XII. Board Topics for Next Meeting**

Simon Sananas Agreement

**XIII. CSE/CPSE Recommendations**

On motion by James Zimar; seconded by Francis Curran;  
 RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the authorization of funds to implement the Special Education programs and service consistent with such recommendations for the following students: 17057, 18050, 26000, 22002, 20006, 14080, 22020, 16015, 18045, 20054, 22000, 25031, 15026, 26002, 20043, 21085, 17038, 16067, 16026

CSE/CPSE  
RECOMMENDATIONS –  
EXECUTIVE SESSION

Unanimously Approved

**XIV. Meetings/Dates**

Graduation – June 22, 2012 6:00 p.m.  
 Reorganization Meeting - July 11, 2012 6:00 p.m.  
 Regular Meeting - July 11, 2012 – to follow reorg. meeting

**XV. Adjourn**

ADJOURN

On motion by Richard Drain, seconded by Dennis Carlson:  
RESOLVED: That the Board of Education of Hammondspport Central  
School District hereby adjourns this meeting. Time 10:22p.m.

By: \_\_\_\_\_

Nancy R. Clark  
District Clerk

