

Minutes of the Board of Education

Date: **Wednesday, June 19, 2013 Regular Meeting**

Place: High School Library

Board Members Present: James Zimar; Francis Curran II, Richard Drain
Dennis Carlson arrived at 7:12pm.

Also present, Kyle Bower, Superintendent of Schools; Nancy Clark, District Clerk; Tad Rounds, H.S. Principal, Michelle Sincerbox, Elementary Principal; Theresa Stopka, Karen Derr, Jim Derr, Diana Satterfield, John & Sandy Heil, Kory Merritt, Barry Church, Chuck Morse, The Tompkins family, Jeff & Angel Wisniewski, Kim Voss, Lindsay Orzel

I. Call to Order and Approve Agenda

President Zimar called the meeting to order at 6:03 P.M.
He asked if there were additions/changes to the agenda. He made note of the following additional item under:

IV. Correspondence

3. Christine Kolo, letter of resignation from the Board of Education

X. New Business

17. Approve agreement between Juventas Physical, Occupational and Speech Therapy Services, PLLC and Hammondsport Central School effective July 1, 2013.
18. Approve change order in the amount of \$32,874 to Streeter & Associates for the construction of a secure, single point of entry.

On motion by James Zimar, seconded by Richard Drain:
RESOLVED: That the agenda for this meeting be approved.

APPROVE
AGENDA
Unanimously approved

II. Welcome of Visitors and/or Guests

III. Student/Staff Recognition

Recognition of Retiree: Sandy Heil, Bus Driver/Aide
Recognition of Tenure Teachers: Carrie Crane, Kory Merritt, Lindsay Orzel, Kim Voss
and Jeff Wisniewski

The Board took a recess at 6:10pm for refreshments with those who were recognized. The meeting reconvened at 6:21pm.

IV. Correspondence

1. Village of Hammondsport, SRO response
2. Letter from Christine Schnars, nomination to continue as NYSSBA Area Director
3. Christine Kolo, letter of resignation from the Board of Education

The Board to a recess at 6:28pm and reconvened at 6:44pm

V. Approve Minutes Public Hearing and Regular Meeting of May 14, 2013 and Vote of May 21, 2013 APPROVE MINUTES

On motion by Francis Curran, seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Public Hearing and Regular Meeting of May 14, 2013 and of May 21, 2013

Unanimously approved

VI. Reports

1. Chuck Morse/Barry Church – CAMPUS Construction – Building project update
2. Michelle Sincerbox, Elementary Principal
3. Tad Rounds, High School Principal
4. Kyle Bower, Superintendent – discussed the UPK program funding, Town of Urbana land exchange proposal,
5. Dennis Carlson and the Board discussed his draft letter to Rep. Tom Reed regarding the cutting of Head Start funding and how it affects The UPK program at Hammondsport Central School.

VII. Financial Items

A. Reports

1. Treasurer's Report for May

ACCEPT TREASURER'S REPORTS

On motion by James Zimar, seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's Report for May 2013.

Unanimously approved

2. Trustees reviewed the Budget Status Report for May
3. Trustees reviewed the Warrant Report for May
4. Trustees reviewed the Cafeteria Participation Report for May
5. Trustees reviewed the Extracurricular Report for May

VIII. Old Business

1. Exit Survey Results
2. Curtiss School Sale

IX. Executive Session

Executive Session

1. Collective negotiations pursuant to Article 14 of the Civil Service Law; and
2. The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

On motion by James Zimar, seconded by Richard Drain:
RESOLVED: That the Board of Education of Hammondspport Central School moves into executive session for the purpose of discussing Collective negotiations pursuant to Article 14 of the Civil Service Law; and, the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation

Into Executive Session: 8:06pm
Out of Executive Session: 8:53pm

X. New Business

1. Approve District Code of Conduct for 2013-2014

On motion Richard Drain, seconded by Francis Curran;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the District Code of Conduct for 2013-2014.

2. Approve 2013-2014 District SAVE Plan

On motion James Zimar, seconded by Richard Drain;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2013-2014 District SAVE Plan.

EXECUTIVE SESSION

Unanimously Approved

**APPROVE DISTRICT
CODE OF CONDUCT FOR
2013-2014**

Unanimously Approved

**APPROVE 2013-2014
DISTRICT SAVE PLAN**

Unanimously Approved

3. Approve Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2018.

On motion Francis Curran, seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Amendment to Employment Agreement with Kyle C. Bower extending the term of the agreement by one additional year, to June 14, 2018.

APPROVE AMENDMENT
TO EMPLOYMENT
AGREEMENT WITH
KYLE C. BOWER
EXTENDING THE TERM
OF THE AGREEMENT BY
ONE ADDITIONAL
YEAR, TO JUNE 14, 2018.

Unanimously Approved

4. Approve 2013-2016 Employment Agreement with Nancy Clark, District Clerk

On motion Richard Drain, seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2013-2016 Employment Agreement with Nancy Clark, District Clerk.

APPROVE 2013-2016
EMPLOYMENT
AGREEMENT WITH
NANCY CLARK,
DISTRICT CLERK

Unanimously Approved

5. Approve 2013-2016 Employment Agreement with Theresa Stopka, Sr. Account Clerk

On motion by Francis Curran, seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2013-2016 Employment Agreement with Theresa Stopka, Sr. Account Clerk.

APPROVE 2013-2016
EMPLOYMENT
AGREEMENT WITH
THERESA STOPKA, SR.
ACCOUNT CLERK

Unanimously Approved

6. Approve 2013-2016 Employment Agreement with Vickie Tracy, Account Clerk

On motion by James Zimar, seconded by Richard Drain;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2013-2016 Employment Agreement with Vickie Tracy, Account Clerk.

APPROVE 2013-2016
EMPLOYMENT
AGREEMENT WITH
VICKIE TRACY,
ACCOUNT CLERK

Unanimously Approved

7. Approve 2013-2016 Employment Agreement with Bill R. Fries, Transportation Supervisor

On motion by Francis Curran, seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2013-2016 Employment Agreement with Bill R. Fries, Transportation Supervisor.

APPROVE 2013-2016
EMPLOYMENT
AGREEMENT WITH BILL
R. FRIES,
TRANSPORTATION
SUPERVISOR

Unanimously Approved

8. Approve 2013-2016 Employment Agreement with Don Gardiner, Maintenance Supervisor

On motion Richard Drain, seconded by James Zimar;
RESOLVED: That the Board of Education of Hammondspport Central School approves the 2013-2016 Employment Agreement with Don Gardiner, Maintenance Supervisor.

APPROVE 2013-2016
EMPLOYMENT
AGREEMENT WITH DON
GARDINER,
MAINTENANCE
SUPERVISOR

Unanimously Approved

9. Approve Class of 2014 Senior trip to Boston, MA, October 11-13, 2013

On motion Richard Drain, seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondspport Central School approves the Class of 2014 Senior trip to Boston, MA, October 11-13, 2013.

APPROVE CLASS OF
2014 SENIOR TRIP TO
BOSTON, MA, OCTOBER
11-13, 2013

Unanimously Approved

10. Approve Rural Schools Association of NYS 2013-2014 Membership Dues

On motion James Zimar, seconded by Francis Curran;
RESOLVED: That the Board of Education of Hammondspport Central School approves the Rural Schools Association of NYS 2013-2014 Membership Dues.

APPROVE RURAL
SCHOOLS ASSOCIATION
OF NYS 2013-2014
MEMBERSHIP DUES

Unanimously Approved

11. Approve Summer Transportation for Town of Urbana Summer Recreation Program, Steuben County 4-H trips to Niagara Falls and Cornell University, and GST BOCES Summer program.

On motion James Zimar, seconded by Francis Curran;
RESOLVED: That the Board of Education of Hammondspport Central School approves the Summer Transportation for Town of Urbana Summer Recreation Program, Steuben County 4-H trips to Niagara Falls and Cornell University, and GST BOCES Summer program.

APPROVE SUMMER
TRANSPORTATION FOR
TOWN OF URBANA
SUMMER RECREATION
PROGRAM, STEUBEN
COUNTY 4-H TRIPS TO
NIAGARA FALLS AND
CORNELL UNIVERSITY,
AND GST BOCES
SUMMER PROGRAM

Unanimously Approved

12. Approve the Transfer of an amount, not to exceed \$100,000 from fund balance District Workers Compensation Reserve

On motion by Richard Drain, seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the transfer of an amount, not to exceed \$100,000 from fund balance District Workers Compensation Reserve.

APPROVE THE
TRANSFER OF AN
AMOUNT, NOT TO
EXCEED \$100,000 FROM
FUND BALANCE
DISTRICT WORKERS
COMPENSATION
RESERVE

Unanimously Approved

13. Approve the Transfer of an amount, not to exceed \$330,000 from fund balance to the District 2012 Transportation Capital Reserve

On motion by Francis Curran, seconded by Dennis Carlson;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the transfer of an amount, not to exceed \$330,000 from fund balance to the District 2012 Transportation Capital Reserve.

APPROVE THE
TRANSFER OF AN
AMOUNT, NOT TO
EXCEED \$330,000
FROM FUND BALANCE
TO THE DISTRICT 2012
TRANSPORTATION
CAPITAL RESERVE
PERSONNEL REPORT

Unanimously Approved

14. Approve budget transfer in the amount of \$50,000 from budget code 9770.930 to budget code 9901.930

On motion by James Zimar, seconded by Richard Drain;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the budget transfer in the amount of \$50,000 from budget code 9770.930 to budget code 9901.930.

APPROVE BUDGET
TRANSFER IN THE
AMOUNT OF \$50,000
FROM BUDGET CODE
9770.930 TO BUDGET
CODE 9901.930

Unanimously Approved

15. Accept bid for the Walk In Cooler/Freezer set from Second and Broad Street Sales Corp. d/b/a/ Joseph Filhan Co.

On motion by James Zimar, seconded by Richard Drain;
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the bid for the Walk In Cooler/Freezer set from Second and Broad Street Sales Corp. d/b/a/ Joseph Filhan Co.

ACCEPT BID FOR THE
WALK IN
COOLER/FREEZER SET
FROM SECOND
AND BROAD STREET
SALES CORP. D/B/A/
JOSEPH FILHAN CO

Unanimously Approved

16. Approve Resolution to Create and Fund a Liability Reserve Fund.

APPROVE RESOLUTION TO CREATE AND FUND A LIABILITY RESERVE FUND

On motion by James Zimar, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School approves the Resolution to Create and Fund a Liability Reserve Fund.

Unanimously Approved

17. Approve agreement between Juventas Physical, Occupational and Speech Therapy Services, PLLC and Hammondspport Central School effective July 1, 2013.

APPROVE AGREEMENT BETWEEN JUVENTAS PHYSICAL, OCCUPATIONAL AND SPEECH THERAPY SERVICES, PLLC AND HAMMONDSPORT CENTRAL SCHOOL EFFECTIVE JULY 1, 2013

On motion by Francis Curran, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School approves the agreement between Juventas Physical, Occupational and Speech Therapy Services, PLLC and Hammondspport Central School effective July 1, 2013.

Unanimously Approved

18. Approve change order in the amount of \$32,874 to Streeter & Associates for the construction of a secure, single point of entry.

APPROVE CHANGE ORDER IN THE AMOUNT OF \$32,874 TO STREETER & ASSOCIATES FOR THE CONSTRUCTION OF A SECURE, SINGLE POINT OF ENTRY.

On motion by Francis Curran, seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondspport Central School approves the change order in the amount of \$32,874 to Streeter & Associates for the construction of a secure, single point of entry.

Unanimously Approved

XI. Personnel Report

PERSONNEL REPORT

A. Abolish Positions None

Unanimously Approved

B. Resignations/Retirements/Leaves

C. Appointments

1. Mary White, CSE chair – 7/1/13 – 6/30/14 stipend of \$5,000
2. Lisa Stone, Substitute Coordinator 7/1/13-6/30/14 stipend of \$2,300

3. Jonathan Lowin, Athletic Director 7/1/13– 06/30/14 stipend per current HTA contract.
4. Lisa Stone, Website Supervisor, 7/1/13-6/30/14 stipend of \$2,000
5. Ami Corell, Public Information Coordinator, 7/1/13-6/30/14 stipend of \$4,000
6. 2013 Summer Bus Drivers – (list part of packet)
7. 2013-2014 Substitute Bus Drivers – (list part of packet)

8. RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Carrie Crane be appointed on tenure to the position of teacher in the 7-12 Health Education area, who holds a valid New York State Certificate, permitting her to teach subject in the aforesaid tenure area, the Board does hereby make this appointment effective September 5, 2013.

9. RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Kory Merritt be appointed on tenure to the position of teacher in the Visual Arts N-12 area, who holds a valid New York State Certificate, permitting him to teach subject in the aforesaid tenure area, the Board does hereby make this appointment effective September 5, 2013.

10. RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Lindsay Orzel be appointed on tenure to the position of teacher in the Earth Science 7-12 and General Science 7-12 areas, who holds valid New York State Certificates, permitting her to teach subject in the aforesaid tenure areas, the Board does hereby make this appointment effective September 5, 2013.

11. RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Kim Voss be appointed on tenure to the position of teacher in the Living Environment area, who holds a valid New York State Certificate, permitting her to teach subject in the aforesaid tenure area, the Board does hereby make this appointment effective September 5, 2013.

12 RESOLVED: That the Board of Education of Hammondsport Central School District, in compliance with the provisions of Sec. 2509 of Education Law and Part 30.3 of the Rules of the Board of Regents, and upon the recommendation of the Superintendent of Schools, that Jeffrey Wisniewski be appointed on tenure to the position of teacher in the 7-125 Spanish area, who holds a valid New York State Certificate, permitting him to teach subject in the aforesaid tenure area, the Board does hereby make this appointment effective September 5, 2013.

On motion by James Zimar; seconded by Richard Drain;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this personnel report.

XII. Public Comment

None

XIII. Board Topics for Next Meeting

BOE Workshop, August 29, 2013

XIV. CSE/CPSE Recommendations

On motion by James Zimar; seconded by Francis Curran;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the following CSE/CPSE Recommendations: 15096, 17057, 17050, 18050, 17079, 14092, 25003, 22002, 20006, 19108, 16015, 13179, 18045, 20054, 22000, 22045, 27000, 26002,

CSE/CPSE
RECOMMENDATIONS –
EXECUTIVE SESSION

Unanimously Approved

15031, 16026, 19016

XV. Meetings/Dates

Graduation – June 21, 2013 6:00 p.m.

Reorganization Meeting - July 10, 2013 6:00 p.m. **

Regular Meeting - July 10, 2013 – to follow Reorg. Meeting **

**** Meeting will be at the Urbana Town Hall**

XVI. Adjourn

On motion by Richard Drain, seconded by Francis Curran:

RESOLVED: That the Board of Education of Hammondspport Central
School District hereby adjourns this meeting. Time 9:25p.m.

ADJOURN

Unanimously Approved

By: _____

Nancy R. Clark
District Clerk