

Minutes of the Board of Education

Date: **Wednesday, August 20 2014 Regular Meeting**

Place: HCS Bus Garage

Board Members Present: James Zimar, Francis Curran II, Richard Drain, Dennis Carlson  
Kevin Bennett

Also present: Kyle Bower, Superintendent of Schools, Nancy Clark, District Clerk, Tad Rounds, High School Principal, Theresa Stopka, Treasurer, and Karen Derr

**I. Call to Order and Approve Agenda**

President Zimar called the meeting to order at 6:03 p.m.  
He asked if there were additions /changes to the agenda.  
There were:

IX. New Business

**Add**

9. Approve change order for asphalt path from HCS campus to Hammondsport Fire Department

X. Personnel

**Delete**

6. Gerard Conyers, long term substitute, Step 1, effective September 3, 2014 through on or around November 24, 2014

**Add**

10. Rachael Krohn, long term substitute, Step 1, effective September 3, 2014 through on or around November 24, 2014

On motion by James Zimar, seconded by Francis Curran:  
RESOLVED: That the agenda for this meeting be approved.

APPROVE

AGENDA

Unanimously approved

**II. Pledge of Allegiance**

**III. Welcome of Visitors and/or Guests**

None

**IV. Correspondence**

1. Thank you notes from Lauren Binnert, Brooke Clark, Megan Erway, Sydney Farmer, Katie Pizura, and Susan Sincerbox for Fred & Harriett Taylor Scholarships.
2. Bath CSD and Penn Yan CSD – response to Mr. Zimar’s letter on School data
3. Marjorie Haight letter

**V. Approve Minutes Reorganization & Regular Meeting of July 9, 2014**

APPROVE  
MINUTES

On motion by Francis Curran, seconded by Richard Drain:

RESOLVED: That the Board of Education of Hammondsport Central School District approves the minutes of the Reorganization & Regular Meeting of July 9, 2014

Unanimously  
Approved

**VI. Reports**

1. Tad Rounds, High School Principal
2. Kyle Bower, Superintendent
3. Theresa Stopka, Treasurer, provided an updated year-end June 2014 Revenue Status report

**VII. Financial Items**

**A. Reports**

1. Treasurer’s Report for July 2014

On motion by Francis Curran, seconded by Kevin Bennett:

RESOLVED: That the Board of Education of Hammondsport Central School hereby accepts the Treasurer’s Report for July 2014.

ACCEPT  
TREASURER’S  
REPORTS

2. Trustees reviewed the Budget Status Report for July
3. Trustees reviewed the Warrant Report for July
4. Trustees reviewed the Cafeteria Participation Report for July
5. Trustees reviewed the Extracurricular Report for July

Unanimously  
approved

**VIII. Old Business**

The Board discussed/reviewed the 2013-2014 BoE goals.

**IX. New Business**

- 1. Approve Tax Levy 2014-2015 and approve legal notice

APPROVE 2014-2015 TAX  
WARRANT AND LEGAL  
NOTICE

On motion by James Zimar, seconded by Francis Curran;  
WHEREAS, Chapter 72 of the laws of 1977 amended Section 1318  
subdivision 1 of the Real Property Tax Law requires the tax warrant to  
state the amount of unappropriated fund balance, and

Unanimously Approved

The undesignated, unappropriated, unencumbered fund balance at  
June 30, 2014 is \$1,147,175.

APPROVE 2014-2015  
DISTRICT SAVE PLAN

THEREFORE BE IT FURTHER RESOLVED, that the Board of  
Education of Hammondsport Central School apply \$350,000 of the  
unreserved fund balance to the reduction of the tax levy.

Unanimously Approved

**BE IT ADDITIONALLY RESOLVED AS FOLLOWS:**

To the Tax Collector of the Hammondsport Central School District,  
Towns of Urbana, Wayne, Pulteney, Wheeler, Bath and Tyrone in New  
York State,

You are hereby commanded:

- 1. To give notice and start collection on September 2, 2014 (in  
accordance with the provisions of Section 1322 of the Real  
Property Tax Law).
- 2. To give notice that tax collection will end on October 31, 2014.
- 3. To collect taxes in the total sum of \$8,082,827.00 in the same  
Manner that collectors are authorized to collect town and county  
taxes in accordance with the provision of Section 1318 of the Real  
Property Tax Law.
- 4. To make no changes or alterations in the tax warrant or the attached  
tax rolls but shall return the same to the Board of Education. The  
Board may recall its warrant and tax roll for correction of errors or  
omissions in accordance with the provisions of Section 1316 of the  
Real Property Tax Law.
- 5. To forward by mail to each owner of real property listed on the tax  
rolls within ten days after the start of collection a statement of taxes  
due on his/her property in accordance with the provision of Section  
922 of the Real Property Tax Law. To forward by mail, without  
interest penalties, to the office of the county treasurer a detailed tax

bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.

6. To receive from each of the taxable corporations and natural persons the sums listed on the tax rolls without interest penalties when such sums are paid before the end of the month of the tax collection period. To add two percent interest to account for such sums as income due to the school district.
7. To issue upon receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes as required by Section 986 of the Real Property Tax Law.
8. To promptly return the warrant at its expiration and, if any taxes on the tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town and the total assess valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law. The warrant is issued pursuant to Section 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. It is effective immediately and after it is properly approved by a majority of the Board of Education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2, of the Real Property Tax Law.

On motion Richard Drain, seconded by Francis Curran;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the Tax Levy 2014-2015 and approve legal notice.

2. Approve 2014-2015 Substitute, Trip rate for bus drivers, Chaperone/Event Supervision and on call tutor Pay Rates

On motion Richard Drain, seconded by Dennis Carlson;

RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2014-2015 Substitute, Trip rate for bus drivers, Chaperone/Event Supervision and on call tutor Pay Rates

APROVE 2014-2015  
SUBSTITUTE, TRIP RATE  
FOR BUS DRIVERS,  
CHAPERONE/EVENT  
SUPERVISION AND ON  
CALL TUTOR PAY  
RATES

Unanimously Approved

3. Approve 2014-2016 Academic Intervention Service Plan

On motion Francis Curran, seconded by Kevin Bennett;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the 2014-2016 Academic Intervention Service Plan

APPROVE 2014-2016  
ACADEMIC  
INTERVENTION  
SERVICE PLAN  
Unanimously Approved

4. Approve contract between OCCUSTAR, Inc. and Hammondspport Central School for drug and alcohol testing services, effective July 1, 2014-June 30, 2015

On motion Francis Curran, seconded by Kevin Bennett;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the contract between OCCUSTAR, Inc. and Hammondspport Central School for drug and alcohol testing services, effective July 1, 2014-June 30, 2015

APPROVE CONTRACT  
BETWEEN OCCUSTAR,  
INC. AND HCS  
Unanimously Approved

5. Approve contract between Clinical Associates of the Southern Tier, PLLC and Hammondspport Central School for Employee Assistance Program services

On motion Kevin Bennett, seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves the contract between Clinical Associates of the Southern Tier, PLLC and Hammondspport Central School for Employee Assistance Program services

APPROVE CONTRACT  
BETWEEN CLINICAL  
ASSOCIATES OF THE  
SOUTHERN TIER, PLLC  
AND  
HAMMONDSPORT  
CENTRAL SCHOOL FOR  
EMPLOYEE  
ASSISTANCE PROGRAM  
SERVICES

Unanimously Approved

6. Declare surplus AED unit for the purposes of trade-in

On motion Francis Curran, seconded by Kevin Bennett;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby declares surplus AED unit for the purposes of trade-in

DECLARE SURPLUS AED  
UNIT FOR THE  
PURPOSES OF TRADE-IN

Unanimously Approved

7. Accept donation of Donaldson Torit Dust Collector from Corning Incorporated

ACCEPT DONATION OF DONALDSON TORIT DUST COLLECTOR FROM CORNING INCORPORATED

On motion Francis Curran, seconded by James Zimar;  
RESOLVED: That the Board of Education of Hammondspport Central School accepts the donation of Donaldson Torit Dust Collector from Corning Incorporated

Unanimously Approved

8. First Reading of policies:
- Policy #7316 Student Use of Personal Technology
  - Policy #8270 Social Media & Instructional Technology
  - Policy #8272 Electronic Information Network and Personal Devices Acceptable Use Policy

FIRST READING OF POLICIES: #7316, #8270, #8272

Unanimously Approved

On motion James Zimar, seconded by Dennis Carlson;  
RESOLVED: That the Board of Education of Hammondspport Central School approves the first reading of policies:

- Policy #7316 Student Use of Personal Technology
- Policy #8270 Social Media & Instructional Technology
- Policy #8272 Electronic Information Network and Personal Devices Acceptable Use Policy

9. Approve change order for asphalt path from HCS campus to Hammondspport Fire Department in the amount of \$33,685.

APPROVE CHANGE ORDER FOR ASPHALT PATH FROM HCS CAMPUS TO HAMMONDSPORT FIRE DEPARTMENT

On motion Francis Curran, seconded by Dennis Carlson;  
RESOLVED: That the Board of Education of Hammondspport Central School approves change order for asphalt path from HCS campus to Hammondspport Fire Department in the amount of \$33,685.

Unanimously Approved

**X. Personnel Report**

PERSONNEL REPORT  
Unanimously Approved

**A. Abolish Positions**

None

**B. Resignations/Retirements/Leaves**

None

**C. Appointments**

- Elementary Advisors for 2014-2015
- Instructional and Non-Instructional Substitutes lists
- On-call tutors for 2014-2015, at the rate of \$24/hr.
- Event Chaperones for 2014-2015, at the rate of \$12/hr.
- Leo Stermole, Summer Title 1 Tutor, retroactive to 7/1/14 at \$26 per hour for the 2014-2015 school year
- Revised Summer Bus Driver and Substitute Bus Driver lists for 2014-2015

7. Kimberly Jensen, mentor, per the current HTA contract
8. Stacy McCarthy, mentor, per the current HTA contract
9. Rachael Krohn, long term substitute, Step 1, effective September 3, 2014 through on or around November 24, 2014

On motion by Dennis Carlson; seconded by Francis Curran;  
RESOLVED: That the Board of Education of Hammondspport Central School hereby approves this personnel report.

**XI. Public Comment**

None

**XII. CSE/CPSE Recommendations**

None

**XIII. Board Topics for Next Meeting**

1. BOE 2014-2015 goals
2. Superintendent Evaluation Calendar

**XIV. Meetings/Dates**

September 2, 2014 – Special BOE Mtg., 7:30am, District Office  
September 3, 2014 – Conference Day  
September 4, 2014 – First Day of School  
September 17, 2014 - Regular BOE Meeting, 6:00pm

**XVI. Adjourn**

ADJOURN

On motion by Dennis Carlson, seconded by Francis Curran:  
RESOLVED: That the Board of Education of Hammondspport Central School District hereby adjourns this meeting. Time 7:13p.m.

Unanimously Approved

By: \_\_\_\_\_

Nancy R. Clark  
District Clerk

