

Minutes of the Board of Education

Date: **Wednesday, June 16, 2010**                      **Regular Meeting**

Place: High School Library

Board Members Present: James Zimar, Francis Curran II, Nancy Torp, and Christine Kolo.  
Richard Drain

Also present: Kyle Bower, Superintendent of Schools, Michelle Sincerbox, Elementary Principal;  
Don Gardiner; Jon Lowin; Kirk House representing the Dundee Observer; Stella Pulver;  
Joy-Machester Pierce; Doug Johnson; Craig Byrd; Chris Paider; Rich Frey; Deb Buck; Gloria Stone;  
Diana Roberts & Alex; Mrs. Frey, Tom Frey; Trafford Dougherty; James Draper; and Mary Perham.

**I.     Call to Order and Approve Agenda**

President Zimar called the meeting to order at 7:03P.M.  
He asked if there were additions /changes to the agenda.  
There were:

**II.     Welcome of Visitors and Guests**  
**(Delete)** Bret Llewellyn, Realty USA

**II.     Correspondence**  
2. Alice Crotty

**IX.    New Business**  
17. Approve the presentation of the Richard J. Emerson-Bath Packing  
Company Scholarship Award to Paul Venema at graduation on                      Vote  
June 25, 2010.

**X.     Personnel**  
B. Resignations/Retirements/Leaves  
**(Delete)** 1. Margo Denman retirement effective June 30, 2010.  
  
C. Appointments  
6. Lindsay K. Orzel, probationary appointment in the tenure area/s of Earth Science 7-12  
and General Science 7-12; Step 5 HTA contract, effective September 1, 2010.

On motion by James Zimar, seconded Christine Kolo:  
RESOLVED: That the revised agenda for this meeting be approved.

APPROVE   REVISED  
AGENDA  
Unanimously approved

## II. Welcome of Visitors and/or Guests

1. Recognition of Retirees – Mr. Zimar called a short recess at 7:05p.m. to present the retirees with plaques in recognition of their years of service, and cake was served.

The meeting reconvened at 7:26pm.

2. Bill Taylor and Stephen Somogy, William Taylor Architects; Brad Fisher, Engineer – presentation to provide services for the Building Condition Survey.
3. Trafford Doherty, Curtiss Museum – Follow-up presentation on the proposed Curtiss Heritage Trail. Mr. Doherty explained where the two markers would be place (upon Board approval) on the Main St. property and Curtiss property.

## III. Correspondence

1. Thank you note from the Board of Education and Music Dept. of Canaseraga Central School for the donation of the band hats.
2. Letter from Alice Crotty

## IV. Approve Minutes of

Public Hearing, Audit Committee and Regular Meeting of May 11, 2010; Vote of May 18, 2010; and Special Meeting of May 24, 2010. Corrections/suggestions were made and will be noted in the related minutes.

On motion by Christine Kolo, seconded by Nancy Torp:  
RESOLVED: That the Board of Education of Hammondsport Central School District approve the minutes of these Regular and Special Meetings.

APPROVE  
MINUTES

Unanimously approved

## V. Financial Items

### A. Reports

1. Treasurer's Report for May

On motion by James Zimar, seconded by Francis Curran:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurers' Reports for May 2010

ACCEPT  
TREASURERS'  
REPORTS

Unanimously approved

2. Trustees reviewed the Budget Status Report.
3. Trustees reviewed the Warrant Report
4. Trustees reviewed the Cafeteria Participation Report

## **VI. Reports**

Mrs. Michelle Sincerbox reported on the success of the Curtiss School closing celebration ceremony as well as the Purple & White parade by the elementary kids. Kids from the Main St. primary school marched to the Curtiss school and helped move 927 books to the Main St. school. Mrs. Sincerbox also advised that the 4<sup>th</sup> & 5<sup>th</sup> grade award/graduation is 6/17 and the 6<sup>th</sup> grade graduation is 6/18. Field Days are scheduled for June 21<sup>st</sup> & 22<sup>nd</sup>.

Mrs. Sincerbox also provided hand-outs regarding the ELA update, and explained about the faculty integration between the high school and primary faculties. This year, the Jr. class and the 1<sup>st</sup> grade class worked on a project involving the U.S. presidents; and the Sophomore class and 1<sup>st</sup> grade class worked on an English/Spanish picture book. Mrs. Sincerbox said the feedback from all grades involved was very positive and hopes more opportunities will take place in the future. Finally, Mrs. Sincerbox explained that the Blue Ribbon School application had been approved by the U.S. Dept. of Education and it will be finalized pending the outcome of adequate yearly progress in the testing.

Mr. Bower began by congratulating the spring athletes on their successful seasons, in particular the Boys Tennis team, and the Track team. Several other items include AIS, SAVE Plan and CDEP plan. Mr. Bower explained that the school trip policy will be reviewed over the summer; the Strategic Planning Committee will be meeting again over the summer; we are working with our new external auditor; the tax collection process will change so that a local bank will be the location where people can pay in person, however, if someone stops by the school to pay, we will accept the payment. The District will publicize the new procedure in Laker Lines as well as the tax bills.

Mr. Bower also explained that there will be summer maintenance projects going on, specifically asbestos/carpet removal in Rm. 134 with replacement of new tile; and that Mr. Gardiner is obtaining estimates on bathroom renovations for the HS lounge area and primary wing.

Jim Zimar reported on three separate topics. First, he and the Board discussed the two real estate broker firms being considered for approval. Second, Mr. Zimar read the letter received from the Board of Education of Bath Central School in response to his letter about sports programs. The letter indicated that at this time, BCSD is not interested in allowing Hammondsport Central School District students to compete on BCSD teams, however, it may, on a case-by-case basis, be interested in looking at “a team of one” sort of scenario.

## **VII. Old Business – None at this meeting**

**VIII. Executive Session – to discuss negotiations.**

EXECUTIVE SESSION  
Unanimously Approved

On motion by James Zimar, seconded by Christine Kolo:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby enter into this Executive Session for the purpose of discussing one particular personnel issue. 9:22 p.m.  
Out of Executive Session 10:01p.m.

**VIII. New Business**

1. Approve contract with real estate brokerage company

APPROVE CONTRACT  
WITH REAL ESTATE  
BROKERAGE

On motion by Christine Kolo; seconded by James Zimar;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the contract with Arista Development.

AYES: Christine Kolo  
Francis Curran  
James Zimar  
NAYS: Richard Drain  
Nancy Torp

2. Approve Salary increases for non-union staff

APPROVE SALARY  
INCREASES FOR 2010-11  
FOR NON-UNION STAFF

On motion by Christine Kolo, seconded by Nancy Torp:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves these increases for those staff of the district who are not members of any collective bargaining unit.

Unanimously approved

3. Approve Public Relations agreement with Julie Amsden

APPROVE PUBLIC  
RELATIONS  
AGREEMENT WITH  
JULIE AMSDEN

On motion by Richard Drain, seconded by Francis Curran:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the fees schedule for building/grounds use by community groups.

Unanimously approved

4. Approve Annual Recertification of SAVE Plan

SAVE PLAN RE-  
CERTIFIED

On motion by Christine Kolo, seconded by Nancy Torp:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves this recertification of the District-wide SAVE Plan for the 2010-11 school year.

Unanimously approved

5. Approve AIS plan for 2010-2012  
On motion by Richard Drain; seconded by Christine;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the AIS plan for 2010-2012.
- AIS PLAN FOR 2010-2012  
Unanimously Approved
6. Authorize removal of Policy #7422, Selection/Classification Process  
On motion by Christine Kolo; seconded by James Zimar;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby authorizes the removal of Policy #7422, Selection/Classification Process.
- REMOVAL OF POLICY #7422  
Unanimously Approved
7. First reading of Policy 7420 Sports and Athletic Program  
On motion by James Zimar; seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the 1<sup>st</sup> reading of Policy #7420.
- 1<sup>st</sup> READING OF POLICY #7420  
Unanimously Approved
8. Approve establishment of the Robert Bergen Haar Merit Award  
On motion by Christine Kolo, seconded by Nancy Torp;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the establishment of the Robert Bergen Haar Merit Award in the amount of \$500.
- ROBERT BERGEN HAAR MERIT AWARD  
Unanimously Approved
9. Approve establishment of two (2) scholarships in memory of Beverly Davis:  
On motion by Christine Kolo, seconded by Nancy Torp;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the establishment of two (2) scholarships in memory of Beverly Davis.
- BEVERLY DAVIS SCHOLARSHIP  
Unanimously approved
10. Declare Surplus District vehicles for the purpose of sale  
On motion by Christine Kolo, seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus District vehicles for the purpose of sale.
- DECLARE SURPLUS DISTRICT VEHICLES  
Unanimously approved
11. Declare Surplus library books for the purpose of disposal  
On motion by Richard Drain, seconded by Christine Kolo;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby declares surplus library books for the purpose of disposal.
- DECLARE SUPRLUS LIBRARY BOOKS  
Unanimously approved

12. Approve payment of EXCEL BAN in the amount of \$439,530  
On motion by Christine Kolo, seconded by Francis Curran:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the payment of the EXCEL BAN in the amount of \$439,530.

PAYMENT OF EXCEL  
BAN IN THE AMOUNT  
OF \$439,530  
Unanimously approved

13. Approve transfer not to exceed \$465,679 from Undesignated Fund Balance to Capitol Reserve  
On motion by Christine Kolo, seconded by Nancy Torp:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the transfer not to exceed \$465,679 from Undesignated Fund Balance to Capitol Reserve.

TRANSFER OF \$465,679  
FROM UNDESIGNATED  
FUND BALANCE TO  
CAPITOL RESERVE

Unanimously approved

14. Approve June 23, 2010 as the last day of school for students and teachers.  
On motion by James Zimar, seconded by Nancy Torp:  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves June 23, 2010 as the last day of school for students and teachers.

JUNE 23, 2010 AS LAST  
DAY OF SCHOOL

Unanimously approved

15. Approve HTA MOU for Retirement  
**Deleted from agenda**

HTA MOU FOR  
RETIREMENT

Deleted

16. Ratify HATA contract effective July 1, 2010-June 30, 2012  
On motion by Christine Kolo; seconded by Nancy Torp;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby ratifies the HATA contract effective July 1, 2010-June 30, 2012.

RATIFY HATA  
CONTRACT EFFECTIVE  
JULY 1, 2010-JUNE 30,  
2012

Unanimously Approved

17. Approve the presentation of the Richard J. Emerson-Bath Packing Company Scholarship Award to Paul Venema at graduation on June 25, 2010.  
On motion by Christine Kolo; seconded by Richard Drain;  
RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the presentation of the Richard J. Emerson-Bath Packing Company Scholarship Award to Paul Venema at graduation on June 25, 2010.

PRESENTATION OF THE  
RICHARD J. EMERSON-  
BATH PACKING  
COMPANY  
SCHOLARSHIP AWARD

Unanimously approved

18. Approve placement of Curtiss Heritage Trail markers on District property.

On motion by Christine Kolo; seconded by James Zimar;

RESOLVED: That the Board of Education of Hammondsport Central School hereby approves the placement of Curtiss Heritage Trail markers on District property.

PLACEMENT OF  
CURTISS HERITAGE  
TRAIL MARKERS ON  
DISTRICT PROPERTY

Unanimously approved

**X. Personnel Report**

Mr. Zimar asked if an Executive Session was needed. The members indicated that they did not.

PERSONNEL REPORT  
APPROVED

Unanimously approved

**A. Create/Abolish Positions - none**

**B. Resignations/Retirements/Leaves**

1. Margo Denman – resignation for retirement effective June 30, 2010.

DELETED FROM  
AGENDA

**C. Appointments**

1. Summer Learning Program staff: Leo Stermole; Kelley Meade; Jen Kuhl-Peterson; Adam Travis; Kasi Long and Jeannette Ortiz and Salina Buckley (substitute teacher) at \$26/hr, also Elizabeth Fitzpatrick and Jan Harrington at \$13/hr – all from Title I funds

2. Mary White, CSE chair 7/1/10- 6/30/11, \$5,000

3. Jonathan Lowin, Athletic Director 7/1/10 – 6/30/11

4. Summer Bus Drivers

5. Tracy Wood, Probationary appointment as Teacher Aide, Step 2 Effective September 1, 2010

6. Lindsay K. Orzel, probationary appointment in the tenure area/s of Earth Science 7-12 and General Science 7-12; Step 5 HTA contract, effective September 1, 2010.

On motion by James Zimar, seconded by Christine Kolo:

RESOLVED: That the Board of Education of Hammondsport Central School hereby approve this Personnel Report

**XI. Public Comment**

None

**XII. Topics for Next Meeting**

Reorganization & regular meeting

## **XI. CSE Recommendations**

On motion by James Zimar, seconded by Richard Drain:  
RESOLVED: That the Board of Education of Hammondsport Central School, hereby approves the authorization of funds to implement the special education programs and services consistent with such recommendations for the following students: 25000, 22000, 20050, 13079, 23011, 16026, 18032, 17036, 22027, 13058, 23001, 17057, 17050, 20044, 18050, 17006, 23000, 20039, 24001, 018038,

## **XII. Board Information Meetings and Dates**

Senior Vesper Service June 20, 2010 7:00 p.m. H.S. Auditorium  
Graduation June 25, 2010 6:00 p.m.  
Reorganization Meeting/Regular Meeting , July 14, 6:30 p.m.

## **XIII. Adjourn**

On motion Christine Kolo, seconded by Nancy Torp:  
RESOLVED: That the Board of Education of Hammondsport Central School District hereby adjourns this meeting. Time 10:34 p.m.

ADJOURN

Unanimously approved

By:

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Nancy Clark  
District Clerk