

*Unofficial Minutes of the Board of Education*

Date: **Wednesday, January 15, 2020**

**Workshop** Place: HS Library

Board Members Present: Richard Drain, Kevin Bennett, Lynda Lowin, and Carre Doyle

Absent: Dennis Carlson,

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds,  
High School Principal

**I. Call to Order**

Vice President Drain called the meeting to order at 5:01pm.

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

Mr. Drain welcomed members of the Bradford Central School District Board of Education and Superintendent John Marshal

**IV. Board Discussion**

1. Combining sports teams with Bradford Central School

**VII. Adjourn**

On motion by Richard Drain; seconded by Kevin Bennett;

ADJOURN

RESOLVED: That the Board of Education of Hammondsport Central School hereby adjourns this meeting. Time 5:51 p.m.

Unanimously Approved

By: \_\_\_\_\_

Nancy R. Clark  
District Clerk

*Unofficial Minutes of the Board of Education*

Date: **Wednesday, January 15, 2020 Regular Meeting**

Place: HS Library

Board Members Present: Richard Drain, Kevin Bennett Lynda Lowin, Carre Doyle

Absent: Dennis Carlson,

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds, High School Principal, Joe Koehler, Elementary Principal, Joni Makowiec, District Curriculum Coordinator/Director of Student Intervention Services, Jeff Martello, Diana Satterfield, Adam Travis, Charles Hill, Jr., Ciera Celessi, Faith Bray, Julia Faulkner, Ian MacDonald, Michael Beam, Jr., Thomas Kressly, Madison Wright, Aleah Ordway, Owen Jones, Austin Mead, James Watson

**I. Call to Order and Approve Agenda**

APPROVE AGENDA

Vice President Drain called the meeting to order at 6:02 p.m.  
He asked if there were additions /changes to the agenda.  
There were:

Unanimously Approved

X. Personnel

**Add:**

4. Kari Tobias, on-call, uncertified substitute teacher

On motion by Kevin Bennett, seconded by Carre Doyle:

RESOLVED: That the agenda for this meeting be approved.

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

1. Jeff Martello addressed the Board regarding combining sports teams with Bradford Central School – the need for a long-term vision, develop a program which would provide consistency for athletes and coaches, and maintain a standard for team levels

**IV. Staff Recognition**

1. Dr. Diana Satterfield, publication of article entitled “Is Democratic Learning Possible in a High-stakes Classroom” in *The Journal of Education and Learning*

**V. Correspondence**

1. Jackson Cummings, thank you note for Taylor scholarship

**VI. Approve Minutes** Regular Meeting of Regular Meeting of December 18, 2019 and Workshop of January 6, 2020

APPROVE  
MINUTES

On motion by Lynda Lowin, seconded by Kevin Bennett:

Unanimously approved

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Regular Meeting of December 18, 2019 and Workshop of January 6, 2020

**VII. Reports**

1. Joni Makowiec, District Curriculum Coordinator/Director of Student Intervention Services, Lindsay Orzel, Julie Ptak, Olivia Budmen - Next Generation Science Standards Presentation
2. Joe Koehler, Elementary Principal
3. Tad Rounds, High School Principal
4. Kyle Bower, Superintendent

**VIII. Financial Items**

A. Reports

1. Treasurer's Report for December 2019

ACCEPT  
TREASURER'S  
REPORTS

Unanimously approved

On motion by Kevin Bennett, seconded by Carre Doyle:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer's Report for December 2019.

2. Trustees reviewed the Budget Status Report for December
3. Trustees reviewed the Warrant Report for December
4. Cafeteria Report for December
5. Trustees reviewed the Extracurricular Report for December

**IX. Old Business**

None

**X. New Business**

1. Approve 2020-2021 GST BOCES Cost Allocation Methodology

APPROVE 2020-2021 GST  
BOCES COST  
ALLOCATION  
METHODOLOGY

On motion by Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2020-2021 GST BOCES Cost Allocation Methodology

Unanimously Approved

2. Review draft of 2020-2021 District calendar

3. Approve change order LeChase #101-002 for the 2017 Capital project in the amount of \$28,211.00

APPROVE CHANGE  
ORDER LECHASE #101-  
002 FOR THE 2017  
CAPITAL PROJECT IN  
THE AMOUNT OF  
\$28,211.00

On motion Lynda Lowin, seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the change order LeChase #101-002 for the 2017 Capital project in the amount of \$28,211.00

Unanimously Approved

4. Accept donation of 5 restaurant booths from Maybe Baby Burgers to the HCS Drama Club retroactive to March 2019

ACCEPT DONATION OF  
5 RESTAURANT  
BOOTHES FROM MAYBE  
BABY BURGERS TO THE  
HCS DRAMA CLUB  
RETROACTIVE TO  
MARCH 2019

On motion Carre Doyle, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby accepts the donation of 5 restaurant booths from Maybe Baby Burgers to the HCS Drama Club retroactive to March 2019

Unanimously Approved

5. Approve Agreement for Support of Preventative Services between Hammondspport Central School and Steuben County Dept. of Social Services effective January 1, 2020-December 31, 2020.

APPROVE AGREEMENT  
FOR SUPPORT OF  
PREVENTATIVE  
SERVICES  
BETWEEN  
HAMMONDSPORT  
CENTRAL SCHOOL AND  
STEBEN COUNTY  
DEPT. OF SOCIAL  
SERVICES

On motion Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Agreement for Support of Preventative Services between Hammondspport Central School and Steuben County Dept. of Social Services effective January 1, 2020-December 31, 2020.

Unanimously Approved

6. Approve change to the 2019-2020 school calendar that Thursday, March 19, 2020 be changed from a full day to 12:30pm early dismissal

APPROVE CHANGE TO THE 2019-2020 SCHOOL CALENDAR THAT THURSDAY, MARCH 19, 2020 BE CHANGED FROM A FULL DAY TO 12:30PM EARLY DISMISSAL

On motion Lynda Lowin, seconded by Carre Doyle;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the change to the 2019-2020 school calendar that Thursday, March 19, 2020 be changed from a full day to 12:30pm early dismissal

Unanimously Approved

7. Carre Doyle, BOE Communications Liaison – Board Discussion on Board communication

## **XI. Personnel Report**

## **PERSONNEL REPORT**

### **A. Abolish Positions**

None

### **B. Resignations/Retirements/Leaves**

None

### **C. Appointments**

1. Kathleen Doyle, on-call substitute nurse, effective 1/16/20-6/30/202.
2. Justin Hilligus, on-call substitute cleaner, effective 1/16/20-6/30/20
3. Amy Raab, chaperone for the 2019-2020 school year, retroactive to November 14, 2019
4. Kari Tobias, on-call, uncertified substitute teacher

On motion Kevin Bennett, seconded by Lynda Lowin;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves this personnel report

## **XII. Public Comment**

None

## **XIII. CSE/CPSE Recommendations**

None

PE/CPSE RECOMMENDATIONS

Unanimously Approved

**XIV. Board Topics for Next Meeting**

**XV. Meetings/Dates**

January 29, 2020 – 6:00pm – BOE Workshop  
February 6, 2020 – GST School Boards Legislative Reception  
February 12, 2020 - 6:00pm - Regular Meeting Board of  
Education

**XVI. Adjourn**

ADJOURN

On motion by Kevin Bennett, seconded by Lynda Lowin:

Unanimously Approved

RESOLVED: That the Board of Education of Hammondsport Central School District hereby adjourns this meeting. Time 7:55pm

By: \_\_\_\_\_  
Nancy R. Clark  
District Clerk

*Unofficial* Minutes of the Board of Education

Date: **Wednesday, January 29, 2020**

**Workshop** Place: HS Library

Board Members Present: Dennis Carlson, Richard Drain, Kevin Bennett and Carre Doyle

Absent: Lynda Lowin

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Theresa Stopka, Treasurer, Emery Cummings, Transportation Supervisor

**I. Call to Order**

President Carlson called the meeting to order at 6:01pm.

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

**IV. Board Discussion**

1. Kyle Bower, Theresa Stopka and Emery Cummings, - District Transportation presentation/discussion
2. Communications for Budget edition of Laker Lines
3. Follow-up discussion from January 15, 2020 BOE workshop with Bradford CSD on sports teams

ADJOURN

**VII. Adjourn**

Unanimously Approved

On motion by Richard Drain; seconded by Kevin Bennett;

RESOLVED: That the Board of Education of Hammondspport Central School hereby adjourns this meeting. Time 7:57 p.m.

By: \_\_\_\_\_  
Nancy R. Clark  
District Clerk

**HAMMONDSPORT CENTRAL SCHOOL  
TREASURER'S REPORT**

For period 1/1/2020 to 1/31/2020

**GENERAL FUND**

		BEGINNING BALANCE: <b>\$6,984,108.76</b>	<b>\$6,984,108.76</b>
<b>RECEIPTS</b>	STATE AID ACCOUNT	\$604,790.75	
	TAX ACCOUNT	0.00	
	TRUST AND AGENCY FUND	\$6,586.88	
	SPECIAL AID FUND	\$3.37	
	SCHOOL LUNCH FUND	\$446.16	
	NYS DEPARTMENT OF HEALTH	\$16,329.18	
	PAYROLL ACCOUNT	\$2.12	
	STATE OF NEW YORK DRAM SETTLEMENT	\$809.15	
	GST BOCES	\$27,956.96	
	TECH DEFENDERS	\$1,583.00	
MISCELLANEOUS		\$61.90	
	INTEREST	\$6,431.67	
	<b>TOTAL RECEIPTS:</b>	<b>\$665,001.14</b>	<b>\$665,001.14</b>
<b>DISBURSEMENTS</b>	GROSS PAYROLL	\$755,928.36	
	WARRANTS	\$416,574.67	
	TRUST AND AGENCY FUND	\$1,207.88	
	SCHOOL LUNCH FUND	\$18,761.00	
	SPECIAL AID FUND	\$72,558.20	
	CAPITAL PROJECT FUND	\$32,863.00	
CHECKS RETURNED FOR NOT SUFFICIENT FUNDS		\$0.00	
	<b>TOTAL DISBURSEMENTS:</b>	<b>\$1,297,893.11</b>	<b>(\$1,297,893.11)</b>
	FIVE STAR/GENERAL FUND CHECKING	\$776,212.24	
	FIVE STAR/TAX ACCOUNT	\$0.00	
	FIVE STAR/STATE AID ACCOUNT	\$37,006.03	
	FIVE STAR/GENERAL FUND INVESTMENT	\$5,537,998.52	
		<b>ENDING BALANCE: \$6,351,216.79</b>	<b>\$6,351,216.79</b>



HAMMONDSPORT CENTRAL SCHOOL

TREASURER'S REPORT

For period 1/1/2020 to 1/31/2020

**SCHOOL LUNCH FUND**

	BEGINNING BALANCE:	<u>\$54,184.62</u>	<u>\$54,184.62</u>
RECEIPTS	NYS COMPTROLLER/GENERAL FUND	\$18,761.00	
	BREAKFAST/LUNCH/SNACK BAR REVENUE	\$1,421.92	
	PAYFORIT.COM	\$35.00	
	GENERAL FUND	\$71.88	
	TRUST AND AGENCY	\$0.00	
	MISCELLANEOUS	\$148.84	
	INTEREST	\$2.27	
	TOTAL RECEIPTS:	<u>\$20,440.91</u>	<u>\$20,440.91</u>
DISBURSEMENTS	GROSS PAYROLL	\$11,538.06	
	WARRANTS	\$16,000.96	
	FIVE STAR/GENERAL FUND	\$446.16	
	FIVE STAR/TRUST AND AGENCY	\$0.00	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	TOTAL DISBURSEMENTS:	<u>\$27,985.18</u>	<u>(\$27,985.18)</u>
	FIVE STAR/SCHOOL LUNCH FUND ACCOUNT	\$46,640.35	
	ENDING BALANCE:	<u>\$46,640.35</u>	<u>\$46,640.35</u>

# HAMMONDSPORT CENTRAL SCHOOL

## TREASURER'S REPORT

For period 1/1/2020 to 1/31/2020

### SPECIAL AID FUND

		BEGINNING BALANCE:	<u>\$29,715.30</u>	<u>\$29,715.30</u>
<b>RECEIPTS</b>	NYS COMPTROLLER/GENERAL FUND		\$72,558.20	
	FIVE STAR/GENERAL FUND		\$0.00	
	MISCELLANEOUS		\$0.00	
	INTEREST		\$2.82	
	TOTAL RECEIPTS:		<u>\$72,561.02</u>	<u>\$72,561.02</u>
<b>DISBURSEMENTS</b>	GROSS PAYROLL		\$38,997.36	
	WARRANT		\$0.00	
	FIVE STAR/GENERAL FUND		\$3.37	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS		\$0.00	
	TOTAL DISBURSEMENTS:		<u>\$39,000.73</u>	<u>(\$39,000.73)</u>
	FIVE STAR/SPECIAL AID FUND		\$63,275.59	
	ENDING BALANCE:		<u>\$63,275.59</u>	<u>\$63,275.59</u>

**HAMMONDSPORT CENTRAL SCHOOL  
TREASURER'S REPORT**

For period 1/1/2020 to 1/31/2020

**TRUST AND AGENCY FUND**

	BEGINNING BALANCE:	<b>\$367,224.64</b>	<b>\$367,224.64</b>
<b>RECEIPTS</b>	GROSS PAYROLL (GF, SCHL, SP AID)	\$806,463.78	
	HEALTH INSURANCE RECOVERIES-EMPLOYEE		
	RETIREES, COBRA	\$12,584.54	
	FIVE STAR/GENERAL FUND	\$1,207.88	
	FIVE STAR/SIRRINE SCHOLARSHIP FUND	\$1,000.00	
	FIVE STAR/TAYLOR SCHOLARSHIP FUND	\$4,200.00	
	FIVE STAR/PARA SCHOLARSHIP FUND	\$250.00	
	CLARK WAMBOLD DONATION	\$1,000.00	
	MISCELLANEOUS	\$0.00	
	INTEREST PAYROLL ACCOUNT	\$1.84	
	INTEREST TRUST AND AGENCY FUND	\$27.37	
	TOTAL RECEIPTS:	<b>\$826,735.41</b>	<b>\$826,735.41</b>
<b>DISBURSEMENTS</b>	NET PAYROLL (WARRANT)	\$28,705.83	
	NET PAYROLL (ACH DEPOSITS)	\$483,135.29	
	PAYROLL TAXES	\$209,782.86	
	WARRANT	\$50,846.71	
	NYS EMPLOYEE RETIREMENT SYSTEMS	\$1,478.47	
	HEALTH ECONOMICS	\$3,499.97	
	FIVE STAR/GENERAL FUND	\$6,589.00	
	FIVE STAR/WAMBOLD SCHOLARSHIP FUND	\$1,000.00	
	CHECKS RETURNED FOR NOT SUFFICIENT FUNDS	\$0.00	
	TOTAL DISBURSEMENTS:	<b>\$785,038.13</b>	<b>(\$785,038.13)</b>
	FIVE STAR/TRUST AND AGENCY	\$408,920.08	
	FIVE STAR/PAYROLL ACCOUNT	\$1.84	
	ENDING BALANCE:	<b>\$408,921.92</b>	<b>\$408,921.92</b>

# HAMMONDSPORT CENTRAL SCHOOL

## TREASURER'S REPORT

For period 1/1/2020 to 1/31/2020

### CAPITAL FUND

		BEGINNING BALANCE:	<u>\$1,325,163.11</u>	<u>\$1,325,163.11</u>
<b>RECEIPTS</b>	KEY BANK BAN		\$2,404,010.00	
	FIVE STAR/GENERAL FUND		\$32,863.00	
	INTEREST CAPITAL FUND ACCOUNT		\$102.75	
	INTEREST CAPITAL OUTLAY ACCOUNT		\$5.43	
	INTEREST CAPITAL PROJECT 2017 ACCOUNT		\$124.19	
	INTEREST CAPITAL PROJ 2017 INVESTMENT		\$0.00	
	TOTAL RECEIPTS:		<u>\$2,437,105.37</u>	<u>\$2,437,105.37</u>
<b>DISBURSEMENTS</b>	WARRANT (CAPITAL FUND ACCOUNT)		\$0.00	
	WARRANT (CAPITAL OUTLAY ACCOUNT)		\$0.00	
	WARRANT (CAPITAL PROJECT 2017 ACCOUNT)		\$714,019.51	
	TRANSFER TO FIVE STAR/GENERAL FUND		\$0.00	
	TRANSFER TO FIVE STAR/DEBT SERVICE		\$0.00	
	TOTAL DISBURSEMENTS:		<u>\$714,019.51</u>	<u>(\$714,019.51)</u>
	FIVE STAR/CAPITAL FUND ACCOUNT		\$2,404,112.75	
	FIVE STAR/CAPITAL OUTLAY ACCOUNT		\$100,019.07	
	FIVE STAR/CAPITAL 2017 PROJECT ACCOUNT		\$544,117.15	
	FIVE STAR/CAPITAL 2017 PROJ INVESTMENT		\$0.00	
	ENDING BALANCE:		<u>\$3,048,248.97</u>	<u>\$3,048,248.97</u>

**HAMMONDSPORT CENTRAL SCHOOL**

**TREASURER'S REPORT**

For period 1/1/2020 to 1/31/2020

<b>OTHER DISTRICT OWNED ACCOUNTS</b>
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<b>RESERVES</b>	FIVE STAR/UNEMPLOYMENT RESERVE	\$0.00	
	FIVE STAR/ERS RESERVE	\$0.00	
	FIVE STAR/EBALR RESERVE	\$0.00	
	FIVE STAR/WORKERS COMP RESERVE	\$0.00	
	FIVE STAR/CAPITAL TRANSPORTATION RES	\$0.00	
	FIVE STAR/DEBT SERVICE RESERVE	\$0.00	
	FIVE STAR/CAPITAL TECHNOLOGY RESERVE	\$0.00	
	FIVE STAR/CAPITAL RESERVE (2014)	\$0.00	
	FIVE STAR/REPAIR RESERVE (2016)	\$0.00	
	FIVE STAR/TRS RESERVE (2019)	\$0.00	
	FIVE STAR/REPAIR RESERVE	\$0.00	
	<b>TOTAL RESERVE FUNDS</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>SCHOLARSHIPS</b>	FIVE STAR/LAWRENCE SCHOLARSHIP	\$31,489.11	
	FIVE STAR/KEELER SCHOLARSHIP	\$37,057.35	
	FIVE STAR/PARA SCHOLARSHIP	\$1,965.54	
	FIVE STAR/SIRRINE SCHOLARSHIP	\$21,255.65	
	FIVE STAR/MCCANN SCHOLARSHIP	\$889.04	
	FIVE STAR/WAGNER SCHOLARSHIP	\$2,430.66	
	FIVE STAR/TAYLOR SCHOLARSHIP	\$85,991.51	
	FIVE STAR/SCHROEDER-BETHKE SCHOLARSHIP	\$2,263.59	
	FIVE STAR/WAMBOLD SCHOLARSHIP	\$1,789.06	
	FIVE STAR/2018 SCHOLARSHIP	\$793.00	
	<b>TOTAL SCHOLARSHIP FUNDS</b>	<b>\$185,924.51</b>	<b>\$185,924.51</b>
<b>INVESTMENTS</b>	FIVE STAR/MINNERLY INVESTMENT	\$33,239.99	
	FIVE STAR MCCANN INVESTMENT	\$26,911.81	
	FIVE STAR/HS ATTENDANCE AWARD	\$132.71	
	FIVE STAR/UNEMPLOYMENT RES INVESTMENT	\$65,415.50	
	FIVE STAR/ERS RES INVESTMENT	\$618,662.87	
	FIVE STAR/EBALR RES INVESTMENT	\$821,840.00	
	FIVE STAR/WORKERS COMP RES INVESTMENT	\$131,563.48	
	FIVE STAR/TRANSP RES INVESTMENT	\$204,209.83	
	FIVE STAR/DEBT SERVICE RES INVESTMENT	\$17,197.75	
	FIVE STAR/TECHNOLOGY RES INVESTMENT	\$332,939.31	
	FIVE STAR/CAPITAL 2014 PROJECT RES INV	\$27,105.91	
	FIVE STAR/REPAIR 2016 RES INVESTMENT	\$302,809.17	
	FIVE STAR/TRS 2019 RES INVESTMENT	\$85,605.23	
	FIVE STAR/DEBT SERVICE FUND INVESTMENT	\$186,168.37	
	FIVE STAR/BOOKS IN HOMES	\$140.01	
	<b>TOTAL INVESTMENT FUNDS:</b>	<b>\$2,853,941.94</b>	<b>\$2,853,941.94</b>
	<b>TOTAL RESERVES, SCHOLARSHIPS &amp; INVESTMENTS:</b>	<b>\$3,039,866.45</b>	<b>\$3,039,866.45</b>

HAMMONDSPORT CENTRAL SCHOOL  
TREASURER'S REPORT

For period 1/1/2020 to 1/31/2020

**CERTIFICATION**

This is to certify that I have received these balances

Nancy Clark  
DISTRICT CLERK

2/3/2020  
DATE

This is to certify that the cash balances are in agreement with the applicable bank statements as reconciled and noted

[Signature]  
SUPERINTENDENT

2/4/2020  
DATE

This is to certify that the cash balances are in agreement with the applicable bank statements as reconciled and noted

[Signature]  
DISTRICT TREASURER

2/3/2020  
DATE

## CONTRACT FOR HEALTH AND WELFARE SERVICES

THIS AGREEMENT made in duplicate this 10<sup>th</sup> *day of January 2020*, by and between Hammondsport Central School District board of education, town of Hammondsport, county of Steuben, New York, party of the first part, and Corning City School District Board of Education, city of Corning, county of Steuben, New York, party of the second part.

WITNESSETH, That whereas party of the first part has been duly empowered by the provisions of section 912 of the Education Law to enter into a contract for the purpose of providing health and welfare services for children residing in said school district and attending nonpublic schools in city school district City of Corning, County of Steuben, New York, to begin on September 5, 2019, and to end June 26, 2020.

Now, Therefore, The said party of the first part hereby agrees to pay the party of the second part the sum of \$1,685.76 for health and welfare services to be provided under section 912 to approximately 3 children residing in said central school district, town of Hammondsport, county of Steuben, New York and attending nonpublic schools in said city school district City of Corning, County of Steuben, New York

And the party of the second part hereby agrees with the party of the first part as follows:

1. The health and welfare services shall consist of the following:  
Physician Services  
School Nurse - Health Services  
School Psychological Services
2. The party of the second part will also furnish the following equipment to be used in providing such services if requested by the authorities in charge of the nonpublic school:

Supplies and equipment for use by physician, school nurse, psychologist, (i.e., Scales, Vision and hearing testing devices, Health record forms, First-aid supplies, and all other readily transportable equipment and supplies pertaining to delivery of services).

It is expressly agreed by and between the parties hereto that the services agreed to be supplied under this contract shall not include any teaching service.

It is mutually agreed by and between the parties hereto that the per pupil charge shall be recomputed at the end of the school year for which the charge is made based on actual cost divided by the October 1 enrollment.

In Witness Whereof, the parties have hereunto set their hands the day and year above written.

\_\_\_\_\_  
(President of Board of Education) Hammondsport SD, 8272 Main Street Hammondsport, NY 14840  
(Party of First Part) (Post Office Address)

and

\_\_\_\_\_  
(Superintendent of Schools) Hammondsport SD, 8272 Main Street Hammondsport, NY 14840  
(Party of First Part) (Post Office Address)

\_\_\_\_\_  
(President of Board of Education) Corning City SD, 165 Charles Street, Painted Post, NY 14870  
(Party of Second Part - Post Office Address)

and

\_\_\_\_\_  
(Superintendent of Schools) Corning City SD, 165 Charles Street, Painted Post, NY 14870  
(Party of Second Part - Post Office Address)

(Dated) \_\_\_\_\_




# HAMMONDSPORT

Central School District

8272 Main Street Hammondsport NY 14840

Kyle C. Bower, Superintendent  
Tad R. Rounds, Secondary Principal  
Joe Koehler, Elementary Principal  
607.569.5200  
FAX: 607.569.5212

To: Board of Education  
From: Kyle Bower, Superintendent   
Date: February 4, 2020  
Re: Budget transfer

I recommend the transfer from the General Fund Code 9731.600.04 to General Fund Code 1310.400.07 in the amount of \$30,820.51 for the purposes of paying for EPC financing related expenses to Bernard P. Donegan, Inc.

BOARD OF EDUCATION

*Dennis R. Carlson*, President

*Richard L. Drain*, Vice President

Lynda S. Lowin

Carre A. Doyle

Kevin W. Bennett

## Resolution

The Board hereby authorizes the transfer from the General Fund Code 9731.600.04 to General Fund Code 1310.400.07 in the amount of \$30,820.51 for the purposes of paying for EPC financing related expenses to Bernard P. Donegan, Inc.

**To: Kyle Bower**



**From: Dan Conley- Athletics**

**RE: 2020 spring teams**

**Date: 1/24/20**

The athletic department would like approval to combine with Bradford for the following 2020 spring sports teams:

Modified softball

JV softball

Varsity softball

Modified baseball

Boys modified track

Boys varsity track

Girls modified track

Girls varsity track

Thanks

Dan Conley

Athletic Director

# MEMORANDUM OF UNDERSTANDING

between the  
HAMMONDSPOET CENTRAL SCHOOL DISTRICT  
and  
HAMMONDSPOET EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION

**THIS MEMORANDUM OF UNDERSTANDING** is made between the Hammondsport Central School District (hereinafter the “District”) and the Hammondsport Educational Support Personnel Association (hereinafter the “Association”).

**WHEREAS**, the District and the Association entered into a Collective Bargaining Agreement governing all negotiable items between the District and the Association for the period of July 1, 2017 through June 30, 2020 (hereinafter the “Agreement”);

**WHEREAS**, the District has a past practice of providing Association members with short-term disability insurance coverage under New York State Worker’s Compensation Law;

**WHEREAS**, nothing in the Agreement indicates that the District elected to provide short-term disability insurance to Association members and both the District and Association desire to continue the practice of providing such benefit.

**NOW THEREFORE**, it is mutually agreed between the parties as follows:

- (1) Article III – Employee Benefits shall be amended by adding a new subparagraph O stating the following:

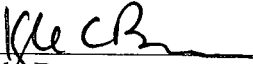
**Short Term Disability Insurance.** The District will provide employees short-term disability insurance benefits pursuant to New York State Workers’ Compensation Law. The District will pay the premiums for such benefit with each employee contributing the amount permitted by New York State law as a deduction from his/her pay.

- (2) This agreement constitutes the complete agreement by and between the parties and may not be changed or modified except in writing executed by the same parties hereto

***SIGNATURE PAGE FOLLOWS***

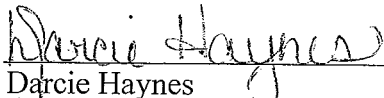
IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed on the date herein written:

**HAMMONDSPORT CENTRAL SCHOOL DISTRICT**

BY:   
Kyle Bower  
Its: Superintendent of Schools

Date: 1-7-2020

**HAMMONDSPORT EDUCATIONAL SUPPORT  
PERSONNEL ASSOCIATION**

BY:   
Darcie Haynes  
Its: President

Date: 1-7-2020

# MEMORANDUM OF UNDERSTANDING

between the  
HAMMONDSPORT CENTRAL SCHOOL DISTRICT  
and  
HAMMONDSPORT EDUCATIONAL SUPPORT PERSONNEL ASSOCIATION

**THIS MEMORANDUM OF UNDERSTANDING** is made between the Hammondsport Central School District (hereinafter the "District") and the Hammondsport Educational Support Personnel Association (hereinafter the "Association").

**WHEREAS**, the District and the Association entered into a Collective Bargaining Agreement governing all negotiable items between the District and the Association for the period of July 1, 2017 through June 30, 2020 (hereinafter the "Agreement");

**WHEREAS**, if necessary, the District desires to assign a qualified member of the Association with additional responsibilities of Head Bus Driver and Food Service Helper;

**WHEREAS**, the responsibilities of Head Bus Driver and Food Service Helper will be performed in addition to the regular work performed and additional compensation will be provided.

**NOW THEREFORE**, it is mutually agreed between the parties as follows:

- (1) Article III – Employee Benefits, Section (E)(3) will be amended to state the following:

Stipends. The following stipends will be paid only when a department consists of more than one (1) employee.


- a. Bus Mechanic assigned additional duties of Head Bus Mechanic: One thousand five hundred dollars (\$1,500).
- b. Building Maintenance Mechanic assigned additional duties of Head Building Maintenance Mechanic: One thousand dollars (\$1,000).
- c. Food Service Helper assigned additional duties of Head Food Service Helper: One thousand dollars (\$1,000).
- d. Bus driver assigned additional duties of Head Bus Driver: One thousand dollars (\$1,000).

- (2) The above stipends will be effective as of the date of full execution of this Agreement, with prorated payments being made for time performing the aforementioned additional duties for the remainder of the 2019-2020 school year.

- (3) This agreement constitutes the complete agreement by and between the parties and may not be changed or modified except in writing executed by the same parties hereto

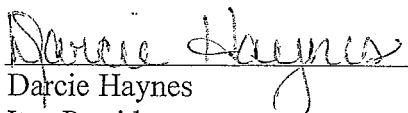
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Its: Superintendent of Schools

Date: 1-7-2020

**HAMMONDSPORT EDUCATIONAL SUPPORT  
PERSONNEL ASSOCIATION**

BY:   
Darcie Haynes  
Its: President

Date: 1-7-2020

To: Hammondsport Board of Education

From: Kyle C. Bower, Superintendent

Date: February 3, 2020

Re: Cafeteria Equipment Purchase

The District is in need of purchasing a serving cart to help facilitate more breakfast options in the elementary school. I recommend that the Board authorize the purchase of a Cambro Vendor Cart from B and G Restaurant Supply in the amount of \$3319.77 plus any shipping charges. This purchase is being made from the OGS State contract. Funds for this purchase will be paid from current cafeteria fund balance.



# HAMMONDSPORT

8272 Main Street Hammondsport NY 14840

Central School District

Kyle C. Bower, Superintendent  
Tad R. Rounds, Secondary Principal  
Joe Koehler, Elementary Principal  
Phone: 607.569.5200  
Fax: 607.569.5212

February 3, 2020

To: Kyle Bower



From: Linda Dickinson, RN

RE: Minnerly Fund

We have a student in need of an eye exam and new glasses and I would like to access the Minnerly Fund for payment.

Maximum of \$200 if needed.

BOARD OF EDUCATION

Dennis R. Carlson, *President*



Richard L. Drain, *Vice President*

Lynda Lowin

Carre A. Doyle

Kevin Bennett

**Memo**

To; Mr. Kyle Bower   
From: Tad R. Rounds   
Re: Policy 7440- Student Voter Registration and Pre-Registration  
Date: 2/5/2020

Under Education Law section 5-507 a person who is at least 16 years of age and is otherwise qualified to register to vote may pre-register to vote and then will be automatically qualified to vote and will then be automatically registered upon reaching the age of eligibility as provided by law.

Local boards of education are required to adopt policies to promote voter registration and pre-registration. Based upon consultation with the commissioners at the Steuben County Board of Elections and our social studies department, I'm recommending the following to the Erie1 draft "Student Voter Registration and Pre-Registration" policy:

The District promotes student voter registration and pre-registration through the following means:

- a) Collaborating with county boards of elections to conduct voter registrations and pre-registration in the Districts high school(s); and
- b) Encouraging voter registration in all applicable social studies classes; and
- c) Maintain and provide voter registration packets for eligible students in the Senior High Office and CSE Office.

The completion and submission of voter registration or pre-registration forms will not be a course requirement or graded assignment for District students.

# POLICY

2019

7440

Students

## **SUBJECT: STUDENT VOTER REGISTRATION AND PRE-REGISTRATION**

The District recognizes the importance of voting and civic engagement. As such, the District seeks to encourage student voter registration and pre-registration. A person who is at least sixteen years of age and who is otherwise qualified to register to vote may pre-register to vote, and will then be automatically registered to vote upon reaching the age of eligibility as provided by law.

\*The District promotes student voter registration and pre-registration through the following means:

- a) Collaborating with county boards of elections to conduct voter registration and pre-registration in the District's high school(s); and
- b) Encouraging voter registration and pre-registration at various student events throughout the year.

The completion and submission of voter registration or pre-registration forms will not be a course requirement or graded assignment for District students.

Election Law § 5-507

*\*Customize to District -- Some examples of how a district may encourage student voter registration and pre-registration have been provided. However, the District should customize this list to reflect its actual practices.*

Adoption Date

To: Kyle Bower



From: Dan Conley- Athletics

RE: 2020 Spring Coaching Positions

Date: 2/5/2020

Please appoint the following coaches for 2020 spring season at the current HTA contractual rate, upon completion of all requirements and adequate participation.

Position	Coach	Year	Longevity Pay	% of base	Total
Varsity Baseball	Dan Conley	19	900	7%	\$4,371.79
Varsity Softball	Justin Stock	3	0	7%	\$3,471.79
JV Softball	Cesar Villena	2	0	6%	\$2,975.82
Modified Softball	Ashlee Leederman	1	0	5%	\$2,479.85
Girls Track	Tom Mitchel	2	0	7%	\$3,471.79
Boys Track	John Ptak	5	0	7%	\$3,471.79
mod golf	Chris Illig	1	0	5%	\$2,479.85
Golf	Leo Stermole	14	450	7%	\$3,921.79

Respectfully,

Dan Conley, AD

**To: Kyle Bower** 

**From: Dan Conley- Athletics**

**RE: 2020 Spring volunteers**

**Date: 1/24/20**

Please approve the following to volunteer for 2020 spring athletic season upon completion/verification of certification requirements.

Baseball:

Kevin Davis

Brian Jones

Emery Cummings

Respectfully,

Dan Conley, AD

TS

## HAMMONDSPORT CENTRAL SCHOOL

### Principal/Supervisor Recommendation for Hiring

TO: Mr. Kyle Bower, Superintendent

FROM: Tad R. Rounds, Principal      Date: 1/7/20

This memo is a recommendation to appoint Mrs. Kathleen Doyle as a substitute for the school nurse and teachers in grades pk-12. Mrs. Doyle has degrees in both nursing and psychology from St. John Fisher College in Rochester. Mrs. Doyle has extensive experience in nursing and is currently employed at Ira Davenport. Mrs. Doyle is a current district resident and will be a great addition to substitute pool.




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Tad R. Rounds, Hammondsport Junior-Senior High Principal

# Hammondsport Central School

## Recommendation for Hire

To: Kyle Bower, Superintendent 

From: Emery Cummings, Transportation Supervisor

Date: January 28,2020

I would like at this time to recommend that Larry Albee be appointed as a sub driver. Effective January 28,2020. Larry has been training with our drivers and has done a good job learning our operation. Larry now has his license to drive bus.



Emery Cummings, Transportation Supervisor